

# East Gippsland Shire Council

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## East Gippsland Shire Library – Suggestion Form

Please use this form to make any suggestion relating to your library service, its programs, events or suggested items to be bought for the collection.

If an item you have suggested is bought by the library, we can reserve it for you. We can only do this if you give us your name, library card number and tell us which library you would like to collect it from.

The most number of books you can reserve is eight (8). If you already have eight (8) reservations this item may not be reserved for you.

You can fill out any of the fields below. If you don't have a specific title in mind just use the subject field.

### Your Details

Name:
Membership number:
Preferred location for collection:

### Suggestion Details

Author:
Title:
Subject:
General suggestion or programs and events suggestion: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____

**Unfortunately, due to the number of suggestions we receive, we cannot let you know if your suggestion has been accepted or not.**

#### Privacy Statement

The East Gippsland Shire Council asks for details about you to collect rates, approve permits and licences, and run a range of community services. The information you give to us on this form is used only for the reasons set out in the form and is not given to anybody else. Sometimes we may supply details about you to someone else, but only if we are allowed by law, or to protect someone or property.

When information is given out, Council will always try to make sure your privacy is protected in line with the *Privacy and Data Protection Act 2014*. You may ask for more information about Council's Privacy Policy by contacting our Information Privacy Officer on 03 5153 9500 or e-mail [feedback@egipps.vic.gov.au](mailto:feedback@egipps.vic.gov.au)