

Crookneck Lake
Improvement District
(CLID)
Annual Meeting

29 July 2023

Agenda

- Welcome and Introductions
- Secretary's Report
- 2023 Performance Plan Review
- Treasurer's Report
- 2024 Performance Plan (Proposed)
- 2024 Performance Plan Budget (Proposed)
- Motions
- 2024 Annual Levy
- Election of Board of Directors
- Old Business
- New Business

Welcome and Introductions

■ Board of Directors

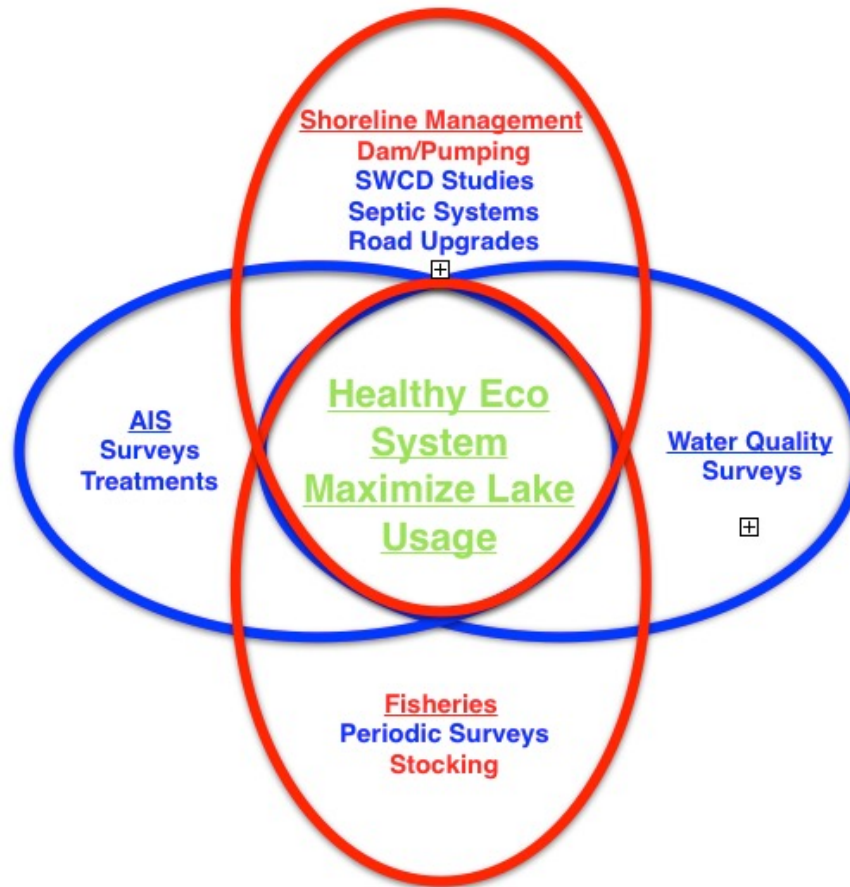
- Donald Johnson/resident (term ends 2023)
- John Monahan/non-resident (term ends 2024)
- JJ Parker/non-resident (term ends 2023)
- April Powell/resident (term ends 2023)
- Dan Seanger/resident (term ends 2024)

Secretary's Report

- Minutes of the July 30, 2023 annual meeting were approved by the board and posted on the “CrookneckLake.com” web site under “CLID”
- Various historical reports are also posted on the CrookneckLake.com web site
 - Note: Minutes of today's meeting will be approved by the board, published, and posted on web site prior to annual report to Morrison County Board of Commissioners this year

Establishment Order (CLID)

Constitution and Bylaws (LCIA)



