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| PURTON PARISH COUNCIL | MEMORIAL TREE POLICY – CHURCH PATH |
| APPROVED BY COUNCIL:/...../..... <i>This policy will be reviewed once every 5 years unless there is a significant change in legislation or staffing requirements</i> | |
| Signed by Clerk: | Dated: |

MEMORIAL TREE POLICY FOR CHURCH PATH, PURTON

1. The variety of memorial trees permitted for the location will be provided by the Council. The variety will be in keeping with low maintenance, low height and cost effective management going forward. ***Amur Maple, Japanese Maple, Holly, Crape Myrtle, Serviceberry, American Snowbell, Southern Witch Hazel, Compact Strawberry Tree.***
2. The applicant will be expected to pay for the total cost of the tree including collection/delivery/additional planting supplements and feed at time of planting.
3. The Parish Council will only plant trees during the period November to December or in spring in accordance with best practice.
4. Applicants will be advised of the planting date so that they can be present when the tree is planted if they so wish. No weekend working only standard operational hours.
5. After planting, the tree will be managed in line with the Council’s current tree policy and general maintenance programme.
6. The Council will not be held responsible for any damage, vandalism or theft, or be held liable for the replacement of old or diseased trees. Any replacement of memorial trees by applicants remains at the discretion of the Council and permission to replace must be gained before planting to ensure the Councils policy and conditions are considered. The Council do not feed trees and therefore if the applicant wishes to carry out this task on annual basis this is acceptable.
7. Memorial plaques are permitted at the base of the tree. The Council will order the Plaque on behalf of the applicant to keep all Plaques uniform. The applicant will then be invoiced for the total cost including the metal stake.
8. No additional mementoes (statues, photographs, wreaths, vases etc.) will be permitted on or around the tree. Placement of a floral tribute or single flower at the base of the tree will be permitted on a significant day each year.
9. The Council will hold ownership details on file for the sole purpose of the tree management only and will only contact the owners if there are any issues relating to the trees. If there is no response then the registered owner, the Council will take necessary action to ensure safety and resolve the issue. Please ensure you keep your details up to date and inform the Council of any change of address or contact details.
10. Council have the right to refuse a tree request if the area is deemed full, the tree request is not within their permitted list or the request comes from someone who has not lived or has no connections with Purton.

| DATE OF REVIEW | REVIEW DETAILS |
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| 28 th October 2019 | Creation of policy and adoption by full council 28-10-19 |
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