

# East Gippsland Shire Council

273 Main Street (PO Box 1618)  
 Bairnsdale Vic 3875  
 Website [www.eastgippsland.vic.gov.au](http://www.eastgippsland.vic.gov.au)  
 Email [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)  
 Follow us on Twitter @egsc



Telephone: (03) 5153 9500  
 Fax: (03) 5153 9576  
 National Relay Service: 133 677  
 Residents' Information Line: 1300 555 886  
 ABN: 81 957 967 765

## Application to Keep More than the Allowed Animals

*General Local Law 2017*

The permit has an annual fee of \$52.00.

Please note that all cats and dogs have to be registered at the time of making this application.

There are some hard words in this form. The hard words are in **blue**. You can read what they mean on page 2.

Name:									
Home address:					Postcode				
Postal address (if different):					Postcode				
Phone number: Home:			Mobile:		Work:				
Email:									
		Breed	Sex	Sterilised	Council Animal Reference Number				
1	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
2	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
3	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
4	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
5	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
6	<input type="checkbox"/> Dog <input type="checkbox"/> Cat		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Y <input type="checkbox"/> N					
Address where the animals are kept:									
Animals are kept for:									
Are you a member of a dog or cat organisation? <input type="checkbox"/> Yes <input type="checkbox"/> No						Expiry date: ____/____/____			
Organisation name: _____						Membership number: _____			
Process and products used for cleanliness and hygiene: _____									
_____									
_____									

Note: Under *General Local Law 2017, Section 25*, it is an offence for a person making an application to give false information.

I understand that applying for this permit and paying the fee does not give me approval to keep the animals

Signature:	
Name:	Date: ____/____/____

### Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)

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## Important Information for Applicants

- The fee for this permit must be paid when lodging this application.
- The permit has to be **renewed** by April 9 every year.
- The permit cannot be changed to any other person or property.
- The permit is not valid until Council has given written approval.
- Community Laws staff may contact you to arrange a time for your property and animals to be inspected.
- Should any complaints be received and proven, the permit can be cancelled or suspended.

### Office Use Only:

Received to: LC/LL/PP/\_\_\_\_\_ Method of Payment:  Cash  Cheque  Credit Card  Eftpos

Amount Paid: \$52.00 Receipt Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Receipt Number: \_\_\_\_\_

### Hard Words

**Sterilised:** A dog or cat that has had a surgical procedure to removal all or part of the reproductive organs to prevent it breeding.

**Renewed:** Try again or start over.

## Submitting your application

<b>Mail</b>	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
<b>Electronic</b>	Fax to 03 5153 9576 Email to <a href="mailto:feedback@egipps.vic.gov.au">feedback@egipps.vic.gov.au</a>	
<b>In Person</b>	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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