



Board of Directors

Meeting Minutes

May 4, 2022

6pm – 8:00pm

ROLL CALL

Marina Owen, Board Chair called the meeting to order at 6:05pm. A quorum was established.

| <u>Members present:</u> | <u>Members not present:</u> | <u>Staff present:</u> | <u>Guests present:</u> |
|-------------------------|-----------------------------|-----------------------|------------------------|
| Mike Cordero | | Pat Keelean | David Jimenez |
| Karin Dominguez | | Kemba Lawrence | |
| Marina Owen | | Seth Miller | |
| Maico Hernandez | | Monica Moreno | |
| Oscar Gutierrez | | Lorraine Neenan | |
| James Kyriaco | | Leonie Mattison | |
| Sharon Lutz | | Julie Weiner | |
| Jeremy Ball | | Grant Carmichael | |
| Sanford Riggs | | Libby Martinez | |
| Alexander Saunders | | | |
| Elizabeth Snyder | | | |
| Josephine Torres | | | |
| Guy Walker | | | |
| Phylene Wiggins | | | |
| Bob Nelson | | | |

1. WELCOME & CALL TO ORDER

Marina Owen, Chair, called the meeting to order at 6:05 pm

2. PUBLIC COMMENT – Members of the public may speak up to 5 minutes each.

The CommUnify Board Chair asked if there were any public comments. None

3. CLOSED SESSION:

- a. Personnel Matter: None
- b. Pending Legal Action: Personnel Matter

4. CONSENT AGENDA:

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Agenda will be read only on the request of a member of the Board or the Public, in which event the matter shall be removed from the consent agenda and considered as a separate item.

4a. Approval of Minutes

4a- 1 Board Minutes - March 2, 2022

4a- 2 Executive Committee Minutes – April 6, 2022

4a- 3 Finance Committee Minutes – April 27, 2022

4a- 4 Planning Committee Minutes – April 1, 2022

4b. Approval of Grants \$10,000 and under/Renewal Contracts:

4b - 1 Adopt Resolution 5b-1 for State of California Department of Community Services and Development (CSD) authorizing Patricia Keelean, CEO, signature authority on behalf of Community Action Commission of Santa Barbara County (dba, CommUnify) for all CSD related business.

4b - 2 Authorization to update CommUnify's published MediCal rates.

4b - 3 Requesting approval and authorization from the Board of Directors to close any legacy bank accounts with a zero balance and not currently in use.

Motion to approve all items on the Consent Agenda.

M/S/A Alexander Saunders/Phylene Wiggins

Approved

5. ACTION ITEMS:

5 – A Approval of and authorization to submit a grant application to the Walter J. and Holly O, Thomson Foundation in support of the Family Self Sufficiency program in the amount of \$25,000 for one year.

M/S/A Mike Cordero/Alexander Saunders

Approved

5 – B Approval of and authorization to submit a grant application to the Hutton Parker Foundation in support of General Operating in the amount of \$25,000 for one year.

M/S/A Alexander Saunders/Josie Torres

Approved

5 – C Approval of and authorization to enter into a contract agreement for \$343,103 in funding with the California Department of Community Services and Development (CSD) to provide Low-Income Home Water Assistance Program (LIHWAP) services for the period April 1, 2022, through August 31, 2023.

Question by Guy Walker - is this a different service other than what CommUnify has been providing? – Kemba explained that this is a new program and that the funds will go

directly to pay past due balances to the Water Agency and that they must be enrolled, which most water agencies are enrolled.

M/S/A Alexander Saunders/Jeremy Ball

Approved

5 – D Approval of and authorization to submit a funding proposal of up to \$250,000 to Carpinteria High School for the upcoming 2022-23 school year.

Question by Phylene Wiggins – did the school asked that we submit this proposal? Seth explained that yes, they did last fall. Phylene also asked, how will it expand the program in students served? Seth explained that the Los compadres program will serve 15 males and 10 females per semester and up to 40 students in cohorts and parenting classes.

M/S/A Alexander Saunders/James Kyriaco

Approved

6. **PRESENTATIONS/TRAININGS:**

6a. Head Start: Family & Community Engagement

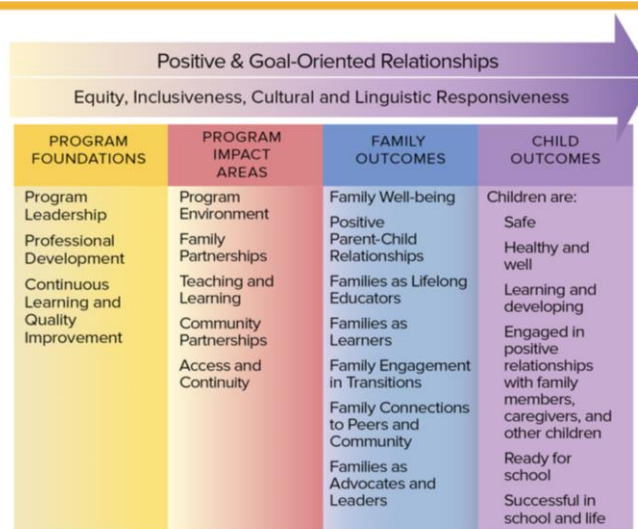
Lorraine Neenan, Director of Children's Services

Head Start Performance Standards:

§1301.5 Training. An agency must provide appropriate training and technical assistance or orientation to the governing body, any advisory committee members, and the policy council, including training on program performance standards and training indicated in §1302.12(m) to ensure the members understand the information they receive and can effectively oversee and participate in the programs in the Head Start agency.

Subpart E — Family and Community Engagement Program Services §1302.50 Family engagement. (a) Purpose. A program must integrate parent and family engagement strategies into all systems and program services to support family well-being and promote children's learning and development. Programs are encouraged to develop innovative two-generation approaches that address prevalent needs of families across their program that may leverage community partnerships or other funding sources.

§1302.53 Community partnerships and coordination with other early childhood and education programs. (a) Community partnerships. (1) A program must establish ongoing collaborative relationships and partnerships with community organizations such as establishing joint agreements, procedures, or contracts and arranging for onsite delivery of services as appropriate, to facilitate access to community services that are responsive to children's and families' needs and family partnership goals, and community needs and resources, as determined by the community assessment.



Lorraine also went on to explain the importance of Family Engagement and how it is done through the FSA's and parents and their children and working together towards their goals that families choose for themselves. She also explained how Community Engagement provides child development supports and resources for the families and staff. Head Start staff seeks out and responds actively to community voices, strengths, and needs.

7b. Strategic Plan Update/Dashboard – Dr. Leonie Mattison, COO, Patricia Keelean, CEO and David Jimenez, Business Analyst.

Pat explained that CommUnify has up to 70 staff members trained in the ROMA Model, has five broad goal areas including mental wellness.



KPI's that allow to demonstrate progress overtime and track outcomes in real time.

David Jimenez, Business Analyst presentation:



Shifting to meet the needs of our community:

Executive Summary

The implementation of the CAP100 software enabled us to accurately track and report the number of unduplicated clients we serve, which was significantly less than what was previously reported. Between 2020 and 2021, the COVID-19 pandemic shifted the needs of the community, family, and agency, resulting in overall decreases in services, connections, and participants across the county. Based on this trend, Community took an intentional approach to work closely with our partners to ensure that our direct services and support met the most critical needs of our community and agency.

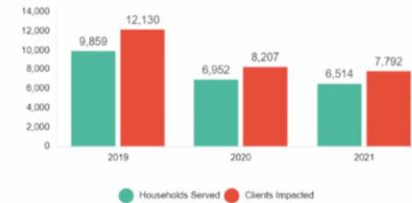
Our outcomes noted below were impacted from strategies such as the sunset of key programs and measures taken to reduce the spread of COVID-19 like social distancing, school closures, and remote services to ensure the health and safety of our community, families, and staff.

- **Children's Services Head Start enrollment decreased by over 500**, consistent with the National Head Start trend, increased number of parents that stayed home and accessed alternate child care arrangements and other parenting support, paired with increased staffing shortages and unrealistic poverty guidelines.
- **Community Services served 300 fewer households** due to countywide utility and rent moratoriums, new county-wide programs and staff's lack of access to conduct repairs due to adherence to safety measures.
- **Family & Youth Services decreased by 2,000 students** primarily in our CalSOAP program due to participants' lack of interest in extended online learning. In addition, our staff was unable to access students due to adherence to school guidelines, and Community sunset of our Extended Family Reunification and Front Porch programs.
- **Senior Services program is no longer in operation** resulting in 400 fewer clients served.

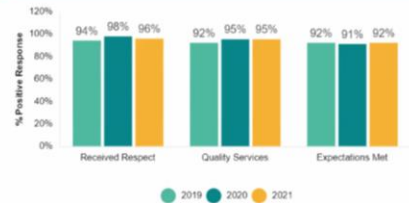
Though our service counts have gone down, we have consistently received **over 90% positive responses** from those participants that completed our Client Satisfaction Survey.

With a clear focus on meeting the community, family, and agency needs, we will do a deep dive into the impact of our CAP priorities, which demonstrates the courageous and outstanding work of our staff and partners in the community.

Clients Served

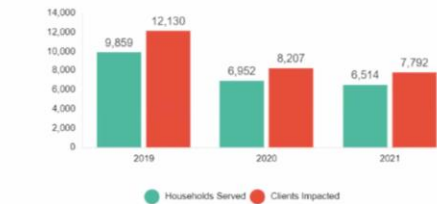


Client Satisfaction

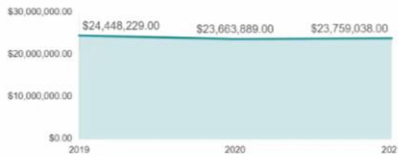


Expense Budget

Priority areas were discussed



Expense Budget



Received CARES funding but did not full spend, carried over



COMMUNITY ACTION PLAN PRIORITY AREAS

Linkages to Safe and Affordable Housing are being provided to our families.

Provide Linkages to Safe and Affordable Housing

Programs & Services

2-1-1 Referrals

Weatherization

Utility Assistance

Home Repairs

Family Self-Sufficiency

CAP Indicators

- Referrals and Linkages to Housing Services

- Improved Health & Safety
- Reduced Energy Burden
- Improved Energy Efficiency

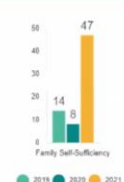
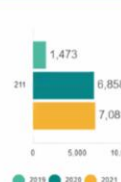
- Funding for Utility Bills
- Funding for Utility Arrears
- Funding for Utility Deposits

- Increase Safety in the Home
- Provide Home Repairs, Structural Appliances, Heating System

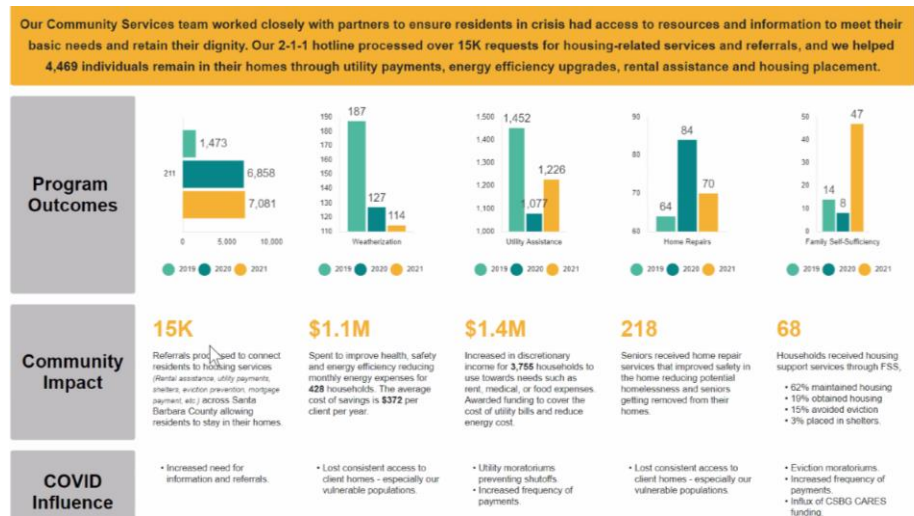
- Homeless Obtain Safe Temporary Shelter
- Households Obtain Safe & Affordable Housing
- Households Maintain Safe & Affordable Housing 90 Days
- Households Avoid Evictions

