

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, MAY 8, 2023, AT 6:30 PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Korn, Lawcewicz and Rosemeyer. Also in attendance were DPW Leech, Chief of Police Schneider, Clerk-Treasurer Pogodzinski, and Thorp Courier reporter Ross Pattermann.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately.

- a. Approval of minutes from April 10, 2023, Regular City Council meeting
Approval of minutes from April 18, 2023, Organizational meeting.
M/M/S (Lawcewicz, Rosemeyer) to approve consent agenda. Motion passed 5 - 0.

4. Discussion and possible action relating to monthly reports.

- a. Clerk-Treasurer's Financial Report, Vouchers, Payroll Register, and Journal Entries.
M/M/S (Rosemeyer, Abramczak) to approve the monthly reports. Carried 5 - 0.
- b. Police Department Monthly Report
Nothing to add.
- c. Public Works/Utilities Monthly Report
Nothing to add.
- d. Library Monthly Report
Library Director Soderstrom was absent.
- e. Reports from various committees.
Alderperson Korn reported that the Tourism Commission met last week and approved expenditures of \$14,000 for advertising for upcoming events.
- f. Reports from elected officials.
None

OLD BUSINESS

5. SEH project updates

Paulette Hedrington updated the council on the Wastewater Treatment Plant Project. Conformed contracts have been reviewed by all parties and a Notice to Proceed was sent to Staab Construction on May 1st. The first construction meeting is scheduled for June 13th. A Public Interest Waiver (for BABAA requirements) was submitted to USDA National Office in March and is still under review. An ITA/PERF has been approved by WDNR which will allow for a Clean Water Fund (CWF) application to cover additional costs, if the public interest waiver is not successful in a timely manner. The W. School & N. Church Street and Utility Project Jack and Bore under the railroad has been completed by Haas. Watermain installation has been completed from Birch Street to Railroad Street. Road reconstruction for schedule B has commenced. The loan closings for DNR Safe Drinking Water and DNR Clean Water Fund are scheduled for May 24, 2023.

NEW BUSINESS

6. Discussion and possible action to approve the following applications for licenses.

- a. "Class A Liquor and Class A Beer license for SSS Wisconsin LLC
- b. "Cigarette and Tobacco Products Retail License for SSS Wisconsin LLC

The business is currently operating under a provisional license.

M/M/S (Lawcewicz/Einhorn) to approve licenses for SSS Wisconsin LLC. Motion passed unanimously.

7. Resolution 2023-05-01 "Resolution Approving 2022 Consumer Confidence Report for the Water Utility.

The Consumer Confidence Report is required by the DNR for the City's drinking water. DPW Leech informed that there were no violations.

M/M/S (Abramczak, Korn) to approve Resolution 2023-05-01. Motion passed unanimously.

8. Resolution 2023-05-02 "Resolution Authorizing the Issuance and Sale of up to \$295,417 Sewerage System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$492,362 Financial Assistance Agreement."
M/M/S (Lawcewicz, Rosemeyer) to approve Resolution 2023-05-02. Motion passed unanimously.
9. Resolution 2023-05-03 "Resolution Authorizing the Issuance and Sale of up to \$538,135 Water System Revenue Bonds, Series 2023, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$896,892 Financial Assistance Agreement."
M/M/S (Korn, Einhorn) to approve Resolution 2023-05-03. Motion passed unanimously.
10. Resolution 2023-05-04 "Resolution Adjusting Fees Allowed for Construction or Addition to Dwellings Covered Under the Ordinance Adopting the Uniform Dwelling Code"
Building Inspector Christensen requested the fee schedule change to be the same as other communities he serves. The fees would include new home construction and additions in those areas that require inspections. M/M/S (Rosemeyer, Lawcewicz) to approve Resolution 2023-05-04. Motion passed 5 – 0.
11. Resolution 2023-05-05 "Resolution Approving Pay Application #4 from Haas Sons, Inc. for 2022 Street and Utility Project on E. School and N. Church Street"
M/M/S (Abramczak, Korn) to approve Resolution 2023-05-05 which was for pay application #4 from Haas Sons, Inc for 2022 Street and Utility Project on E. School and N. Church Street. Motion passed 5 – 0.
12. Resolution 2023-05-06 "Resolution Approving Pay Application #1 from Staab Construction Corporation for Wastewater Treatment Plan Upgrades Project"
M/M/S (Rosemeyer, Lawcewicz) to approve Resolution 2023-05-06 which was for pay application #1 from Staab Construction Corporation for the Wastewater Treatment Plan Upgrades Project in the amount of \$293,534.80. Motion passed 5 - 0.
13. Discussion and possible action regarding Park and Rec Board's recommendations.
Park and Rec are recommending opening the municipal pool on June 5th. New wage recommendations were presented, and swimming lesson dates were set. New swings will be added to Northside Park and funded by the Dairy Days Committee. Pickle ball courts were proposed but more information was requested. The Park and Rec recommended stop funding the dog park since it is self-funded.
M/M/S (Einhorn, Rosemeyer) motion to accept Park and Rec Board's recommendations. Motion passed 5 - 0.
14. Discussion and possible action regarding sale of cycle proceeds to Police Equipment Reserve account
M/M/S (Rosemeyer, Lawcewicz) to apply the cycle proceeds to the Police Equipment Reserve account. Motion passed 5 – 0.
15. Discussion and possible action to post and seek applicants for an Administrative Assistant
Breanne Krug resigned from the Deputy Clerk position and Clerk-Treasurer Pogodzinski requested permission to seek applicants for the Administrative Assistant position.
M/M/S (Rosemeyer, Korn) motion to advertise for Administrative Assistant position. Motion passed 5 – 0.

CLOSED SESSION

16. Consider moving into closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to the following:
 - a. Discussion and possible action regarding pay rates for City of Thorp employees
M/M/S (Lawcewicz, Einhorn) to move into closed session. Motion passed 5 – 0.
17. Reconvene into open session and take any action necessary as the result of closed session.
M/M/S (Rosemeyer, Lawcewicz) to move into open session. Motion passed 5 – 0.
M/M/S (Rosemeyer, Lawcewicz) to pay the seasonal public works employee \$15.00 per hour. Motion passed 5 – 0.

CLOSING BUSINESS

18. Comments and suggestions from pre-registered citizens.
None
19. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
Aldersperson Korn updated the council on electric vehicle charging stations. He originally felt the parking lot on E. Main Street and N. Washington Street would be an ideal location but after researching, he encountered problems with this area. Another site was the parking lot by the bowling alley but again, problems incurred. He

noted that a federal grant was available and will continue to investigate other sites. He also felt some grant process needs to be pursued to help the downtown and felt partnerships need to be made in the community.

20. Adjournment

The meeting adjourned at 8:30 pm.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer