

East Gippsland Shire Council

273 Main Street (PO Box 1618)
Bairnsdale Vic 3875
Website www.eastgippsland.vic.gov.au
Email feedback@egipps.vic.gov.au
Follow us on Twitter @egsc



Telephone: (03) 5153 9500
Fax: (03) 5153 9576
National Relay Service: 133 677
Residents' Information Line: 1300 555 886
ABN: 81 957 967 765

Letter of Support - Request

Community Groups and Organisations applying for funding assistance through other agencies may require a Letter of Support from Council for their application.

This application form sets out the information Council requires to assess community projects to ensure they align with Council's vision, strategies or plans for East Gippsland.

This form needs to be submitted 10 business days before the applications close.

Applicant Details:

Name of Community group/Organisation:								
Contact name:								
Position held:								
Postal address:								
				Postcode				
Phone number: Home:		Work:		Mobile:				
Email address:								

Project Details:

What is the name of your project you require the funding for?
Provide a brief description of the project?
Who will benefit from your project?
What is the name of the Funding organisation you are applying to?

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When submitting documents to Council you are confirming that you have authority to use those documents. In the event that the giving of notice is required pursuant to Section 52 of the Planning and Environment Act 1987, your permit documents submitted as part of this application, including your full contact information to be made available for public viewing on Council's website

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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What is the name of the Funding Program source you are applying for?

What is the value of the funding you are applying for? \$

Is Council contributing to the project funding and how much? ☐ Yes ☐ No \$

What is the total value of the project? \$

Please describe how your project aligns with Council's vision, strategies or plans?
These can be located on www.eastgippsland.vic.gov.au go to Council, Publications and Policies

What date do you require the Letter of Support? Date: ____/____/____

How do you wish to receive the Letter of Support

- ☐ Email address provided above
☐ Postal address provided above
☐ In person to collect, advise phone number to contact: _____

Applicants Signature Date: ____/____/____

Submitting your application:

Electronic	Fax to 03 5153 9576	
	Email to feedback@egipps.vic.gov.au	
Mail	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
In Person	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 9.00am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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