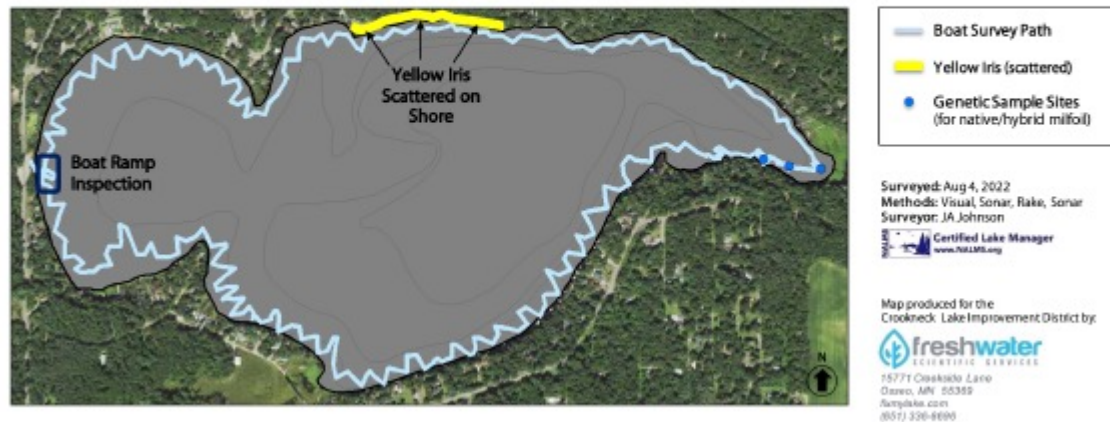
2022 Performance Plan Update

2022 Milfoil Genetic Sample Analysis Results

Crookneck Lake (#49-0133)

Morrison County, MN

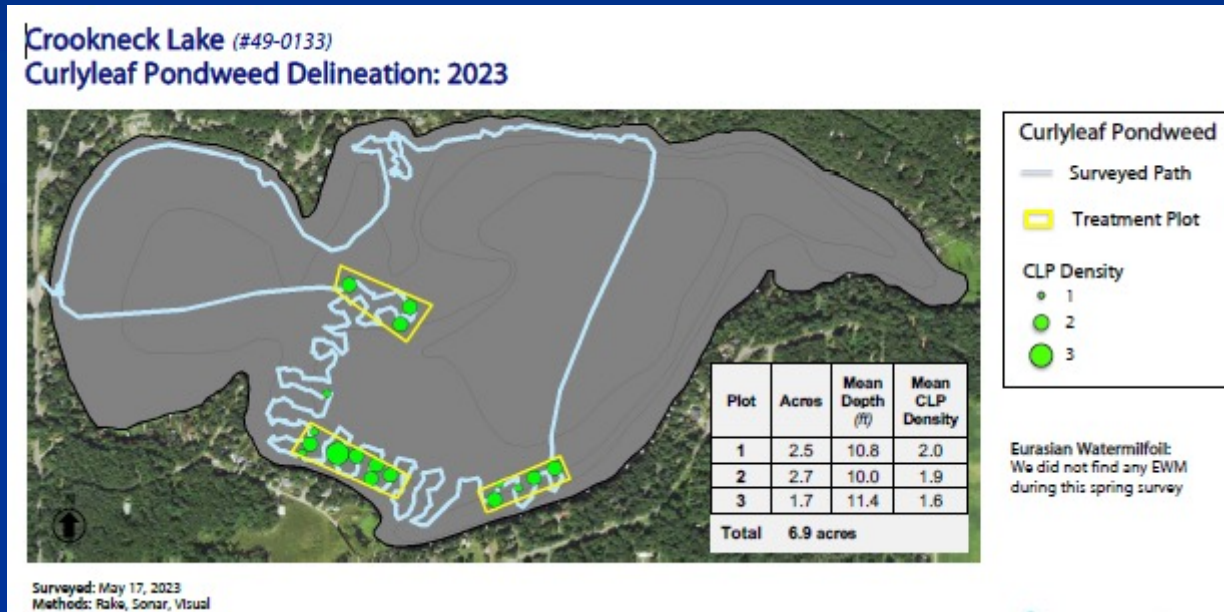
Samples Collected August 4, 2022



2023 Performance Plan

- **SURVEY** during spring and summer to determine presence of invasive species & effect of treatment on native species
- **TREAT** invasive species
- **MONITOR/PERFORM** water quality studies
- **MANAGE** the CLID

2023 Performance Plan Review



2023 Spring AIS Survey
(6.9 Acres Treated)

2023 Performance Plan Review



Yellow iris is a **regulated invasive species**. Species are legal to buy, sell, transport and possess, but may not be introduced into a free-living state, such as released into public waters.

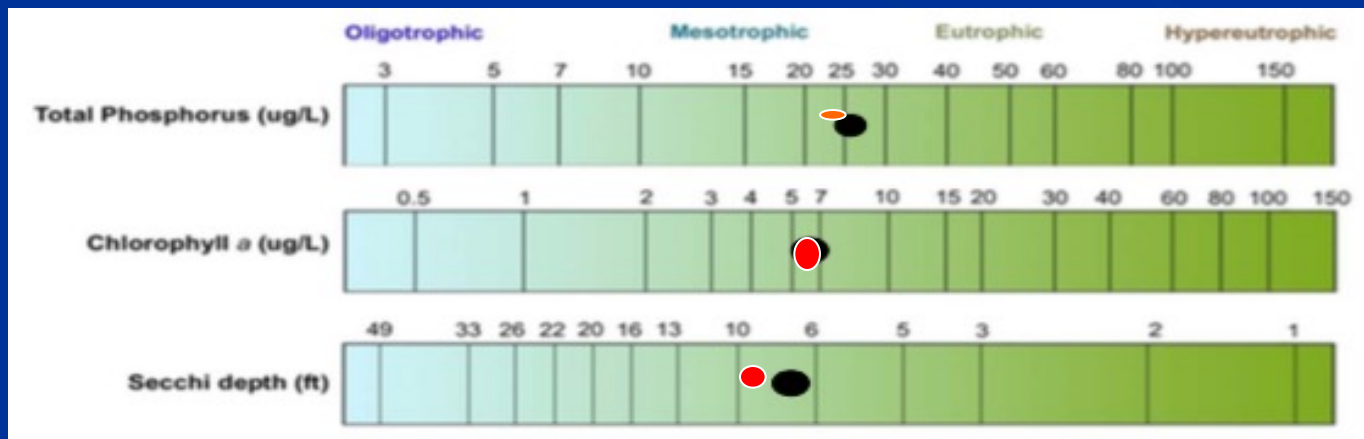
- Yellow iris grows along shorelines, in shallow water and in roadside ditches.
- Competes with native shoreland vegetation.

Zebra Mussel and Spiny Water Fleas Monitoring Program

- Zebra Mussel (veliger) and Spiny Water Fleas Testing
 - Funded by Morrison County
 - Samples collected various locations on the lake
 - June & July 2018 - 2022: Negative for both
 - June & July 2023: Pending

Water Quality Monitoring Program

- Analysis performed by RMB Laboratory
- Monthly samples May-Sep from two sites
- Analysis includes Total Phosphorus, Chlorophyll-a, and Secchi depth
- Lake Classification: Mesotrophic
- RMB labs ... Lakes Program ... Database



LID Management Protocols

- Internal Audit (all criteria were met)
 - Notified Morrison Cty of new CLID Board info
 - Presented Annual Report to Cty Commissioner's
 - Certified Annual Tax Roll for CLID
 - Maintained/renewed CLID Insurance Policy
 - Coordinated lake surveys, DNR Permits, and treatments for invasive species
 - Filed the Special District Financial Reporting Form to the Office of the State Auditor

LID Management Protocols

- Internal Audit (continued)
 - April Newsletter notified members of intent to treat new board members
 - Mailed annual ballot and meeting notification letter to CLID members
 - Published Annual CLID meeting notification in the Morrison Cty Record and notified Morrison Cty Administrator (Executive Assistant/Deputy Clerk)
 - Now holding the Annual CLID meeting

Treasurer Report

2023 Update

Beginning balance:	\$90,905
Levy \$40:	\$5,400 (expected)
AIS Grants:	\$8,330
Expenses:	
Surveys:	\$4,450 (\$4,450 grant)
Treatment:	\$1,547 (\$3,780 grant)
Water Quality:	\$785
Admin:	\$7,346 (\$100 grant)
Ending balance:	\$88,274 (estimated)

2024 Performance Plan (Proposed)

■ Continue to:

- SURVEY during spring and summer to determine presence of invasive species & effect of treatment on native species
- TREAT invasive species
- MONITOR/PERFORM water quality studies
- MANAGE the CLID

2024 Performance Plan

Budget (Proposed)

Operating Expense	2024 Proposed Budget	2024 Estimated Cost	2023 Estimated Cost	2023 Approved Budget	2022 Actual Cost	2021 Actual Cost
AIS Surveys	\$6,200	\$6,200	\$4,450	\$5,400	\$5,200	\$4,950
Weed Treatment	\$24,000	\$3,000	\$1,547	\$24,000	\$2,226	\$2,380
Insurance	\$1,225	\$1,225	\$1,156	\$1,100	\$1,100	\$1,030
Admin Costs	\$1,400	\$500	\$6,090	\$6,000	\$242	\$460
Water Quality	\$850	\$850	\$785	\$750	\$690	\$615
Operations	\$33,675	\$11,675	\$ 14,028	\$37,250	\$9,428	\$9,435
Legal Reserve	\$15,000	\$0		\$15,000		
Total	\$48,675	\$11,675		\$52,250		

FLOOR MOTIONS

- Is there a motion from the floor to approve the proposed 2024 Performance Plan?
- Is there a motion from the floor to approve the proposed 2024 Performance Plan Budget.
- Is there a motion from the floor to authorize the Annual CLID meeting to be held on any date during 2024?
- Is there a motion from the floor to designate the CrookneckLake.com web site as the official site for posting meeting (Board/Special Meeting) notices?

Annual Levy

The annual levy will now be set by the Board. Factors we consider while we set the levy for 2024 are:

- Treatment cost of Curly Leaf Pond Weed, Eurasian Water Milfoil, and Hybrid Milfoil
- Likelihood that we can use the alternative herbicide to treat CLP
- Likelihood of receiving an AIS grant
- A recommended cash balance of about 2 to 2 ½ times the yearly operating expenses
- Consideration of public input and comments

Annual Levy

- 2023 levy: \$40 generates ~ \$5,400
- 2022 levy: \$60 levy generated ~ \$8,200
- Prior to the board setting the 2024 levy, I make a motion to open the meeting for public comment referencing the 2024 annual levy. Do I have a second?
 - Following comments, the board will set the 2024 levy.
- Based on the approved 2024 Performance Plan and Budget, along with comments from members present, is there a motion from a Board of Director to set the 2024 levy at \$?

Election of Board of Directors

- Board composition: majority of residence vs. non-residence members
- Term length: 2 years
- This year mail-in or email ballots prior to the meeting, or in-person ballots at the meeting are accepted
- Ballot mailed out with the “meeting notice letter”
- THE ELECTION RESULTS ARE:

Election of Board of Directors

Results (Term 2023-2025)

■ Resident

- Don Johnson –
- April Powell -
- Write-in

■ Non-Resident

- JJ Parker -
- Write-in

Old Business

- CrookneckLake.com web site
 - Revised and populated with historical “LCIA/CLID” documents
- Crookneck Lake Management Plan
 - Revised and approved by LCIA and CLID
 - Posted on the CrookneckLake.com web site
 - Contains “triggers” or “call to action”
 - Incorporates the DNR’s transition towards study conclusions which compare lakes of “like” characteristics to each other
 - Comprehensive lake management tutorials are included in the plan’s appendixes

Old Business

- Agreed-Upon Procedures Engagement
 - 5-year requirement by MN Secretary of State and the MN Office of the State Auditor
 - Review of procedures and financials
 - Results have been submitted to the Office of the MN Secretary of State...report posted on their web site
 - One finding which requires clarification:
 - Our Establishment Order states: Directors may be reimbursed for actual expenses necessarily incurred in the performance of their duties in a manner provided by County employees.

