

APPLICATION PROCESS CORPORATE ACCOUNTANT

Please review these requirements carefully

Applications for this position will be processed exclusively through the SEEK employment portal. You must lodge your application online by responding to the job advertisement here:

<https://www.seek.com.au/job/50742698>

APPLICATION REQUIREMENTS:

In order to apply for this position, you MUST submit BOTH of the following items:

- 1) A covering letter that includes your detailed response to the key selection criteria
*(to be uploaded to SEEK as a single PDF at the **Cover Letter** section)*
- 2) Detailed Curriculum Vitae
*(to be uploaded to SEEK as a single PDF at the **Resumé** section)*

PLEASE NOTE:

- *Application letter should be addressed to Mr Christopher Houlihan, Chief Executive*
- *Significant reference material regarding Mercy Education is available on our website at www.mercy.edu.au*
- *Candidates selected for interview will be required to complete additional documentation in respect of child safety assessment, qualification verification and nomination of referees.*

APPLICATIONS CLOSE AT 4:00 pm on WED 04 NOV 2020