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| 1. **Project Title:**
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| 1. **SUMMARY OF proposed use and/or development:**
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| 1. **APPLICANT DETAILS:**

Name: Key contact if not the applicant: Position: Position: Phone: Organisation: Postal address: Phone number/s: Email:  |
| 1. **PROJECT COST AND FUNDING SOURCE:**

$Source of funding:  |
| 1. **LOCATION OF PROPOSED USE AND/OR DEVELOPMENT:**

Crown allotment/s XX, Section XX, Parish/Township of XX, XX Foreshore ReserveORStreet Address:Melway Grid Reference:*Include a locality plan in addition to any site plan.* |
| 1. **LAND MANAGER:**

Who is the land manager?Do you have the Land Manager’s written endorsement for the proposal? YES / NO / N/A*NB - Please attach a copy of the land manager’s written endorsement if not the applicant.* |
| 1. **PLANNING PERMIT REQUIREMENTS**

Municipality: Is a planning permit required by the local Council? YES / NO Has an application for a planning permit been submitted? YES / NO / N/A*NB – If a planning permit is not required, please provide written confirmation from Council.* |
| 1. **CULTURAL HERITAGE MANAGEMENT PLAN (CHMP) REQUIREMENTS:**

Undertake the following questionnaire on DPC’s website to determine if a CHMP is required. Please provide a copy of the process list once complete.Activities Questionaire - <http://www.aav.nrms.net.au/aavQuestion1.aspx>*NB – In the event that a CHMP is required, consent will not be considered until a copy of the approved plan is provided.* |
| 1. **PROPOSAL DESCRIPTION:**

**Please provide specific details of the proposal using the below points as a guide.*** What currently exists on site?
* Why is the use/development required? (eg, public safety issue, increased demand, amenity)
* What is proposed? (If construction is proposed, please provide detailed design drawings prepared by a suitably qualified professional.)
* When is the use/development proposed to occur?
* How is the work to be undertaken (eg. machinery to be used, excavation required, vegetation removal, restriction of public access etc).
* What is the potential impact of the works? (eg change in coastal processes, reduction in native vegetation, change in ground levels, additional building/structure, increased public use etc).
* Have any assessments/studies been undertaken to support the proposal? (ie flora and fauna survey, contamination assessment, coastal hazard vulnerability assessment etc.) If so, please provide a copy.
* What level of community consultation has been undertaken and what are the community’s views on the proposed use/development?
* Who is responsible for the ongoing management/maintenance of the use/development?
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| 1. **PLEASE ASSESS THE PROPOSAL FOR CONSISTENCY AGAINST THE FOLLOWING DOCUMENTS:**

Victorian Coastal Strategy 2014. (This is prepared by the Victorian Coastal Council and a copy of this document can be viewed at: <http://www.vcc.vic.gov.au>/Any Coastal Action Plan or Foreshore Management Plan applying to the land.Any relevant coastal recommendations prepared by LCC / VEAC. These can be viewed at: <http://www.veac.vic.gov.au/>The purpose for which the land was reserved under the *Crown Land (Reserves) Act 1978*. |

* Further information may be requested by the Action Officer if the supplied information is inadequate for a decision to be made on the application;

*Please email your complete Consent Application (this form and supporting documents, plans, photos, design drawings, etc.) to:*

**Email**: Gippsland.planning@delwp.vic.gov.au

**Post**: Planning Manager;

 Gippsland Region;

Department Environment, Land, Water and Planning

71 Hotham St,

**TRARALGON 3844**