

# **Town of Black Brook**

## **Board Meeting**

**August 14<sup>th</sup> ,2023**

**Meeting called to order at 6:01 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Howard Aubin,ABS. James Martineau Jr., James Seguin, Ron Wilkens

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Water Superintendent: Craig Walton

Highway Superintendent: Mike Plumadore

Codes: Derrick Martineau

**Visitors Attendees:** NONE

**Visitors VIA Zoom:** Town Assessor: Leon Brousseau, Mike Willis, Susan Angle. (2) unknown names.

**Minutes of Town Board meeting for July 10<sup>th</sup>, 2023, Approved.**

Motioned by James Martineau and 2<sup>nd</sup> by Ron Wilkens **All in favor.**

Approval to pay the unpaid and paid bills from 07/12/2023 through 08/14/2023 Motion by James Martineau 2<sup>nd</sup> by Jimmy Seguin. **All in Favor.**

**Approval to pay audited bills Paid & Unpaid 07/12/2023 through 08/14/2023.**

| <b>Unpaid</b> | <b>Paid</b>  |    |
|---------------|--------------|----|
| General Fund: | \$ 17,551.38 | \$ |
| 22,950.91     |              |    |

|           |                             |    |                    |                   |
|-----------|-----------------------------|----|--------------------|-------------------|
| 17,273.65 | Highway Fund:               | \$ | 420.00             | \$                |
| 1,752.23  | Water District 1:           | \$ | 364.49             | \$                |
| 2:        | Water District              | \$ | 188.04             | \$ 266.54         |
| 1,393.36  | Sewer:                      | \$ | 299.90             | \$                |
|           | Capital Project SW1:        | \$ | 33,088.50          | \$1,970.24        |
|           | Sewer Plant Capital Project | \$ | 0.00               | \$ 0.00           |
|           | AVCS Wrestling Program      | \$ | 0.00               | \$ 0.00           |
|           | <b>Trust &amp; Agency</b>   | \$ | 0.00               | \$0.00            |
|           | <b>Total:</b>               |    | <b>\$51,913.03</b> | <b>\$45,606.9</b> |

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**ONLINE PAYMENTS** \$3,319.08

#### **Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

Motioned by Jamie Martineau 2<sup>nd</sup> by Jimmy Seguin, **All in Favor**

#### **Committee Reports:**

**NOTHING TO REPORT AT THIS TIME**

#### **VISITORS:**

None

**New Business:**

**Resolution # 31** Funds Transfer (Water Project-General Fund) Motion was made by Ronnie Wilkens and 2<sup>nd</sup> by James Martineau Authorizing Supervisor Douglass to make the Transfer to the General Fund. Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

Saranac EMS Min were presented to the board for them to review.

**Resolution # 32** Highway Position Vacancy, Motion was made by James Seguin and 2<sup>nd</sup> by Supervisor Jon Douglass for the Highway Superintendent Mike Plumadore to Hire Brian Cane. Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

**Resolution # 33** Local Law Amendment – A Public Hearing will be held on Sept 11<sup>th</sup> @ 5:30 PM. Motion was made by James Martineau and 2<sup>nd</sup> by Ronnie Wilkens. Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

**Resolution #34** The town of Jay would like to Surplus the 2008 Chevy Van that we own jointly. Supervisor Jon Douglass made the motion agreeing to this and Jamie Martineau 2<sup>nd</sup>. . Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

**Resolution #35** Justice Court Accountability a motion was made by Jamie Martineau and 2<sup>nd</sup> by Jimmy Seguin. Authorizing Supervisor Jon Douglass to transfer the remaining balance of the Justic account into General fund. Until a Justic is elected and then the amount will be transferred back. Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

Fema DR-4723 – Supervisor Jon Douglass and Superintendent Mike Plumadore are working on submitting this for the flooding damage.

**Resolution # 36** The Highway Department needs a Stainless-steel sander. The quote was \$16,550.00. A motion was made by James Martineau and 2<sup>nd</sup> by Jon Douglass Authorizing Highway Superintendent to purchase. Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

AFVAS Draft Budget 2024 Supervisor Douglass has started to work on this.

**Resolution # 37** Utility Billing for Third Quarter was presented to the board James Martineau made the motion to accept @nd by Jimmy Seguin. . Roll Call Vote was taken James Martineau – Yes, Ronnie Wilkens- Yes, Jimmy Seguin- Yes, Jon Douglass- Yes. Howard Aubin ABS.

Highmark information was in the Board packets as of right now they are asking for a 29.5% increase we will be working on this.

### **OLD BUSINESS:**

**Water Project:** Spectrum will be installing the phone line this week.

**BTI –** Will be sending an updated report on the findings.

### **Executive Session:**

**Adjournment:** 6:34 PM, motioned by James Martineau 2<sup>nd</sup> by Ronnie Wilkens, all were in favor

**These are the Official Minutes of August 14<sup>th</sup>, 2023, Monthly Board Meeting.**

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