

# Attachments: Manage documents in Fulcrum

Fulcrum’s no-code, SaaS-based mobile application platform streamlines mobile data collection, automates workflows, and provides data-driven insights. With attachments, Fulcrum makes it easier than ever for mobile workforces to incorporate documents into their everyday work.

## Fulcrum eliminates document drudgery

Attachments are documents that must be included in the work of mobile teams. Incorporating attachments natively into Fulcrum increases productivity and increases the scope of possible work in two ways:

1. Providing documentation at the precise point of use to help inspectors and data collectors do their jobs better
2. Letting users attach documents to a Fulcrum record, which eliminates manual correlation, synchronization, storage, sharing, and auditing

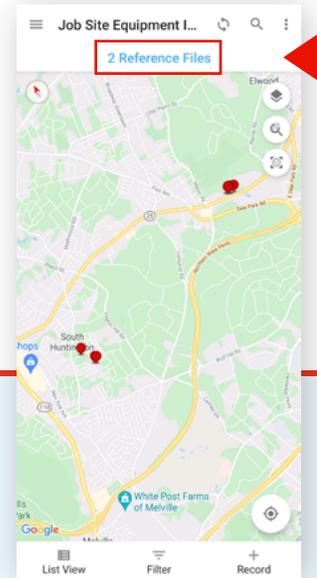
### Reference files: App-level attachments

**Reference files** are attachments stored on a per-app basis that make it easy for Fulcrum end users to find important information, such as documentation or manuals, that are relevant to the app they’re using — right from the app.

Business process owners and team members alike benefit from increased document availability — and experience less wasted time hunting for documentation and fewer version control problems. Fulcrum also helps administrators and team members by eliminating the physical bulk, administrative challenges, and potential infection vectors of paper.

### Record-level attachments

**Record-level attachments** are attachments that can be collected and stored as part of any Fulcrum activity, such as inspections, feasibility studies, and installations — just like other data types.

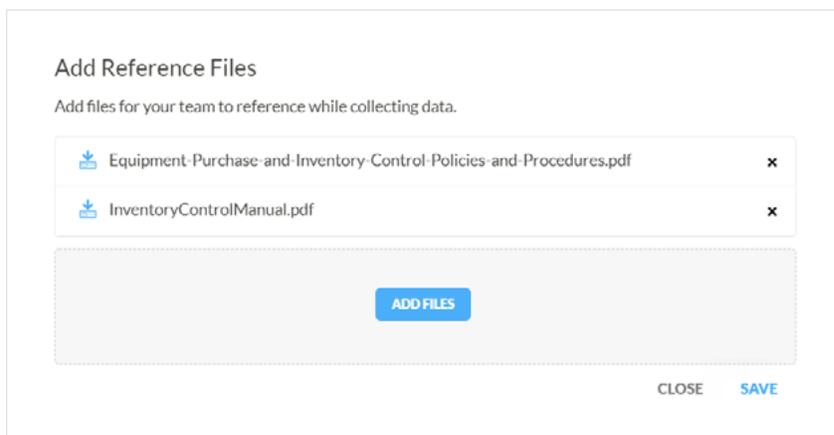


## CHALLENGES WITH PAPER DOCUMENTS

- Lack of availability and version inconsistencies: Users run the risk of not having the right version of the appropriate documentation physically with you at the right time. Other people might have different versions of the documentation, leading to inconsistencies.
- Bulk: Paper is bulky, and in some cases would add considerable weight and clumsiness for an inspector.
- Difficulty locating documents: Users have to rifle through papers to find what they’re looking for.
- Contact: Physical objects such as paper documentation can contribute to the spread of infectious diseases.

Unlike paper or manually tracking documents in a spreadsheet, Fulcrum keeps documents together with related data, automatically synchronizes this data to the cloud, stores it securely and in an easy-to-share form, and makes it auditable, all while eliminating additional complex administration tasks.

Without record-level attachments, someone would have to manually correlate data from a record with a file in a file system. Afterward, all document tracking, syncing, storage, and sharing would be an additional process burden for data collectors and administrators — and audit trails would be much more complex to manage. Fulcrum's record-level attachments eliminate all of that work.



Application creators can easily upload one or more reference files of any type.

## Get started

With Fulcrum, using documents in data collection, workflow automation, and reporting has become easier than ever. Start a free trial to see how Fulcrum can maximize your team's performance and agility — without writing code.

▶ **Try Fulcrum FREE for 30 days.**

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