

# **Town of Black Brook**

## **Board Meeting**

**March 14, 2022**

**Meeting called to order at 6:01 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, Howard Aubin, James Seguin, James Martineau Jr. Abs.

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Codes: Derrick Martineau

Highway Superintendent: Robert Haywood

**Visitors Attendees:** Lou Garso, Dave Hart, Jamie Atkins and Neal Zinsmeyer

**Visitors VIA Zoom:** Leon Brousseau, Susan Angel

**Minutes of Town Board meeting for Feb. 14, 2022, Approved.**

Approval to pay the unpaid and paid bills from 1/13/2022 thru 02/14/2022

### **Approval to pay audited bills Paid & Unpaid 1/13/2022 thru 02/14/2022**

	<b>Paid</b>	<b>Unpaid</b>
General Fund:	\$26,121.44	\$4,391.33
Highway Fund:	\$43,907.58	\$15,206.99
Water District 1:	\$4,855.49	\$0.00
Water District 2:	\$655.07	\$ 0.00
Sewer:	\$2,894.88	\$ 0.00
Playground Capital (DASANY)	\$ 0.00	\$ 0.00

Capital Project SW1:	\$3,070.07	\$ 0.00
<b>Capital Project (NYSERDA GRANT)</b>	<b>\$ 0.00</b>	<b>\$0.00</b>
<b>Trust &amp; Agency</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$81,504.53</b>	<b>\$19,598.32</b>

Motioned by Howard Aubin by Ronnie Wilkins., **All in Favor**

**Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Howard Aubin 2<sup>nd</sup> by Ronnie Wilkins, **All in Favor**

**Visitors VIA GOTOMEETING:** Leon Brousseau

**Committee Reports:**

**Youth Program:** Jessie Douglass spoke on the Summer Youth Program\_ She has sent out the advertisements for hiring councilors, The interviews will be held on April 11<sup>th</sup>. VISTA will be hiring the Director and 2 Asst Directors. And Both Towns will add a Stipend toward them salaries.

A Motion was made by Supervisor Jon Douglass and 2<sup>nd</sup> by Ronnie Wilkens for a Wrestling Coordinator position be Created and Advertised for a New Wrestling Program. ALL were in Favor

A Motion was made by Supervisor Jon Douglass and 2<sup>nd</sup> by Howard Aubin Appointing Grace Potthast to the Youth Commission Board.

**Insurance:** Next month is our review month.

**Water, Sewer, Playground and Sidewalks:** There's nothing currently to discuss.

**Visitors:** Neal Zinsmeyer spoke with the board. Planning Board. On the new Fire station being build 14,000 Sq Ft 10 Bay Fire station. The board spoke about having to notify all residents that are withing 500 Ft of the new station and need to have a public Hearing. The Public Hearing will be April 11<sup>th</sup>@ 5:30. Also the Planning Board would request that there is a fence around the Fire Station.

### **New Business:**

Sewer Project (RFP). Will be putting our request for Proposals for the engineering for the UV project at the sewer plant.

Planning Board Application for 222 Narrow's Road are moving a cabin about 3 ft. the form has been filled out and I will be sending it to the APA and the Planning Board will waive the variance. Motion was made by Howard Aubin and 2<sup>nd</sup> by Supervisor Jon Douglass. All in Favor.

PROPOSED Fema Flood Plains (letter) Notify anyone who's name is on the letter that would be affected. We will most likely appeal we have until May 17<sup>th</sup>.

Charter Franchise Payment for 10/1/21-21/31/21 for 4,367.05

Highway Department submitted a claim to insurance as one of the Plow trucks a medal rod coming out the Redford Bridge and the Plow needed to be replaced.

Annual Water Reports went out to the residents today 3/14/22

Motion was made by Howard Aubin and 2<sup>nd</sup> by Ronnie Wilkens for Supervisor Jon Douglass to sign the contract with Santore for the fire works for Labor Day. ALL were in favor. A roll call vote was done. Howard Aubin – Yes, Jamie Martineau Abs., James Seguin \_ Yes, Ronnie Wilkens Y , Supervisor Douglass- Yes. **Resolution #40**

**Resolution #41-51** Fund Transfers. Motion Made by Howard Aubin and 2<sup>nd</sup> by Ronnie Wilkens, All in Favor, A Roll Call Vote was done. Howard Aubin- Yes, Jimmy Seguin \_ Yes, Jamie Martineau – Abs., Ronnie Wilkens- Yes, Supervisor Jon Douglass-Yes,

### **OLD BUSINESS**

#### **Water & Sewer Policy**

Councilman Martineau drafted up a letter to send to all the residents of Water and Sewer usage, also to include Shut off and Turn on Fee. The Board will be reviewing.

**NO Executive Session needed. All Resolutions are on file with the Town Clerk.**

**Adjournment: 6:53 PM, motioned by Howard Aubin, 2<sup>nd</sup> by Supervisor Jon Douglass, all in favor These are the Official Minutes of the March 14<sup>th</sup> ,2022 Regular Monthly Board Meeting.**