

**CITY OF THORP
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 9, 2020 AT 6:30PM
AT THORP CITY HALL**

1. Call to Order/Pledge of Allegiance

Meeting was called to order at 6:30pm by Mayor Wnek. In attendance were Alderpersons Abramczak, Einhorn, Korn, Lawcewicz and Rosemeyer. Also in attendance were DPW Wundrow, Police Chief Schneider, Clerk-Treasurer Pogodzinski and Administrative Assistant Karaba.

PUBLIC HEARING

Public Hearing on vacation of alleys and street

a. Open Public Hearing

Public Hearing was opened.

b. Public Commentary

Rodney Enkers whose property abuts the alley near Jackson Street (Old School Alley), informed that the gas line is in the alley and asked if it would be moved? It was stated that the easements are the gas companies. Mickey Moon questioned the removal of a tree and some bushes located at this same location. DPW Wundrow stated that the tree will be taken down along with the removal of the bushes.

c. Close Public Hearing

M/M/S (Lawcewicz, Einhorn) to close public hearing. Motion passed 5 – 0.

ROUTINE BUSINESS

2. Comments and suggestions from pre-registered citizens

None.

3. Consent Agenda – The City Council, with a single vote and without debate, may act upon the following items. Any council member wishing to debate an individual item may request that it be considered separately

a. Approval of minutes from October 12, 2020 Regular City Council meeting

b. Approval of minutes from October 20, 2020 Special City Council meeting

c. Approval of minutes from November 2, 2020 Special City Council meeting

M/M/S (Rosemeyer, Lawcewicz) to approve consent agenda. Motion passed 5-0.

4. Discussion and possible action relating to monthly reports.

a. Clerk-Treasurer's Report, Vouchers, Payroll Register, and Journal Entries.

M/M/S (Abramczak, Rosemeyer) to approve reports. Motion carried unanimously.

b. Police Department Monthly Report

None

c. Public Works/Utilities Monthly Report

Public Works Director Wundrow informed Council that blowers went down and an emergency purchase was approved by Mayor Wnek. He also thanked employees for donating time to decorate the park for Christmas.

d. Library Monthly Report

None

e. Reports from Various Committees

None

f. Reports from elected officials

None

OLD BUSINESS

5. Grant & Boardman Street Project Update

Duane Kowalczyk from SEH updated the Council on the Grant & Boardman Street Project. He stated that paving was done on Saturday and the final layer of blacktop will be applied next summer which will complete the project.

6. Update on Wastewater Treatment Plant Project and consideration of decision on funding

DPW Wundrow did a power point showing the deficiencies of the wastewater treatment plant. It showed the lift station's leaking roof, the outdated SCADA panel with wires decaying and the worn out pumps. Jerry Doriott from SEH stated that no matter how good the staff is with the equipment, the treatment plant is in need of repairs and is very dangerous. He stated that the CDBG was not awarded to the City with one reason due to low user rates. Another option presented by Doriott is to relocate the plant north of the current plant on City owned property. He felt the cost would be the same for construction/equipment as the current site. Initially a survey would need to be completed at the new site. We are not able to apply for CDBG until next year and construction would not be able to start for another two years if we are awarded the funding. Doriott felt this was too long to wait. He added that a new roof will be needed and unknown costly repairs may arise if the project is delayed.

NEW BUSINESS

7. Consideration of three-year extension of auditing service contract with CliftonLarsonAllen LLP. M/M/S (Einhorn, Lawcewicz) to approve three-year extension of auditing service contract with CliftonLarsonAllen LLP. Motion passed 5-0.

8. Resolution 2020-11-01 "Final Resolution to Discontinue Oakbrook Alley, Church Alley, West School 500 Block Alley, Old School Alley and East Prospect Street at Swiderski's pursuant to SS.66.1003(4) Wis Stats

M/M/S (Rosemeyer, Abramczak) to approve Resolution 2020-11-01 with a stipulation to remove the tree and shrubs at Old School Alley. Motion passed 5 -0.

