

# East Gippsland Shire Council

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## East Gippsland Shire Library Inter Library Loan Request Form

### Books

Author:	
Title:	
ISBN:	Publisher:
Branch to be collected at	Borrow No:
Name:	
Address:	
Phone number: Mobile	Home
Email address:	

Is borrower willing to pay extra charges ? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is borrower willing to read book in our library ? <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature: _____ Date: ____/____/____

<b>OFFICE USE ONLY:</b>
LADD No:
Requested:
Will supply:
Shipped:
Received:
Returned:

#### Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)