

# East Gippsland Shire Council

273 Main Street (PO Box 1618)  
 Bairnsdale Vic 3875  
 Website [www.eastgippsland.vic.gov.au](http://www.eastgippsland.vic.gov.au)  
 Email [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)  
 Follow us on Twitter @egsc



Telephone: (03) 5153 9500  
 Fax: (03) 5153 9576  
 National Relay Service: 133 677  
 Residents' Information Line: 1300 555 886  
 ABN: 81 957 967 765

## Customer Feedback East Gippsland Shire Council Recreation Centres

Name:								
Postal address:				Postcode				
Phone number: Home:			Work:	Mobile:				
Email address:				Fax:				
Name of centre:								
Date: ____/____/____				Time: _____ <input type="checkbox"/> am <input type="checkbox"/> pm				

Please indicate the reason for your comment or suggestion: (please tick the box or boxes)

	A staff member has helped me	I want to say thanks	I have a suggestion	I have a concern	Something needs fixing
<b>Children's Services</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Reception or Café</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Gym</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Aquatic</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Group Fitness</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please detail your suggestion or comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thank you for completing this feedback form. Our staff will review your comments/suggestions and provide you with a response.

**Office Use Only:**

Date of Response: \_\_\_\_/\_\_\_\_/\_\_\_\_ Response done by: \_\_\_\_\_

ECM Reference: \_\_\_\_\_ Signed by: \_\_\_\_\_ Date of Response: \_\_\_\_/\_\_\_\_/\_\_\_\_

Type of Response:  Letter in Mail  Phone  In Person  Other \_\_\_\_\_

Centre Coordinator Completed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Privacy Statement**

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)

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ABN: 81 957 967 765

## Submitting your application:

<b>Mail</b>	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
<b>Electronic</b>	Fax to 03 5153 9576 Email to <a href="mailto:feedback@egipps.vic.gov.au">feedback@egipps.vic.gov.au</a>	
<b>In Person</b>	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Business Centre: 18 Mechanics Street. Omeo Business Centre: 179 Day Avenue. Orbost Business Centre: 1 Ruskin Street. Paynesville Business Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Business Centre: 70 Maurice Avenue

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