

Board Meeting/ Organizational Meeting

January 10th ,2022

Meeting called to order at 6:00 PM with the Pledge of Allegiance to the Flag.

Attendees: Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Martineau Jr. Howard Aubin -Abs. and James Seguin Abs.

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Codes: Derrick Martineau

Visitors Attendees: Matt Stanley, Town of Jay Supervisor

Visitors VIA Zoom: Leon Brousseau

Minutes of Town Board meeting for December 28th, 2021, Approved.

Motioned by James Martineau Jr. 2nd by Ronnie Wilkens All **in favor.**

Approval to pay the unpaid and paid bills from 12/29/21 thru 01/11/22

Approval to pay audited bills Paid & Unpaid 12/29/21-01/11/22

	Paid	Unpaid
General Fund:	\$29,978.58	\$ 1,452.21
Highway Fund:	\$ 5,183.08	\$ 2,430.35
Water District 1:	\$ 167.00	\$ 24.95
Water District 2:	\$ 5.41	\$ 0.00
Sewer:	\$ 69.92	\$ 0.00

Playground Capital (DASANY)	\$ 0.00	\$ 0.00
Capital Project SW1:	\$ 0.00	\$ 0.00
Town of Jay & Town of	\$ 5,675.00	\$ 0.00
Black Brook Ski Program		
Capital Project (NYSERDA GRANT)	\$ 0.00	\$0.00
Total:	\$41,078.99	\$ 3,907.51

Motioned by James Martineau Jr. 2nd by Ronnie Wilkins., All in Favor

Approval of Monthly Reports:

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Supervisor Jon Douglass 2nd by Ronnie Wilkins, All in Favor

Visitors VIA GOTOMEETING: Leon Brousseau

Committee Reports:

Youth Program: Ski Program is up and running with 23 children and 8 parents. We have mailed the check. Also, Basketball started Jan. 5th and we ordered basketballs, First Aid Kits. Also applied to use the Elementary school gym.

Resolution # 32 Motioned by James Martineau Jr. and 2nd by Ronald Wilkens to appoint Jessie Douglas the Summer Program Coordinator for the 2022 Patriot Summer Youth Program.

Water Craig let the board know that he is still having trouble with the pumps at the water house EFl .. They bearings keep going . If these do not work or last, he told them they are going to have to replace the pumps. This is the 3rd time they have replaced the bearings.

Sewer, Insurance, Playground and Sidewalks: There's nothing currently to discuss.

NEW BUSINESS:

Annual Resolutions 2022

1 Monthly Meeting Schedule

2 2022 Mile Reimbursement 58.5 a mile

#3 2022 Official Bank Community Bank

#4 2022 Official Newspaper Press Republican

#5 Deputy Supervisor Appointment James Martineau Jr.

#6 2022 Budget Officer Supervisor Jon Douglass

#7 2022 Clerk to Supervisor Jessica Douglas

#8 2022 Town Historian Bonnie Hackett

#9 2022 Codes Enforcement Derrick Martineau

#10 2022 Dog Control Officer Derrick Martineau

#11 2022 Sole Assessor Leon Brousseau

#12 2022 Health Officer Dr. Richard Bremer

#13 2022 Registrar of Vital Records Melissa Walton

#14 2022 Collection of Water & Sewer Rents Melissa Walton

#15 2022 Processor of Water & Sewer Billing Karen Nelson

#16 2022 Collection of Court Fines Karen Nelson and Melissa Walton

#17 2022 Deputy Superintendent of Highways Howard Drake

#18 2022 Disaster Coordinator Supervisor Douglass and Craig Walton

#19 2022 Procurement Policy

#20 2022 Returned Check Fee \$25.00

#21 2022 Petty Cash \$250.00 Town Clerk \$250.00 Justice

#22 2022 Shared Service Agreement

#23 Annual Highway Work Perm

#24 2022 Depository

#25 2022 Salary Schedule See posting or Resolution

#26 Committee Appointments

#27 2022 Board Appointments

#28 2022 Board Contracts

New Business:

Town Justice Audit for 2022 needs to be scheduled, Board was going to check with Councilmen Howard Aubin and choose a date.

Resolution #29 Hiring of Robert Hanley for the temp position for work to be done.

Resolution #30 Authorizing Supervisor Douglass to pay off BAN for Water District #1 Pumping Station.

Resolution #31 Appointment of Jennifer Manning as the Town of Jay Town of Black Brook Ski Program Group Leader.

Town of Jay sent a shared cost request. The board decided to not pay this. Supervisor Matt Stanley was in the Visitors section and after some discussion decide that this was not necessary.

Also, the Board would like to set a meeting up with the Town of Jay for a Sewer meeting.

Resolution #32 Appointment of Jessica Douglass as the 20222 Patriot Summer Youth Program Coordinator.

Resolution #33 Option to forego 467 and 459 c renewals for the year 2022.

There are no Fund Transfers currently.

OLD BUSINESS

Solar Project is now Done

Water #1 We will be opening bids for the Capital Project on Jan 28th @ 11

NO Executive Session needed. All Resolutions are on file with the Town Clerk.

Adjournment: 6:53 PM, motioned by James Martineau Jr., 2nd by Supervisor Jon Douglass, all in favor These are the Official Minutes of the Jan. 10, 2022 Regular Monthly Board Meeting and the Organizational Meeting.