

# **Town of Black Brook**

## **Board Meeting**

**November 13<sup>th</sup>, 2023**

**Meeting called to order at 6:03 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Howard Aubin, James Martineau Jr, James Seguin, Ron Wilkens

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Highway Superintendent: Mike Plumadore

**Visitors Attendees:** Bill Rhino, Steve Bombard, Jen Ketchel

**Visitors VIA Zoom:** None

### **Visitors Comments:**

Steve Bombard wanted to let the Town know how nice the Christmas lights look up in the hamlet of Black Brook.

Jen Ketchel asked the Board if they would consider helping the Fern Lake Association with the Beaver issue they are having right now at the lake. The Board agreed with this and are going to help. Highway Superintendent Mike Plumadore was going to look into finding someone willing to trap the beaver and get back to Supervisor Douglass.

**Minutes of Town Board meeting for October 10<sup>th</sup>, 2023, Approved.**

Motioned by Howard Aubin and 2<sup>nd</sup> by Ron Wilkens All in favor.

Approval to pay the unpaid and paid bills from 10/13/23 through 11/13/2023 Motion by James Martineau 2<sup>nd</sup> by Howard Aubin. All in Favor.

**Approval to pay audited bills Paid & Unpaid 10/13/2023 through 11/13/2023.**

	<b>Paid</b>	<b>Unpaid</b>
General Fund:	\$ 22,818.38	\$38,031.15

Highway Fund:	\$ 293,368.19	\$ 85,298.43
Water District 1:	\$1,583.86	\$ 1,941.31
Water District 2:	\$ 292.62	\$ 1,729.84
Sewer:	\$ 1,440.01	\$ 1,020.92
Capital Project SW1:	\$ 78,367.39	\$ 1,440.91
Sewer Plant Capital Project	\$	\$
AVCS Wrestling Program	\$	\$
Trust & Agency	\$	\$
<b>Total:</b>	<b>\$ 343,870.45</b>	<b>\$129,462.56</b>
<b>ONLINE PAYMENTS</b>	<b>\$5,413.55</b>	

#### **Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

Motioned by Jamie Martineau 2<sup>nd</sup> by Howard Aubin, **All in Favor**

#### **New Business:**

**Resolution #<sup>53</sup>~~50~~** Local Law #3-2023 Flood Plain Management Clinton County Howard made the motion and James Seguin 2<sup>nd</sup>. To accept with a fee of 500.00 plus a permit fee. All were in favor and a roll call vote was taken.

**Resolution #<sup>52</sup>~~48~~** Local Law #4-2023 Senior Citizen's Exemption, Howard Aubin made the motion to accept with a sliding scale and Supervisor Douglass 2<sup>nd</sup>. All were in favor and a roll call vote was taken.

**Resolution #51** Prior Written Notice Law, Motion was made by Howard and 2<sup>nd</sup> by Jamie Martineau To create the Prior Written Notice Law for the Town.

**Resolution #54** Adopt 2024 Budget Motion was made by James Martineau and 2<sup>nd</sup> by Howard Aubin to

accept the 2024 Budget, ALL were in favor and a roll call vote was taken.

Utility Billing Change Request for 5 North Main Street to switch from residential to Bond. A motion was made by Jamie Martineau and 2<sup>nd</sup> by Howard Aubin to Switch this account to Bond ALL were in favor.

Christmas in the Forks send a letter asking for contribution for the event, The town of Black Brook will be paying for the insurance for the event this will be 1298.00. The Board agreed on also sending them 800.00. Jamie made the motion and Supervisor Douglass 2<sup>nd</sup>. ALL were in favor.

**Resolution # 58** Atlas Crowns LLC Cultivator License. Requesting a letter from the Town in support of their upcoming lease agreement at 641 Dry Bridge Road. For a Tier 5 Adult Use Cultivator License for Cannabis. Motion was made by James Martineau and 2<sup>nd</sup> by Howard Aubin for the letter of support to be written.

Letter regarding Playground restitution informing us that this is completed and the 100.00 received will be all that we will be receiving.

**Resolution #55** Line Adjustments, Motion was made by Ronnie Wilkens and 2<sup>nd</sup> by Howard Aubin Authorizing Supervisor Douglass to make the Line adjustments that were submitted in the packed.

Christmas in River Park will take place on Dec. 9<sup>th</sup>. There will be a vendor fair at the Town of Jay community center from 10-2 then in the park we will have pictures with Santa the Christmas Truck and small fireworks show. The Board agreed to allot \$3,500.00 for the show. Motion was made by Jamie Martineau 2<sup>nd</sup> by Howard Aubin. ALL were in favor.

## **OLD BUSINESS**

Water Project the startup is scheduled for Dec 4<sup>th</sup>.

Fema (4723DR) 100,000 recovered for Fern Lake and Buck Hill Rd. to replace Culverts.

Zoning Board of Appeals Member, Ralph Schisler has accepted the chair position. Supervisor Jon Douglass made the motion to accept and Howard Aubin 2<sup>nd</sup>. ALL were in favor.

## **Executive Session:**

**Adjournment: 7:00 PM, Motioned by Howard Aubin 2<sup>nd</sup> by James Martineau, ALL were in favor**

**These are the Official Minutes of November 13<sup>th</sup> ,2023, Monthly Board Meeting.**