

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 12, 2023, AT 6:30 PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Korn and Rosemeyer. Also in attendance were DPW Leech, Chief of Police Schneider, Clerk-Treasurer Pogodzinski, Library Director Soderstrom and Thorp Courier reporter Ross Pattermann.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items.

Any council member wishing to debate an individual item may request that it be considered separately.

- a. Approval of minutes from May 8, 2023, Regular City Council meeting
M/M/S (Abramczak, Einhorn) to approve consent agenda. Motion passed 4 - 0.

4. Discussion and possible action relating to monthly reports.

- a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.
M/M/S (Rosemeyer, Abramczak) to approve the monthly reports. Carried 4 - 0.
- b. Police Department Monthly Report
Nothing to add.
- c. Public Works/Utilities Monthly Report
Nothing to add.
- d. Library Monthly Report
Nothing to add.
- e. Reports from various committees.
None
- f. Reports from elected officials.
None

OLD BUSINESS

5. SEH project updates

Paulette Hedrington updated Council on the W. School and N. Church Street Improvements Project. Haas Sons, Inc has completed road reconstruction and paving is scheduled for completion. Project is scheduled to reach final completion before June 30, 2023. DNR Safe Drinking Water and Clean Water Fund funding is ongoing, including disbursement requests, payroll reviews and DNR compliance requirements. The Wastewater Treatment Plant Project construction started in mid-May. DNR approved sludge land application sites in May but has restricted application to the period from July to September. SEH has confirmed with DNR that if depth to groundwater can be documented greater than the minimum 3 feet required by the NR Code, land application can occur before July. The USDA RD Funding for the WWTP Public Interest Waiver was posted for comment and is now closed. Obligation for additional funding has been prepared by USDA-RD and will be presented to City after waiver is approved. If the public interest waiver is not successful in a timely manner, an ITA/PERF has been approved by DNR which will allow for a Clean Water Fund application to cover additional costs.

NEW BUSINESS

6. Resolution 2023-06-01 "Resolution Approving Pay Application #2 from Staab Construction Corporation for Wastewater Treatment Plant Upgrades Project"

M/MS (Korn, Einhorn) to approve Resolution 2023-06-01 to Staab Construction Corporation for \$21,347.45. Motion passed 4 – 0.

7. Resolution 2023-06-02 "Compliance Maintenance Report"

The Compliance Maintenance Report is an annual report required by the DNR for the Wastewater Treatment Plant.

M/M/S (Rosemeyer, Korn) to approve Resolution 2023-06-02. Motion passed 4 – 0.

8. Resolution 2023-06-03 "Resolution Authorizing Pay Application #5 from Haas Sons, Inc for 2022 Street and Utility Project On E. School and N. Church Streets".
M/M/S (Einhorn, Abramczak) to approve Resolution 2023-06-03 for pay application #5 to Haas Sons, Inc in the amount of \$83,080.29. Motion 4 – 0.
9. Discussion and possible action to approve the following applications for license:
a. Marieke Cheese Etc. LLC Combination Class A Liquor ad Class A Beer and Class B Beer
b. Café Dutchess Combination Class B Liquor and Class B Beer
M/M/S (Rosemeyer, Korn) to approve licenses without outdoor seating unless Conditional Use Permit is provided from previous license. Motion passed unanimously.
10. Approve Issuance of Annual Renewal Liquor, Beer, and Cigarette Licenses
M/M/S (Korn/Rosemeyer) to approve all renewals. Motion passed 4 – 0.
11. Discussion and possible action relating to blacktop bids.
Three letters were sent out to contractors for the blacktop bids with only one bid returned. The bid was from Senn Blacktop, Inc for \$24,975 for 740 square yards. They proposed to do the work between August 14 – October 11, 2023.
M/M/S (Abramczak, Einhorn) to approve the bid from Senn Blacktop, Inc for \$24,975. Motion passed 4 - 0.
12. Discussion and possible action to approve donation to Thorp Area Chamber of Commerce for fireworks.
M/M/S (Rosemeyer/Korn) to approve donation of \$1,000 to the Thorp Area Chamber of Commerce for fireworks. Motion passed 4 - 0.
13. Park & Rec Board recommendation of a pickle ball court
Tabled

CLOSED SESSION

14. Consider moving into closed session per Wis Stats 19.85(1)(c) and Wis Stats 1985(1)(c) to the following:
a. Closed Session per WI State Statutes Section 19.85(1)(c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
1. Discuss and possible action relating to hiring Administrative Assistant
M/M/S (Einhorn, Korn) to move into closed session. Motion passed 4 – 0.
15. Reconvene into open session and take any action necessary as the result of closed session.
M/M/S (Einhorn, Korn) to move into open session. Motion passed 4 – 0.
M/M/S (Korn, Rosemeyer) to hire Kristin Davison for the Administrative Assistant position at \$20 per hour pending background check. Roll Call Vote: Abramczak – nay, Rosemeyer - aye, Einhorn – nay, Korn – aye. The vote was tied so Mayor Wnek voted and he voted - aye. Motion passed 3 - 2.

CLOSING BUSINESS

16. Comments and suggestions from pre-registered citizens.
None
17. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
None
18. Adjournment
The meeting adjourned at 8:05 pm.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer