

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 11, 2023, AT 6:30 PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Lawcewicz and Rosemeyer. Also in attendance were DPW Leech, Police Chief Schneider, Clerk-Treasurer Pogodzinski, Library Director Soderstrom and Thorp Courier reporter Ross Pattermann.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items.

Any council member wishing to debate an individual item may request that it be considered separately.

- a. Approval of minutes from November 13, 2023, Regular City Council meeting
- b. Approval of minutes from November 16, 2023, Special Council meeting
- c. Appointment of elected officials

M/M/S (Lawcewicz, Rosemeyer) to approve consent agenda. Motion passed 4 - 0.

4. Discussion and possible action relating to monthly reports.

- a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.
M/M/S (Rosemeyer, Abramczak) to approve the monthly reports. Carried 4 - 0.
- b. Police Department Monthly Report
Nothing to add.
- c. Public Works/Utilities Monthly Report
Nothing to add.
- d. Library Monthly Report
Director Soderstrom detailed the events in November at the Library.
- e. Reports from various committees.
None
- f. Reports from elected officials.
Mayor Wnek gave a brief review of the last Mayor's meeting.

OLD BUSINESS

5. SEH project updates

Current construction at the Wastewater Treatment Plant were: North site: blower and UV Building interior walls painted and roof installed. Line from grinder pump station to pond manhole installed. Pond liner sand cover material applied. Site reorganized ahead of winter weather. South site: Receiving Station poured.

NEW BUSINESS

6. Discussion and possible action regarding the approved borrowing for the Wastewater Treatment Plant

Clerk-Treasurer reported that there would be no advantage to invest some of the loan proceeds due to the amount of the interest being deducted from Rural Development funding.

7. Resolution 2023-12-01 "Resolution Approving Pay Application #8 from Staab Construction Corporation for Wastewater Treatment Plant Upgrades Project"

M/M/S (Abramczak, Einhorn) to approve Resolution 2023-12-01" Resolution Approving Pay Application #8 from Staab Construction Corporation for Wastewater Treatment Plant Upgrades Project" in the amount of \$499,885.25. Motion passed 4 – 0.

8. Resolution 2023-12-02 "Resolution Increasing or Establishing Certain Municipal Fees Effective January 1, 2024".

M/M/S (Lawcewicz, Rosemeyer) to approve Resolution 2023-12-02. Motion passed 4 – 0. Three fees will go into effect January 1, 2024. A new fee for special assessment letters will be \$25. Campsite fees will be \$25, and Operator's licenses will now be \$25.00.

9. Resolution 2023-12-03 "Resolution to Carry Forward 2023 Budget Appropriations for all Reserves."
M/M/S (Einhorn, Lawcewicz) to approve Resolution 2023-12-03. Motion passed 4 – 0.
10. Discussion and possible action regarding adjustments to bill at 310 W. Elm Street
Tabled

CLOSED SESSION

11. Consider moving into closed session per Wis Stats 19.85(1)(c) considering employment promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to the following:

- a. Potential promotion of office assistant to Deputy Clerk-Treasurer

M/M/S (Lawcewicz, Rosemeyer) to move into closed session. Motion passed 4 – 0.

12. Reconvene into open session and take any action necessary as the result of closed session.
M/M/S (Rosemeyer, Einhorn) to move into open session. Motion passed 4 – 0.
M/M/S (Abramczak, Rosemeyer) to promote Kristin Davison to Deputy Clerk/Treasurer effective January 1, 2024. Motion passed 4 – 0.

CLOSING BUSINESS

13. Comments and suggestions from pre-registered citizens.
None
14. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
None
15. Adjournment
The meeting adjourned at 6:50 pm.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer