

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 12, 2021 AT 6:30PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Einhorn, Korn, Lawcewicz and Rosemeyer. Also in attendance were DPW Wundrow, Police Chief Schneider, Library Director Kuiper and Clerk-Treasurer Pogodzinski.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

Rodney Enkers, a citizen who has property adjacent to a recently vacated alley had concerns with the property and his neighbors. He requested an ordinance for vehicles parked on improved services and the property be surveyed.

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately.

a. Approval of minutes from March 8, 2021 Regular City Council meeting

b. Approval of minutes from March 23, 2021 Special City Council meeting.

M/M/S (Lawcewicz, Rosemeyer) to approve consent agenda. Motion passed 4-0.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Rosemeyer, Lawcewicz) to approve reports. Motion passed 4-0.

b. Police Department Monthly Report

Nothing to add.

c. Public Works/Utilities Monthly Report

Alderperson Rosemeyer questioned if the pump for the pool slide was ordered and DPW stated that currently the ground was too soft for the equipment for removal of the pump from the slide.

d. Library Monthly Report

None

OLD BUSINESS

5. Quarterly update on Odor Response Plan from Holland's Family Cheese

Kim Rabuck from Holland's Family Cheese noted that they have received no complaints this last quarter. She stated that spring manure hauling has yet to be scheduled. She also noted that cheese plant wastewater is being separated weekly to help reduce the volume of liquid in the lagoon.

6. Discussion and possible action regarding pavilion/cabana at the swimming pool

Central Builder Supply provided a cost estimate and design for the pavilion/cabana that would be placed near the pool. The Park and Rec Board recommended the pavilion/cabana at the location with construction being done by the Public Works Dept and the Lions Club. The school district was contacted requesting funding from Fund 80. General consensus was to provide the information to the School District with their recommendation.

7. Discussion and possible action regarding City Hall maintenance cost

DPW would like to provide another cost from a local contractor. No action was taken.

NEW BUSINESS

8. Review and possible action on a contract with S.E.H. to perform land survey services for the cemetery

Jason Cance from SEH explained the contract to expand the City's burial plots. The size would be approximately 55 feet by 173 feet with 160 lots. It would be located in the southeast corner of the cemetery. The amount of the contract is \$4,650 which would include all fees and recording. He noted it would take approximately two to three months to complete.

M/M/S (Lawcewicz, Korn) to approve the contract with S.E.H. to perform land survey services for the cemetery at a cost of \$4,650. Motion passed 4 – 0.

9. Review and possible action regarding a Master Agreement for Professional Services with S.E.H.
A Master Agreement from S.E.H. was presented to Council. The purpose of the contract is to minimize paperwork. The last three pages of a contract contains legal language which is the portion considered the Master Agreement. The City would still have the scope, fees and schedule to approve for future contracts.

M/M/S (Rosemeyer, Einhorn) to approve the Master Agreement for Professional Services with S.E.H. Motion passed 4 - 0.

10. Discussion and possible action relating to the purchase of a new squad

Chief Schneider explained that we have a five year rotation for a new squad and that time period is up. He requests to sell the Crown Victoria squad and keep the 2016 Expedition as a second squad. Quotes were presented for a 2021 Ford Explorer. The quote from Ewald out of Milwaukee was \$33,071, Courtesy Auto and Truck Center's quote was \$32,953 and Osseo Ford's quote was \$34,110. The current equipment for the squad is from 2008 and would need to be replaced. He received a quote for the equipment from General Communications at \$12,207. Current balances in the reserve accounts are: squad reserve at \$37,028.42 and Police Department equipment reserve at \$7,500. Additional funds would also be added from the sale of the Crown Victoria. The new squad would arrive approximately in July – August.

M/M/S (Lawcewicz, Rosemeyer) to purchase squad from Courtesy Auto and Truck Center at \$32,953 and also purchase the equipment from General Communications for \$12,207. Motion passed 4 – 0.

11. Discussion and possible action regarding street sweeping

DPW Wundrow requested to contract with our current street sweeper, Whirlwind Sweeping. They will do four visits for leaf pick-up and 1 visit in Spring. The proposed cost is \$13,525.

M/M/S (Korn, Einhorn) to contract with Whirlwind Sweeping at a cost of \$13,525. Motion passed 4-0.

12. Discussion and possible action regarding tree plantings along N. Boardman Street and E. Grant Street

DPW Wundrow informed that during the construction on N. Boardman and E. Grant Street, 54 trees were cut down. In order to remain Tree City, we would have to replant the trees. He received quotes from Frenchtown Greenhouse and Cindy's Greenhouse. He requested it be tabled until he can provide more information.

13. Discussion and possible action to approve donation to Thorp Area Chamber of Commerce for fireworks

M/M/S (Rosemeyer, Lawcewicz) to donate \$1,000 to the Thorp Area Chamber of Commerce for fireworks. Motion passed 4 – 0.

CLOSED SESSION

14. Consider moving into closed session per Wis Stats 19.85(1)(e) and Wis Stats. 19.85(1)(c) to the following.

- a. Closed Session per WI State Statutes Section 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public lands, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- b. Closed Session per WI State Statutes Section 19.85(1)(c) consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Discuss and possible action relating to hiring Administrative Assistant

M/MS (Lawcewicz, Einhorn) to move into closed session. Motion passed 4 - 0.

15. Reconvene into open session and take any action necessary as the result of closed session

M/M/S (Lawcewicz, Einhorn) to reconvene into open session. Motion passed 4 - 0.

M/M/S (Rosemeyer, Einhorn) to give personnel committee authority to hire the Administrative Assistant in the Clerk-Treasurer's office. Motion passed 4 - 0.

CLOSING BUSINESS

16. Comments and suggestions from pre-registered citizens

None

17. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.

None

18. Adjournment

Meeting adjourned at 8:10 p.m.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer