

# Forge Theatre and Arts Hub

## OUTDOOR CINEMA Hire Fees and Charges\* 2021/22 Financial Year

All dollar amounts are GST inclusive

\*Fees are subject to change

The Outdoor Cinema consists of an inflatable 10 x 5.63 metre screen, Blue Ray and DVD format projection equipment, powered speakers suitable for audiences up to 200<sup>^</sup> and a microphone for making announcements or for providing commentary.

<sup>^</sup>depending on your site characteristics

Before booking the Outdoor Cinema please consider the following:

- Your event site has a reasonably flat 16 x 16 metre area that is free of any overhead obstructions and underground services as the screen will need to be pegged to the ground.
- There is access to power (please advise at time of booking if power is not available)
- The Outdoor Cinema will be located away from traffic hazards.
- Adequate lighting for the safe movement of people as well as adequate and easily accessible bathroom and waste facilities will be available.
- Screening time - in Summer it is recommended that movies be screened no earlier than 8.30pm
- Alternative arrangements have been made should it be deemed unsuitable to erect the screen on the day.

Hire of the Outdoor Cinema includes delivery to site, set-up, pack-down and removal from site.

### Hire Fees

#### **Commercial, Private (within EG) & All hires outside East Gippsland Shire (inc NFP)**

Outdoor Cinema - Per Day - includes delivery, set-up, pack-down & removal.....	\$507.00
Staffing (2 Technicians per event).....	\$254.00 per hour

#### **East Gippsland Community Organisations and NFP Groups**

Outdoor Cinema - Per Day - includes delivery, set-up, pack-down & removal.....	\$101.00
Staffing (2 Technicians per event).....	\$102.00 per hour

*Council Grants to assist Community Groups and Organisations in covering these hire costs may be available. Please visit the **Council Grants** page on the East Gippsland Shire Council website for more information.*

**NOTE:** Please apply for an EGSC Event Permit if your event is located on PUBLIC LAND. For events being held on PRIVATE LAND a permission letter from the land owner must be provided on booking.

### Notes on Staffing

The staffing rates above are applied once the Outdoor Cinema has been erected and checked. The staffing hourly rate ceases once the pack-up of the Outdoor Cinema commences.

### How to Book

Bookings and enquiries can be made by calling the Forge Theatre Operations Officer on 5153 9642 or by submitting the Outdoor Cinema EOI Booking Form located on the East Gippsland Shire Council website. Submitting a Booking Form does not constitute a confirmed booking. All bookings will be assessed prior to confirmation. **NOTE:** Bookings made less than 3 months prior to the event date may not be accepted.

### Public Performance Licence

All hirers **MUST** obtain a Public Performance Licence for the movie(s) being shown on the Outdoor Cinema screen. A licence can be obtained from **Roadshow** via the following link:

<https://roadshowppl.com.au/wpMyBusiness/MBARquestPP.aspx>