

## Board Meeting

**February 19, 2024**

**Meeting called to order at 6:00 PM with the Pledge of Allegiance to the Flag.**

**Attendees:**      **Supervisor:** Jon Douglass

**Town Council:** James Martineau Jr, William Rhino,  
James Seguin, Ron Wilkins

**Secretary to the Supervisor:** Jessica Douglass

**Visitors Attendees:** Steve Bombard

**Visitors VIA Zoom:** None

### **Visitors Comments:**

Steve Bombard wanted to let the Town know that he is pleased with our new water supply and stated that his water pressure is great and has gained 20lbs of pressure.

**Minutes of Town Board meeting Resolution #** Authorized Check Signature. Councilmen, James Martineau and James Sequin will be authorized to be added on the Town's Bank Accounts as Authorized Signers. Motioned by Councilman William Rhino and 2<sup>nd</sup> by Councilman Ron Wilkins. All in favor.

**for January 08, 2024, Approved.**

Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman Ron Wilkins. All in favor.

Approval to pay the unpaid and paid bills from 01/10/2024 through 02/19/24 Motion by Councilman James Martineau 2<sup>nd</sup> by Councilman William Rhino. **All in Favor.**

	<b>PAID</b>	<b>UNPAID</b>
GENERAL	<b>\$10,810.91</b>	<b>\$6,132.86</b>
HIGHWAY	<b>\$26,454.74</b>	<b>\$17,415.85</b>
SEWER DISTRICT	<b>\$11.33</b>	<b>\$0.00</b>
WATER DISTRICT #1	<b>\$0.00</b>	<b>\$0.00</b>
WATER DISTRICT #2	<b>\$0.00</b>	<b>\$476.41</b>
PLAYGROUND CAPITAL(DASANY)	<b>\$0.00</b>	<b>\$0.00</b>
CAPITAL PROJECT SW#1	<b>\$67,752.10</b>	<b>\$0.00</b>

CAPITAL PROJECT (NYSERDA GRANT)	\$0.00	\$0.00
TRUST & AGENCY	\$556,094.57	\$0.00
AMBULANCE DISTRICT	\$60,266.75	
<b>Total</b>	<b>\$721,390.40</b>	<b>\$24,025.12</b>
<b>ONLINE PAYMENTS</b>	<b>49,867.82</b>	

### **Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

Motioned by Jamie Martineau 2<sup>nd</sup> by William Rhino, **All in Favor**

### **Committee Reports:**

William Rhino, Dog Control Officer, wanted to update and inform the Board that he has had several repeat loose dog offenders and owners have been warned that moving forward the dogs will be brought to the shelter. Tickets have been issued for other dog issues reported.

### **New Business:**

Sales Tax Revenue for year 2023. The Town of Black Brook has received a check in the amount of \$114,822.63. This is excess sales tax collected than what was projected and due to the Town of Black Brook.

The received a dog control officer report from NYS Ags & Markets. The inspection was good and satisfactory.

Utility Billing for the 1<sup>st</sup> quarter – 10/01/23-12/31/23 was presented and accepted. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman Ron Wilkins. All in favor.

Highway Employee, Brian Cane, has submitted his letter of resignation, resigning February 2, 2024. Motioned by Supervisor Jon Douglass and 2<sup>nd</sup> by Councilman William Rhino. All in favor.

**Resolution #30** Highway Position Vacancy: Application on file and per the recommendation of Highway Superintendent, Mike Plumadore, the Town Board approves the hiring of Joshua Smart to fill the Highway Position Vacancy. Motioned by Supervisor Jon Douglass and 2<sup>nd</sup> by Councilman James Martineau. All in favor.

**Resolution #31** Equipment Reserve Fund – Ambulance District. The Town Board approved and authorized the Town Supervisor to establish a Capital Reserve fund to be known as “reserve fund” for the Town of Black Brook, Au Sable Forks Volunteer Ambulance Service District, equipment Fund. Motioned by Councilman William Rhino and 2<sup>nd</sup> by Councilman James Martineau. All in favor.

**Resolution # 32** Interfund Transfer – The Town Board approved and authorized the Town Supervisor to do an Interfund transfer for General Fund from 200.01 to 201.01 (NYCLASS) in the amount of \$1,000,000.00. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman James Seguin. All in favor.

**Resolution # 33** Interfund Transfer – The Town Board approved and authorized the Town Supervisor to do an Interfund transfer for Sewer District from 200.07 to 201.07 (NYCLASS) in the amount of \$20,000.00. Motioned by Councilman William Rhino and 2<sup>nd</sup> by Councilman James Martineau. All in favor.

**Resolution #34** Interfund Transfer – The Town Board approved and authorized the Town Supervisor to do an Interfund transfer for Water District 1 from 200.09 to 201.09 (NYCLASS) in the amount of \$90,000.00. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman William Rhino. All in favor.

**Resolution #35** Interfund Transfer – The Town Board approved and authorized the Town Supervisor to do an Interfund transfer for Ambulance Fund from 200.22 to 201.22 (NYCLASS) in the amount of \$126,136.56. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman James Seguin. All in favor.

**Resolution #36** Line adjustment – The Town Board approved and authorized the Town Supervisor to perform a line transfer for General Fund as follows. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman Ron Wilkins. All in favor.

\$1,274.76 from 19904.01 to 11104.01

\$1,435.00 from 19904.01 to 11101.01.000.40

\$3,458.00 from 13301.01 to 13301.01.000.54

\$8,597.50 from 14101.01 to 14101.01.000.10

**Resolution #37** Line adjustment – The Town Board approved and authorized the Town Supervisor to perform a line transfer for Highway Fund as follows. Motioned by Councilman James Martineau and 2<sup>nd</sup> by Councilman James Seguin. All in favor.

\$3,000.00 from 090408.3 to 56808.3

**Resolution #38** Authorized Check Signature. Councilmen, James Martineau and James Seguin will be authorized to be added on the Town's Bank Accounts as Authorized Signers. Motioned by Councilman William Rhino and 2<sup>nd</sup> by Councilman Ron Wilkins. All in favor.

**GRANT AWARD** - Supervisor Douglass announced that the Town of Black Brook was awarded a \$340,000.00 grant through the Green Innovation Program (GIGP). The Town of Black Brook will use GIGP funds to replace all of the water meters in the Town with Advanced Meter Reading water meters. The replacement of over 200 water meters will help the Town comply with their NYSDEC Water Withdrawal Permit and improve the water quality of the AuSable River.

A brief discussion was held on the replacement of the two front lobby doors and the back door. Town Clerk, Dennis Bushey has obtained an estimate from Adirondack Molding and Councilman William Rhino will work on obtaining other estimates.

#### **OLD BUSINESS:**

**NEW WATER SUPPLY** – Fry Well Drilling Company is coming to check the one well. We are awaiting a date and time. No other issues otherwise, the new systems operation is successful.

**FEMA PROJECT** – We have received payment for two of the projects and awaiting one more completed project. We have two more open.

**SEWER PROJECT** – Essex County Community Resources hold the opinion that the WQIP Grant was awarded to the Town of Jay solely and not the project and the engineer report dated September 2022 states differently. We will be following up with the WQIP Grant Authorities to receive clarification.

**DEPARTMENT AUDITS** – We are still awaiting dates.

**Executive Session if needed:**

Next Town Board Meeting – March 11, 2024 @ 6PM.

**Adjournment: 6:57PM, Motioned by William Rhino 2<sup>nd</sup> by James Martineau, ALL were in favor**

**These are the Official Minutes of February 19, 2024, Monthly Board Meeting.**