

# **Board Meeting**

## **December 14<sup>th</sup>, 2021**

**Meeting called to order at 6:00 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Seguin, Howard Aubin, and James Martineau Jr.

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

**Visitors Attendees:** None

**Visitors VIA Zoom:** Thomas Thwaites

**Minutes of Town Board meeting for November 8<sup>th</sup>, 2021, Approved.**

Motioned by Supervisor Douglass and 2<sup>nd</sup> by James Martineau Jr. **All in favor.**

Approval to pay the unpaid and paid bills from 11/10/2021-12/13/2021

### **Approval to pay audited bills Paid & Unpaid 11/10/2021 – 12/13/2021**

	<b>Paid</b>	<b>Unpaid</b>
General Fund:	\$25,881.55	\$ 1,482.10
Highway Fund:	\$ 15,704.85	\$ 8,903.01
Water District 1:	\$1,636.09	\$ 0.00
Water District 2:	\$ 366.13	\$ 0.00
Sewer:	\$982.48	\$ 0.00
Playground Capital (DASANY)	\$ 0.00	\$ 0.00
Capital Project SW1:	\$ 8,384.13	\$ 0.00

<b>Capital Project (NYSERDA GRANT)</b>	<b>\$ 0.00</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$ 52,955.23</b>	<b>\$ 10,385.11</b>

Motioned by James Seguin, 2<sup>nd</sup> by Ronnie Wilkins., All in Favor

**Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Supervisor James Martineau Jr 2<sup>nd</sup> by Howard Aubin, All in Favor

**There were NO Visitors**

**Visitors VIA GOTOMEETING:** Tom Thwaits

**Committee Reports:**

**Youth Program:** Ski Program Registration forms are out; they are looking for a group leader and Chaperone.

**Water, Sewer, Insurance, Playground and Sidewalks:** There's nothing currently to discuss.

**New Business:**

**Resolution # 131** EFC Grant agreement Motioned by James Martineau Jr. and 2<sup>nd</sup> by Howard Aubin giving Supervisor Douglass permission to sign the agreement with them.

**Resolution# 132** Accepted Tax Collection Audit. Motion was made by James Martineau Jr. 2<sup>nd</sup> by Howard Aubin

**Resolution # 133** Accepted the Town Clerk Audit, Motion made by James Martineau Jr. 2<sup>nd</sup> by Howard Aubin.

**Resolution #134** Accepted Dog Control Audit Motion was made by James Martineau Jr. and 2<sup>nd</sup> by

Howard Aubin.

**Resolution #135** Accepted Codes Audit, Motion was made by James Martineau and 2<sup>nd</sup> by Howard Aubin.

A water sewer Audit was done by Councilman Martineau, and he found many users that were not being billed that should be and after working together with codes, it was determined by the board that these people should be billed. Jamie will be drafting a letter and working with Jessie Douglass / Secretary to address these people to the billing that goes out the first part of January.

**Resolution #136** Supervisor Records and AUD for 2020 Audit was accepted, Motioned by Howard Aubin 2<sup>nd</sup> by James Martineau.

Cannabis Law – Was decided that no Action was needed on this.

Fema Letter #9177 (Approval) waiting on payment currently.

**Resolution # 137** Resignation Letter was accepted from Patrick Fitzgerald, a motion was made by Supervisor Jon Douglass and 2<sup>nd</sup> by James Seguin.

**Resolution # 138** To accept The Bid for (Contract#2) for Water 1 for the Water Storage Tank we received on September 17,2021

**Resolution # 139** To accept the Bid for (Contract 3) Control Building for Water 1 , Motion was made by James Martineau Jr. and 2<sup>nd</sup> By Howard Aubin

**Resolution # 140** Discharge of Mortgage (#2016-00282490).

**Resolution #141** Discharge of Mortgage (#2016-00282361).

**Resolution #142** Discharge of Mortgage (#2016-00282362).

**Resolution # 143** Formal letter to the Town of Jay, Motion was made by James Martineau, 2<sup>nd</sup> by Howard Aubin, rejecting said invoices/claims in its entirety about the letter dated November 12,2021, which seeks payment from the Town of Black Brook.

**Resolution # 144** Authorizing Supervisor Jon Douglass to readvertise for bid Contract # 1 (General) for the Water 1 Capital Project.

**Resolution #145** Authorizing Supervisor Jon Douglass to readvertise for bid Contract #4 (Material) for Water 1 Capital Project.

**Resolution # 146** Line Transfers (Water #1 Fund)

**Resolution #147** Line Transfers (General Fund).

**Resolution # 148** Line Transfer (Highway Fund)

**Resolution # 149 Line Transfer (Water Dist. 2 Fund)**

End of the year meeting is scheduled for Dec. 28<sup>th</sup> @6 PM

Organizational Meeting Jan 10<sup>th</sup>, 2022 @ 6 PM

**OLD BUSINESS**

Water 1 (Capital Project) we are send bid 1 and 4 out for rebid.

Complete Street (Clinton Co Health Dept. Grant) Supervisor Jon Douglass will be meeting with Tammer on Friday the 17<sup>th</sup> .

New local Law (Property Maintenance Liens) Award Comp Plan grant we received 53,000.00

Mapping System (Water & Sewer) Looking into updated Craig will be working on getting some info.

Back Up Operator Craig will also be working with Howard on this and start getting someone Trained

**NO Executive Session needed. All Resolutions are on file with the Town Clerk.**

**Adjournment: 6:30 PM, motioned by Howard Aubin, 2<sup>nd</sup> by Supervisor Jon Douglass, all in favor**

**These are the Official Minutes of Dec 14, 2021 monthly board meeting.**