East Gippsland Shire Council

273 Main Street (PO Box 1618)
Bairnsdale VIC 3875
Website www.eastgippsland.vic.gov.au
Email feedback@egipps.vic.gov.au
Follow us on Twitter @egsc

Telephone: (03) 5153 9500
Fax: (03) 5153 9576
National Relay Service : 133 677
ABN: 81 957 967 765

Application to Erect or Alter a Private Jetty on Canals at Paynesville

This application has a fee of $197.00. This fee will **not** be refunded. Please talk with a jetty builder **before** paying this application fee.

Name:		
Postal address:		Postcode
Phone number: Home:	Work:	Mobile:
Email address:		Fax:
Jetty address:		
		Postcode
Town:	Licence number:	
Are you the owner of the property? ☐ Yes ☐ No, if no please fill in the section below.		
Owners name:		
Postal address:		Postcode
Phone number: Home:	Work:	Mobile:

Jetty Builder Details:

Name:				
Postal address:				Postcode
Phone number: Work:		Mobile:		
Jetty type:	☐ L Shaped	☐ T Shaped	☐ Along Side	☐ Joint Use
Alteration details:_____				

Please attach a site plan. All details should be to scale in line with East Gippsland Shire Council's *Private Jetties Construction Policy*. Site plans are available from Council Service Centre's using their Intramaps program.

I agree that the construction of the jetty will meet the East Gippsland Shire Council 'Conditions of Licence' needs and licence conditions.	
Signature:	Date:_____/_____/_____

Office Use Only:

Reference Number: LC/M/PP/_____ Method of Payment: ☐ Cash ☐ Cheque ☐ Eftpos ☐ Credit Card

Amount Paid: $_____ Receipt Number:_____ Receipt Date: _____/_____/_____

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act* 2014. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Submitting your application:

Mail	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875**.**	
Electronic	Fax to 03 5153 9576 Email to feedback@egipps.vic.gov.au	
In Person	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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