

East Gippsland Shire Council

273 Main Street (PO Box 1618)
 Bairnsdale Vic 3875
 Website www.eastgippsland.vic.gov.au
 Email feedback@egipps.vic.gov.au
 Follow us on Twitter @egsc



Telephone: (03) 5153 9500
 Fax: (03) 5153 9576
 National Relay Service: 133 677
 Residents' Information Line: 1300 555 886
 ABN: 81 957 967 765

Commercial Tip Account Application

There are some hard words in this form. The hard words are in blue. You can read what they mean on page 3.

Applicant Details:

Business trading name:								
Australian Business Number (ABN):								
Business address:				Postcode				
Postal address				Postcode				
Phone number: Work:			Mobile:					
Email address:				Fax:				
Accounts payable contact person:								
Corporate structure: (please tick the box) <input type="checkbox"/> Public company <input type="checkbox"/> Partnership								
<input type="checkbox"/> Sole trader <input type="checkbox"/> Proprietary Company								
What year did the company start trading?								
How much credit is needed each month? \$								
What is the usual type of waste? (eg. Commercial industrial , building demolition , compacter, etc.) _____								

Is the waste sorted or unsorted? <input type="checkbox"/> Sorted <input type="checkbox"/> Unsorted								

Trade references or major suppliers: (you must be a credit customer of these referees and supply details)

Company name	Contact person	Contact phone number

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Vehicle information: (please provide the following information for all vehicles using this account)

Vehicle registration number	Vehicle make	Vehicle type	Vehicle total weight

Directors or authorised representative guarantees:

I/We the **authorised** representatives of the applicant, as **guarantor/s**, request the opening of a credit account. I/We agree to pay Council the amount of money owed now and into the future. This **agreement** will be ongoing and will not stop in the event of applicant's **liquidation**.

Individual 1:

Name:				
Postal address:			Postcode	
Type of licence:		Licence number:		
Phone number: Work:		Mobile:		
Signature:			Date: ____/____/____	
Witness name:				
Witness signature:			Date: ____/____/____	

Individual 2:

Name:				
Postal address:			Postcode	
Type of licence:		Licence number:		
Phone number: Work:		Mobile:		
Signature:			Date: ____/____/____	
Witness name:				
Witness signature:			Date: ____/____/____	

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Declaration:

I/We request the opening of a credit account. I/we agree to pay Council the amount of money owed now and into the future. This **agreement** will be ongoing and will not stop in the event of the **liquidation** of the applicants named.

Signature:	
Title:	Date: ____/____/____
Witness signature:	
Witness name:	Date: ____/____/____

Important Information

- GST is applied to Council fees and charges.
- Normal trading terms are 30 days from the date the statement is given.
- All accounts need to be paid on or before the due date. Late payment of accounts will put the account on hold and further late payments will stop credit being given.
- A credit reference may be made before approval is given.
- You will be liable for costs of recovering monies not paid.
- Council can suspend your account at any time without giving reason.
- Council can change the terms and conditions of the account by writing you a letter.

Hard Words:

Liquidation: When an entity chooses or is forced by a legal judgment or contract to turn assets into a cash form

Agreement: A negotiated and typically legally binding arrangement

Account: A bill for goods or services provided over a period

Proprietary: Relating to an owner or ownership:

Authorised: Given official permission or approval

Demolition: The action or process of demolishing or being demolished:

Commercial Industrial: Waste collected via a business process or dealing or as a job collected or processed

Weight: the heaviness of something

Guarantor/s: A person or organisation that provides a formal assurance that certain conditions will be met

Office Use Only:

- Tasked to Accounts Receivable Account card issued - Card Number: _____
- Tasked to Waste Management Supervisor Account set up – Debtor number: _____

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Submitting your application

Mail	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
Electronic	Fax to 03 5153 9576 Email to feedback@egipps.vic.gov.au	
In Person	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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