

# East Gippsland Shire Council

273 Main Street (PO Box 1618)  
Bairnsdale Vic 3875  
Website [www.eastgippsland.vic.gov.au](http://www.eastgippsland.vic.gov.au)  
Email [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)  
Follow us on Twitter @egsc



Telephone: (03) 5153 9500  
Fax: (03) 5153 9576  
National Relay Service: 133 677  
Residents' Information Line: 1300 555 886  
ABN: 81 957 967 765

## New Animal Registration Form Cats and Dogs

There are some hard words in this form. The hard words are in **blue**. You can read what the words mean on page 3.

Fill in this form if you have a new dog or cat. All dogs and cats must have a **microchip** and must be registered at 3 months of age. You will need to supply proof the animal has a **microchip** and has been **sterilised**, if applicable (e.g. certificate from the vet).

This form has an annual fee. This must be paid by April 10 each year.

### Fill in your details

Name:			
Postal address:			
Address where the dog or cat lives:			
Phone number:	Home:	Work:	Mobile:
Email:			
Do you have a Pension Card? <input type="checkbox"/> Yes <input type="checkbox"/> No (Attach a copy)			
Dog or Cat's details	Animal 1	Animal 2	
Animal type	<input type="checkbox"/> Dog <input type="checkbox"/> Cat	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat
Animal name			
Breed			
Colour			
Age			
<b>Microchip</b> number			
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male	<input type="checkbox"/> Female
<b>Sterilised</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Declaration for owners

I declare that all information contained in this application is true and correct and I make it on the understanding that a person supplying false information is liable to prosecution under the *Domestic Animals Act 1994*

I declare that the dog(s) on this application have been correctly identified as to whether they are, or are not, a restricted breed. Restricted breeds are as follows: American Pit Bull Terrier (or Pit Bull Terrier), Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Registration tags will be issued over the counter when payment is made, or posted for payments made by mail.

<b>Office Use Only</b>		
Receipt Date ____/____/____	Receipt Number _____	Initials _____
Animal Reference Number: _____	Tag Number _____	Total Paid _____
Animal Reference Number: _____	Tag Number _____	Total Paid _____

#### Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)

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## Fees and categories of dogs and cats

Category 1	Category 2	Category 3
Maximum Fee	Standard Fee	Special Fee Microchipped and Sterilised
<p>Any of the following:</p> <ul style="list-style-type: none"> <li>Dangerous dogs</li> <li>Menacing dogs</li> <li>Restricted breed</li> <li>Microchipped (new animal registrations only after 10 April 2013)</li> </ul> <p><b>\$188.00</b></p>	<p>Microchipped but Unsterilised with</p> <ul style="list-style-type: none"> <li>Obedience training with a recognised organisation – must be an accredited Vic Government Dog Obedience certificate</li> <li>Over 10 years of age or</li> <li>Kept for breeding by the proprietor of a Domestic Animal Business conducted on registered premises</li> <li>Hounds registered with Game Management Authority permanently identified in the prescribed manner</li> </ul> <p><b>\$63.00</b></p>	<ul style="list-style-type: none"> <li>Animals that are <b>sterilised</b> and microchipped</li> <li>Dogs registered with an applicable organisation listed below. Owners must also provide proof of membership in their name with the applicable organisation. (Unsterilised but must be Microchipped)</li> </ul> <p>Australian National Cats Inc Dogs Victoria Feline Control Council (Victoria) The Governing Council of the Cat Fancy Australia and Victoria Inc</p> <ul style="list-style-type: none"> <li><b>Working dog</b> – livestock No microchipping or sterilisation required</li> </ul> <p><b>\$34.00</b></p>
<p><b>Pension Concession: \$93.80</b></p> <p>Pension discount does not apply to a dangerous dog, a menacing dog or a restricted breed dog (full fee is applicable)</p>	<p><b>Pension Concession: \$32.00</b></p>	<p><b>Pension Concession: \$17.00</b></p>

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Please fill in this next section **if** your dog or cat

- has been **sterilised** and you do not have a certificate or
- **if** you have a **working dog** and the dog works on your farm every week

You **must** sign in front of an **approved person**.

## Statutory Declaration

I, Name \_\_\_\_\_

Of, Home Address \_\_\_\_\_

In the State of Victoria, agree that:

- My dog or cat has been **sterilised** ☐ (Please tick)
- This information is true
- My dog is a **working dog** ☐ (Please tick)
- I can give more information to Council

Signature: \_\_\_\_\_

Witness (**Approved Person**) Name: \_\_\_\_\_

Witness (**Approved Person**) Signature: \_\_\_\_\_

Qualification of Witness: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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## Hard Words

**Microchip:** An electronic device that is capable of being permanently implanted in an animal of a prescribed class of animal and that is designed to record information in a manner that can be electronically retrieved.

**Dangerous Dog:** A dog which has been declared to be dangerous by a Council under Part 3 of the Domestic Animals Act or a dog which by virtue of the operation of section 34A of the Domestic Animals Act is a dangerous dog.

**Menacing Dog:** A dog which has been declared to be a menacing dog by a Council under Part 3 of the Domestic Animals Act.

**Sterilised:** A dog or cat that has had a surgical procedure to remove all or part of the reproductive organs to prevent it breeding.

**Working Dog:** Dogs kept for working stock. Dog must be kept solely for the purpose of working cattle, sheep, alpacas or goats.

**VCA:** Victorian Canine Association operating as Dogs Victoria.

**Approved Person:** A Statutory Declaration can be witnessed by a Justice of the Peace, Pharmacist, Police Officer, Court Registrar, Bank Manager, Medical Practitioner or a Dentist or any other person named as per section 107A of the Evidence (Miscellaneous Provisions) ACT 1958.

**Restricted Breeds:** Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Dogo Argentino and Japanese Tosa

**Applicable Organisation:** Australian National Cats Inc, Cats Victoria Inc, Dogs Victoria, Feline Control Council (VIC) Inc. and The Governing Council of the Cat Fancy Australia Inc.

**Statutory Declaration:** A statutory Declaration is sometimes called a 'stat dec'. A Statutory Declaration is a legal document and means you are telling the truth.

## Submitting your Application:

<b>Mail</b>	Post the signed, completed form together with any applicable fees or copies of any documentation to; PO Box 1618 BAIRNSDALE VIC 3875.	
<b>Electronic</b>	Fax to 03 5153 9576 Email to <a href="mailto:feedback@egipps.vic.gov.au">feedback@egipps.vic.gov.au</a>	
<b>In Person</b>	Bring the completed form and supporting documents to any of the following locations;	
	Service Centre Opening Hours: 8:30am to 5:00pm. Monday to Friday.	Bairnsdale Corporate Centre: 273 Main Street. Bairnsdale Service Centre: 24 Service Street. Bairnsdale Business Centre: 34 Pyke Street Lakes Entrance Service Centre: 18 Mechanics Street. Omeo Service Centre: 179 Day Avenue. Orbost Service Centre: 1 Ruskin Street. Paynesville Service Centre: 55 The Esplanade.
	Mallacoota Service Centre Opening Hours: Monday and Tuesday 10.00am to 2.00pm Wednesday, Thursday, Friday 2.00pm to 5.00pm	Mallacoota Service Centre: 70 Maurice Avenue

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