Old Business

- **Agreed-Upon Procedures Engagement (cont.)**
 - **SPECIFIC FINDING:** The CLID does not have an approved policy for attendance of board members to travel to out of state meetings.
 - **Proposed Policy:** The CLID establishes the following policy for attendance of board of directors at meetings both in or out of state. The CLID will fund registration and travel expenses associated with attendance at meetings approved by the Board of Directors.

New Business

Announcements

- Notify a Board member of address or ownership changes to ensure receipt of mailings
- Next year it is the intent of the CLID to treat Curly Leaf Pondweed (CLP) and Eurasian Watermilfoil (EWM) with DNR approved herbicides ... if you do not want the area adjacent to your property treated you must notify a board member by April 30, 2024
- First call for next years Board of Director's elections
 - 1 Resident/Homestead member
 - 1 Non-resident/Non-homestead member

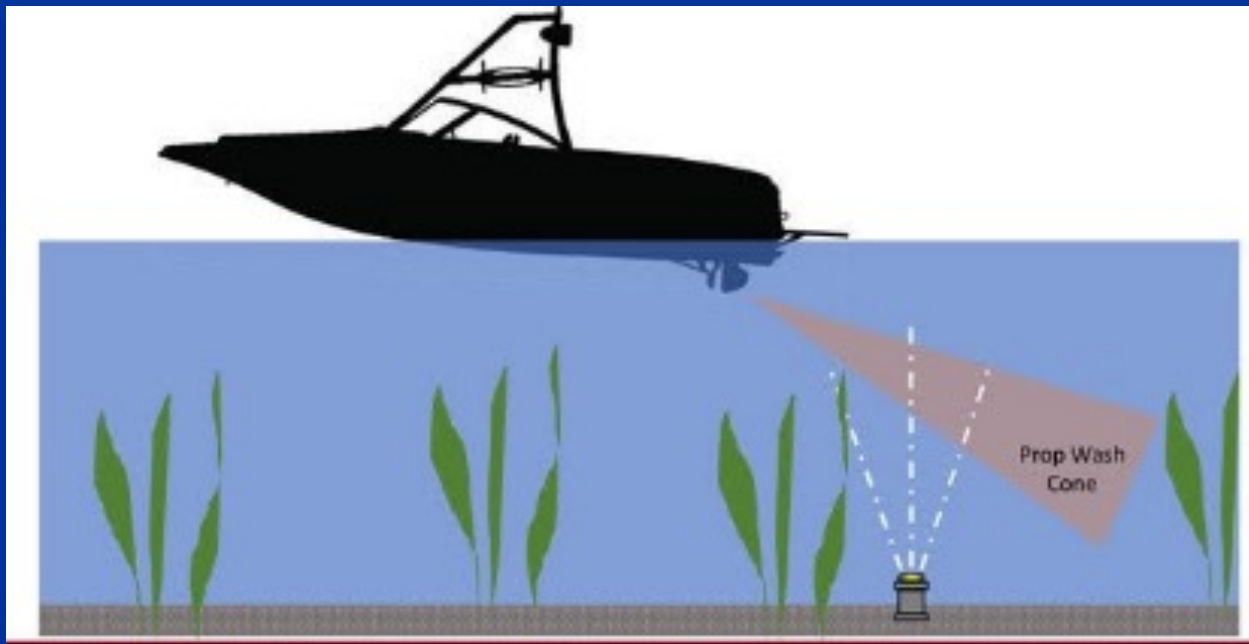
Information/Updates

Crookneck Lake Water Levels



Information/Updates

- Wake/Prop Thrust Studies Update



New Business

OPEN FORUM

Adjournment

Who will make the motion to adjourn the 2023 Annual CLID meeting? Who seconds. All in favor...those opposed...