



Board Members Present:

Via Zoom: Rajiv Naidu, Tony Sutton, Sy Nelson, Crystal Bush, Ryan Kraus, Matt Moran

In-person: Melanie Madigan, Maria Hawilo, Sarah Ariola, Robert Laragh, Mary Boehler, Rebecca Burke

Staff present:

Carlos Perez, Karem Gomez, Lucy Amaro, Mari Martinez, Vanessa Sahabi, Yolanda Behaine

The meeting was called to order at 6:05pm by Melanie Madigan.

Robert Laragh motioned to approve the minutes of the board meeting on June 08, 2022 board meeting; motion passed unanimously

Chairwoman Welcome – Melanie Madigan

- Melanie welcomes Karem Gomez to her first board meeting as a principal.

Public Comments

- No public comments

Voice from the Classroom - Yolanda Behaine

- Yolanda Behaine, lead teacher for the Kindergarten Dual Language program, presented Cancionero, which is part of the curriculum for KDL-2DL.

Academic Report/Principal Report - Tony Sutton, Principal Gomez

Erie's new Principal, Karem Gomez introduced herself to the Erie board community as someone who was born and raised in Puerto Rico and has been teaching for 17 years, 6 years including being a principal.

Principal Gomez presented the first semester goals, including progress to date and early measures she has developed for the school.

- School Wide Goals
- SLT Accountability Goals(Big Rock #1)
- Constructive Environment (Big Rock # 2)
- Black Belt Teaching (Big Rock #3)

The goals have been on track while some challenges continue in some classes with a



handful of students and their behaviors.

Updates

- Currently interviewing for Dean of Culture, 2 Paras, 1 instructional assistant, Part Time DVL teacher
- Opening position for K-5 ELA
- In the process of hiring and additional para to support 6th grade
- First Parent Committee Meeting in October.
- NWEA Make ups close this week.
- Hispanic Heritage Month Celebrations

Closing - Next Time on Principal Report:

- NWEA Data Analysis
- Primary Metric & Key Results Data Update
- Student SEL Survey Data
- Update on hiring.

Finance and Operations Committee Report- Presented by Carlos Perez, Rajiv Naidu

- Recent tragic loss of our accountant, as a result there is a need in our financial department to address general admin assistance.
- Putting in place better processes and procedures.
- Financials from last school year broke even.
- Finance committee looking to hire an additional person to manage day-to-day finances and other day-to-day administrative support.
- Student enrollment is down, much like many other schools in the city. Goal is to increase enrollment to make up for additional costs
- Audit is in progress and CPS gave an additional 2 weeks on our audit.
- Hired parttime support 2 days out of the week to work on day to day financial department needs.

Executive Director Report- Carlos Perez

Finance & Operations Structure:

- Finance & HR Manager - Marisol Martinez
- Compliance and Operations Manager - Vanessa Sahabi
- RSM - Outsourced accounting support

Finance Manager (new)

- Broader administrative finance support,



- Administrative HR support
- Administrative support for Development

Executive Director - Carlos Perez

- Budgeting
- Analysis
- Reporting to board

Opening Doors raised \$192,325 as of date.

CPS Student Enrollment

- When Erie opened, there were 100k more children than the city of Chicago attending public schools than they are today.
- CPS are increasing their Pre-K program.

Erie Enrollment Data:

- SY 22-23: 376
- SY 21-22: 402
- SY 20-21: 398
- SY 19-20: 419

Student Vacancy lacks in our Dual Language program than our General Education program.

Proposed Solutions:

- Short Term - Marketing, recruitment and awareness of Erie to families.
- Long Term - Explore Pre-K at Erie

ISBE Summative Designations

- CPS will base charter accountability on ISBE Summative Designative for 22-23 and 23-24 School Year using the IAR Test.

Development Structure

- Marketing (consultant)
- Grant Writer (consultant)
- Event Planning (consultant)
- Finance Manager - Daily administrative needs.
- Executive Director - Donor cultivation & relationship management

Board Development

- Retreat was postponed, working on a new date.
- Identify and Clarify Board Roles and Responsibilities.
- Identify committee and board membership needs.
- Prior to engaging in a retreat.

Vote on Board Member Terms - Motion to approve by Rebecca Burke - All in favor



- Maria Hawilo
- Sarah Ariola
- Robert Laragh
- Mary Boelher

Vote on Board Officers: Motion to approve by Robert Laragh

- Maria Hawilo-President
- Sarah Ariola-Vice President
- Rajiv Naidu-Secretary
- James Baldwin-Treasurer
- Tony Sutton -Academic Affairs

New Business

- Next Board meeting will be March 8th, 2023

The meeting was adjourned at 7:57pm.


Prepared By: Vanessa Sahabi


Reviewed By: Rajiv Naidu