

# **Town of Black Brook**

## **Board Meeting**

**January 11 ,2021**

**Meeting called to order at 6:02 PM with the Pledge of Allegiance to the Flag.**

**Attendees:** Jon Douglass, Supervisor

Town Council: Ronnie Wilkins, James Seguin, Howard Aubin,

James Martineau JR. Absent

Town Clerk: Melissa Walton

Secretary to the Supervisor: Jessica Douglass

Secretary to the Board / Board: Karen Nelson

Water Superintendent: Craig Walton

Highway Superintendent: Robert Haywood

**Visitors Attendees:** No Visitors due to COVID-19

**Visitors VIA Zoom** Derrick Martineau Codes, Leon Brousseau Town Assessor, Tom Thwaites

**Minutes of Town Board meeting for Dec 28, 2020, 2020, Approved.**

Motioned by Supervisor Jon Douglass and 2<sup>nd</sup> by Ronnie Wilkins all in favor.

### **Monthly Reports:**

**Approval to pay audited bills Paid & Unpaid 12/29/20 thru 01/11/21.**

	<b>Paid</b>	<b>Unpaid</b>
General Fund:	\$16,229.10	\$22,135.76
Highway Fund:	\$16,453.90	\$ 3,211.56
Water District 1:	\$381.37	\$ 9.00
Water District 2:	\$ 157.49	\$1,440.00
Sewer:	\$174.80	\$0.00

Playground Project:	\$ 0.00	\$0.00
Capital Project SW1:	\$ 0.00	\$1,500.00
<b>Capital Project SW #1</b>	<b>\$ 93,506.87</b>	<b>\$ 507.48</b>
<b>Capital Project (NYSERDA GRANT)</b>	<b>\$0.00</b>	<b>\$ 0.00</b>
<b>Total:</b>	<b>\$126,903.53</b>	<b>\$27,303.80</b>

Motioned by Howard Aubin,      Seconded by Ronnie Wilkens

All in favor: Supervisor Jon Douglass, James Seguin,

**Approval of Monthly Reports:**

Supervisor's Monthly Report

Town Clerk's Monthly Report

Dog Control Officer's Monthly Report

Code Enforcement Officer's Monthly Report

Water / Sewer Superintendent's Monthly Report

JCEO Monthly Report--

Motioned by Howard Aubin 2<sup>nd</sup> by James Seguin

All in favor: Supervisor Jon Douglass, Ron Wilkins,

**Visitors:**

**Committee Reports:**

Leon Brousseau and Supervisor Douglas explained that a representative from real property out of Saranac Lake was in touch with Leon and let him know that we were at 94.95 % of the tax cap and we must be at 95% for the 100%. Leon is suggesting that next year he raise all RESIDENTAL PROPERTYS ONLY 3%, This will assure that we will reach the 100 %.

**Youth Program:** The ski program will be canceled this year because of COVID-19 and the new rules that must be in place at Whiteface due to COVID-19.

**New Business:**

**Annual Resolutions 2021**

**Resolution #1 Monthly Meeting Schedule**

**Resolution #2 Mile Reimbursement**

**Resolution #3 Official Bank**

**Resolution #4 Official Newspaper**

**Resolution #5 Deputy Town Supervisor Appointment**

**Resolution #6 Budget Officer**

**Resolution #7 Clerk to Supervisor**

**Resolution #8 Town Historian**

**Resolution #9 Codes Enforcement**

**Resolution #10 Dog Control Officer**

**Resolution #11 Sole Assessor**

**Resolution # 12 Health Officer**

**Resolution #13 Registrar of Vital Statistics**

**Resolution # 14 Collection of Water and Sewer rents**

**Resolution #15 2021 Processor of Water and Sewer Billing**

**Resolution # 16 2021 Collection of Court Fines**

**Resolution #17 2021 Deputy Superintendent of Highways**

**Resolution # 18 Disaster Coordinator**

**Resolution #19 2021 Procurement Policy**

**Resolution #20 2021 Returned Check Fee**

**Resolution # 21 2021 Petty Cash**

**Resolution 22 2021 Shared Service Agreement**

**Resolution #23 2021 Annual Maintenance Highway Work Perm 21**

**Resolution # 24 2021 Depository**

**Resolution #25 Salary Schedule**

**Resolution # 26 Committee Appointments**

**Resolution #27 Board Appointments**

**Resolution # 28 Board Contracts**

**Resolution # 29 Deputy Tax Collector**

**All Resolutions were Motioned by Howard Aubin and 2<sup>nd</sup> by Supervisor Jon Douglass all were in favor. James Seguin and Ronald Wilkens. All Resolutions can be found in the office of the Town Clerk.**

Town Justice Audit for 2020 will be on Feb 4<sup>th</sup> @10 AM Howard Aubin and Ronnie Wilkins and Melissa Walton will do the Audit.

2018 Housing Rehabilitation Program

NO New Changes, Nothing New,

NYS CDBG 107HR311-18, Requested a time extension witch we agreed with.

Received a Mortgage Tax Distribution for 4.01/20 thru 9/30/20 in the amount of 12,558.12.

**Resolution #30 for a 1,000.000.00 Ban for the Capital Project.**

**Resolution #31 Funds Transfer** for 100,000.00 from account #231.01 (NYCLASS) to account #200.13 (CAPITAL PROJECT< WATER DIST #1).

## **OLD BUSINESS**

Solar Project – Still waiting on easement.

Street Lighting – Submitted everything to National Grid and have not heard back from them yet.

Publish 3 public hearings for Feb.8<sup>th</sup>,

5 o' Clock is for Cost of water testing in Dist. 2.

5:30 pm 2020 CDBG Group to announce for more funding.

5:45 pm 2021 CDBG Group to announce for more funding.

**Executive Session (If Needed): All Resolutions are on file with the Town Clerk.**

**Adjournment: 7:02 PM, motioned by Howard Aubin, 2<sup>nd</sup> by Supervisor Jon Douglass, all in favor**

**These are the Official Minutes of the November 9<sup>th</sup>, 2020 Town of Black Brook Monthly Board Meeting:**

**Melissa Walton, Town Clerk**