9. Resolution 2020-11-02 "Resolution Approving Pay Application #3 from Haas Sons, Inc. for 2020 Street and Utility Project on Grant and Boardman Streets"

Duane Kowalczyk recommended approving payment.

M/M/S (Lawcewicz, Einhorn) to approve Resolution 2020-11-02. Motion passed 5-0.

10. Resolution 2020-11-03 "Resolution Approving Pay Application #11 (Final) from Springlake Contracting, Inc. for 2019 Well #9 WTP Improvement Project"

M/M/S (Abramczak, Lawcewicz) to approve Resolution 2020-11-03. Motion passed 5-0.

11. Discussion and possible action relating to topographical survey contract for School Street (Wilson St. to Adams St) and Church Street (School St. to Main St.)

M/M/S (Rosemeyer, Korn) to approve topographical survey contract. Motion passed 5-0.

12. Discussion and possible action relating to soil boring on new location for WWTP

Council requested the cost before taking any action.

13. Discussion and possible action relating to records management system for Police Dept.

Police Chief Schneider informed that SLEET Software, the current record management system is no longer operating. Starting 1-1-21 the police department must be in compliance with WIBERS. To comply with the State's mandate, Chief Schneider recommended purchasing a new record management system, Core Technology Corp., which is compatible with the State. The cost is \$5700 which includes training, installation configuration systems and subscription.

M/M/S (Einhorn, Korn) to approve the record management system from Core Technology Corp. and for budget purposes, if needed, obtain funds from the Contingency Fund for payment. Motion passed 5-0.

14. Discussion and possible action relating to 2021 health insurance coverage for employees.
Clerk-Treasurer Pogodzinski gave a brief update on the health insurance and noted that majority of employees met and were in favor of switching the insurance to Security Health. The City would have a savings of approximately \$30,000, but would include higher deductible for employees. M/M/S (Einhorn, Lawcewicz) to approve health insurance with Security Health effective 1-1-21. Motion passed 5-0.

CLOSED SESSION

15. Consider moving into closed session per Wis Stats 19.85(1)(c) for the following:
- a. Potential promotion of office assistant to Deputy Clerk-Treasurer
 - b. 2021 pay rates for the following employees: Brent Leech, Dan Wundrow, Eric Shackleton, Dan Dieball, Ty Schneider, Brandon Baxter, Daniel Natzke, Michele Pogodzinski, Marie Karaba and temporary employees.
 - c. HSA contribution for employees
- M/M/S (Lawcewicz, Einhorn) to move into closed session. Motion passed 5-0.
16. Reconvene into open session and take any action necessary as the result of closed session
M/M/S (Lawcewicz, Einhorn) to reconvene into open session. Motion passed 5-0.
- a. M/M/S (Lawcewicz, Abramczak) to promote Marie Karaba to Deputy Clerk-Treasurer effective 1-1-21. Motion passed 5-0.
 - b. M/M/S (Einhorn, Korn) to approve the following pay rate increases:
Dieball – increase of \$0.18/hour (6-months additional probation), Karaba – increase of \$1.16/hour, Leech – increase of \$0.56/hour, Pogodzinski – increase of \$0.79/hour, Schneider – increase of \$0.81/hour, Shackleton - increase of \$0.54/hour, Wundrow – increase of \$0.53/hour, Rogalski – increase of \$0.48/hour, election workers and chief election inspector – increase of \$0.50/hour. Motion passed 5-0.
 - c. M/M/S (Rosemeyer, Korn) to approve City's contribution to employees Health Savings Account for single health insurance plans to \$1500 and multiple person plan to \$3000 with Library Director's HSA prorated according to hours worked. This increase was due to higher deductibles with the new insurance plan. Motion passed 4-1 with Abramczak voting no.

CLOSING BUSINESS

17. Comments and suggestions from pre-registered citizens
None
18. Reports from Department Heads, Mayor, Council, Committees, and discussion of future agenda items.
Alderperson Korn requested being an advocate for a weekly post on Facebook.
Council was in agreement.
19. Adjournment
Meeting adjourned at 8:45 p.m.

Date of Publication

Richard Wnek
Mayor

Michele Pogodzinski
Clerk-Treasurer