

# OSHA Machine Guarding Checklist

Use this OSHA checklist to determine the safeguarding needs of a workplace by drawing attention to hazardous conditions or practices requiring correction. Find the digital version of this form and more at [fulcrumapp.com/checklists](https://fulcrumapp.com/checklists).

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## General requirements for all safeguards

- ▶ Do the safeguards provided meet the minimum OSHA requirements?  
 Yes     No     N/A
- ▶ Are the safeguards firmly secured and not easily removable?  
 Yes     No     N/A
- ▶ Do the safeguards ensure that no object will fall into the moving parts?  
 Yes     No     N/A
- ▶ Do the safeguards permit safe, comfortable, and relatively easy operation of the machine?  
 Yes     No     N/A
- ▶ Can the machine be oiled without removing the safeguard?  
 Yes     No     N/A
- ▶ Is there a system for shutting down the machinery before safeguards are removed?  
 Yes     No     N/A
- ▶ Can the existing safeguards be improved?  
 Yes     No     N/A

Notes \_\_\_\_\_  
\_\_\_\_\_

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## Mechanical hazards

The point of operation \_\_\_\_\_

- ▶ Is there a point-of-operation safeguard provided for the machine?  
 Yes     No     N/A
- ▶ Does it keep the operator's hands, fingers, body out of the danger area?  
 Yes     No     N/A
- ▶ Is there evidence that the safeguards have been tampered with or removed?  
 Yes     No     N/A
- ▶ Could you suggest a more practical, effective safeguard?  
 Yes     No     N/A
- ▶ Could changes be made on the machine to eliminate the point-of-operation hazard entirely?  
 Yes     No     N/A

Power transmission apparatus \_\_\_\_\_

- ▶ Are there any unguarded gears, sprockets, pulleys, or flywheels on the apparatus?  
 Yes     No     N/A
- ▶ Are there any exposed belts or chain drives?  
 Yes     No     N/A
- ▶ Are there any exposed set screws, key ways, collars, etc.?  
 Yes     No     N/A
- ▶ Are starting and stopping controls within easy reach of the operator?  
 Yes     No     N/A

- ▶ If there is more than one operator, are separate controls provided?

Yes     No     N/A

- ▶ Are safeguards provided for all hazardous moving parts of the machine including auxiliary parts?

Yes     No     N/A

Notes \_\_\_\_\_  
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## Non Mechanical hazards

- ▶ Have appropriate measures been taken to safeguard workers against noise hazards?

Yes     No     N/A

- ▶ Have special guards, enclosures, or personal protective equipment been provided, where necessary, to protect workers from exposure to harmful substances used in machine operation?

Yes     No     N/A

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## Electric hazards

- ▶ Is the machine installed in accordance with National Fire Protection Association and National Electrical requirements?

Yes     No     N/A

- ▶ Are there loose conduit fittings?

Yes     No     N/A

- ▶ Is the machine properly grounded?

Yes     No     N/A

- ▶ Is the power supply correctly fused and protected?

Yes     No     N/A

- ▶ Do workers occasionally receive minor shocks while operating any of the machines?

Yes       No       N/A

Notes \_\_\_\_\_  
\_\_\_\_\_

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## Training

- ▶ Do operators and maintenance workers have the necessary training in how to use the safeguards and why?

Yes       No       N/A

- ▶ Have operators and maintenance workers been trained in where the safeguards are located, how they provide protection, and what hazards they protect against?

Yes       No       N/A

- ▶ Have operators and maintenance workers been trained in how and under what circumstances guards can be removed?

Yes       No       N/A

- ▶ Have workers been trained in the procedures to follow if they notice guards that are damaged, missing, or inadequate?

Yes       No       N/A

Notes \_\_\_\_\_  
\_\_\_\_\_

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## Protective equipment and proper clothing

- ▶ Is protective equipment required?

Yes       No       N/A

- ▶ If protective equipment is required, is it appropriate for the job, in good condition, kept clean and sanitary, and stored carefully when not in use?  
 Yes     No     N/A
  
- ▶ Is the operator dressed safely for the job (i.e., no loose-fitting clothing or jewelry)?  
 Yes     No     N/A

Notes \_\_\_\_\_  
\_\_\_\_\_

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## Machinery Maintenance and Repair

- ▶ Have maintenance workers received up-to-date instruction on the machines they service?  
 Yes     No     N/A
  
- ▶ Do maintenance workers lock out the machine from its power sources before beginning repairs?  
 Yes     No     N/A
  
- ▶ Where several maintenance persons work on the same machine, are multiple lockout devices used?  
 Yes     No     N/A
  
- ▶ Do maintenance persons use appropriate and safe equipment in their repair work?  
 Yes     No     N/A
  
- ▶ Is the maintenance equipment itself properly guarded?  
 Yes     No     N/A

- ▶ Are maintenance and servicing workers trained in the requirements of 29 CFR 1910.147, lockout/tagout hazard, and do the procedures for lockout/tagout exist before they attempt their tasks?

Yes     No     N/A

Notes \_\_\_\_\_  
\_\_\_\_\_

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## Certification

Passed?  Pass     Fail

Name of Inspector \_\_\_\_\_  
Please print

Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Time \_\_\_\_\_ : \_\_\_\_\_ AM / PM



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