

East Gippsland Shire Council

273 Main Street (PO Box 1618)
Bairnsdale Vic 3875
Website www.eastgippsland.vic.gov.au
Email feedback@egipps.vic.gov.au
Follow us on Twitter @egsc



Telephone: (03) 5153 9500
Fax: (03) 5153 9576
National Relay Service: 133 677
Residents' Information Line: 1300 555 886
ABN: 81 957 967 765

Animal Registration Tag Replacement Cats and Dogs

There are some hard words in this form. The hard words are in **blue**. You can read what the words mean on page 2.

A \$6.00 fee will be charged to replace a tag that has been lost or misplaced. The lifetime tag will be replaced free of charge if it becomes unreadable or faded due to fair wear and tear and is produced at the time of replacement.

Domestic Animals Act 1994 requires that all registered dogs and cats must have an identification marker when outside of the owner's premises.

Fill in your details

Name:			
Postal address:			
Address where the dog or cat lives:			
Phone number:	Home:	Work:	Mobile:
Email:			
Dog or Cat's details	Animal 1		Animal 2
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	
Animal reference number			
Old Tag Number			
Reason for replacement <input type="checkbox"/> Lost <input type="checkbox"/> Wear and tear <input type="checkbox"/> Other _____			
Old tag returned <input type="checkbox"/> Yes <input type="checkbox"/> No			

I agree that

- All of the information on this form is correct
- It is an offence to knowingly provide false or misleading information
- **Documentation** must be provided if a Power of Attorney (POA) signs on behalf of a person

Signature: _____	Date: ____/____/____
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Office Use Only		
Receipt Date ____/____/____	Receipt Number _____	Initials _____
Animal Reference Number: _____	New Tag Number _____	Total Paid _____
Animal Reference Number: _____	New Tag Number _____	Total Paid _____
Officers name _____	Pathways Altered: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: ____/____/____

Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail feedback@egipps.vic.gov.au

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Hard Words in this Form:

Documentation: Material that provides official information or evidence or that serves as a record.

Submitting your application

Mail	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
Electronic	Fax to 03 5153 9576 Email to feedback@egipps.vic.gov.au	
In Person	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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