

**SPECIAL STANDING FORM**

SOCIAL SECURITY NUMBER	LAST NAME	FIRST NAME	PREFERRED NAME	PERMANENT ADDRESS

TELEPHONE NUMBER	EMAIL ADDRESS	TEMPORARY ADDRESS (IF DIFFERENT)

**Special Standing Status**

Special standing allows students to enroll as “non-degree seeking” in nursing courses for the purposes of personal enrichment or professional development. Generally, core curriculum courses may be taken in special-standing status but clinical courses may not. For MSN and DNP students, no more than nine (9) semester hours may be taken as a special-standing student, and these nine (9) credit hours may be transferred into an appropriate program if the student applies for and gains admission to the School of Nursing.

Being granted special standing status does not guarantee full degree-seeking admission to the Emory University School of Nursing. To request approval, a student must submit a Request for Special Standing form the Office of the Registrar and submit a non-refundable fee to the Office of Enrollment and Student Affairs. Special Standing Status will be subject to the availability of requested course(s) and approval by the Office of Education.

Have you applied previously for admission to any division of Emory University? If yes, which term and year? \_\_\_\_\_

What division?

If yes, did you apply under a different name?

What name?

**EDUCATIONAL HISTORY**

Undergraduate College/School

City

State

Dates of attendance

Did you earn a degree? Yes      No

If yes, what is your degree

Have you attended other Colleges/Schools? Yes      No

Graduate College/School

City

State

Dates of Attendance

Did you earn a degree? Yes      No

If yes, what is your degree \_\_\_\_\_

*I agree that if enrolled as a student at Emory University, I will abide by all rules, regulations, practices, and policies of Emory University in place at the time of my enrollment. I understand the falsification or purposeful misrepresentation of my qualifications may result in the denial of my enrollment approval. I further agree to pay any fines or assessments, which may be against me for violation of campus traffic or safety rules, including parking, and for such charges added to my tuition and rent statements from Emory University.*

Signature of Applicant

Date

Applications for admission as a special standing student are considered based on academic qualifications without regard to race, color, national origin, religion, sex, sexual orientation, age, handicap, or veteran's status.

Approval      Yes              NO

Assistant Dean

Signature

Date

**OFFICE USE ONLY**

Has the student applied as a degree-seeking applicant? YES              NO

If yes, semester and year

How many hours of special standing course work has the student taken?

Processed by \_\_\_\_\_

Date \_\_\_\_\_