Our Community Services team worked closely with partners to ensure residents in crisis had access to resources and information to meet their basic needs and retain their dignity. Our 2-1-1 hotline processed over 15K requests for housing-related services and referrals, and we helped 4,469 individuals remain in their homes through utility payments, energy efficiency upgrades, rental assistance and housing placement.

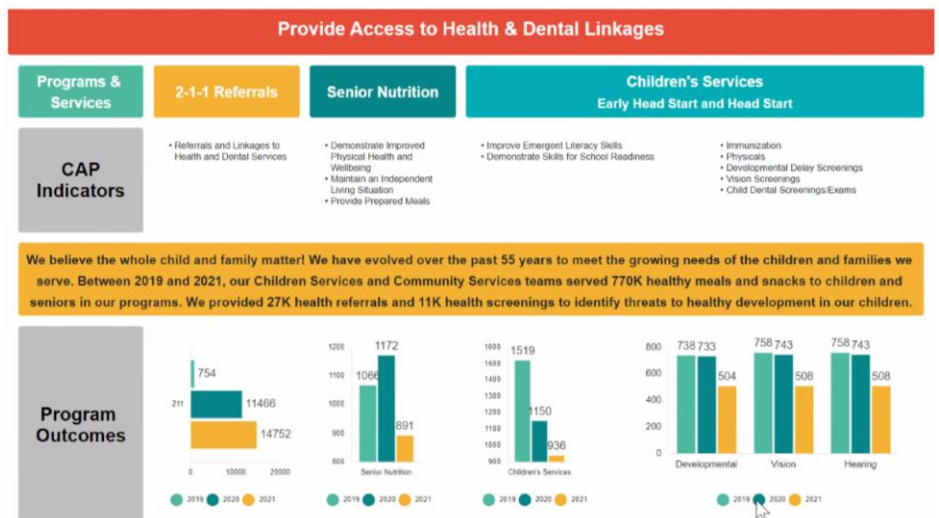
Program Outcomes



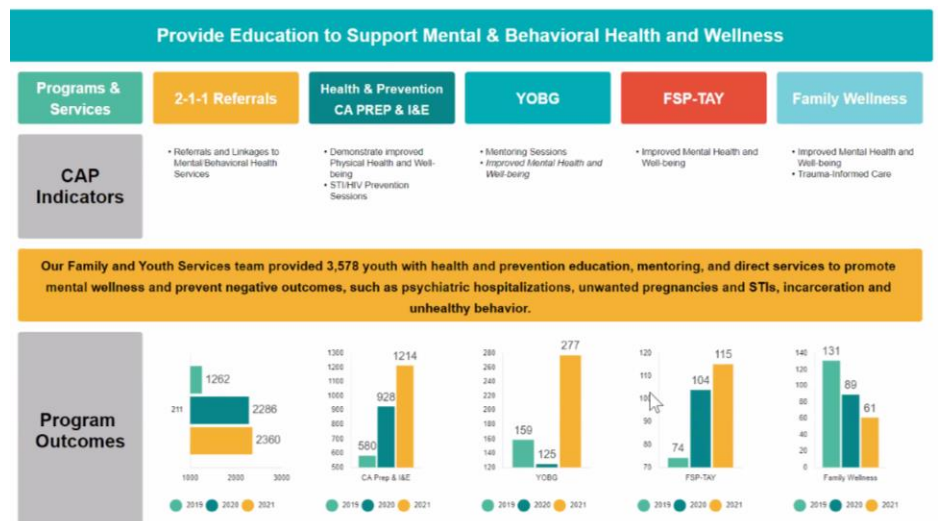
Data and program outcomes - impact of our services and Covid influence on our numbers of clients served:



Health Services provided



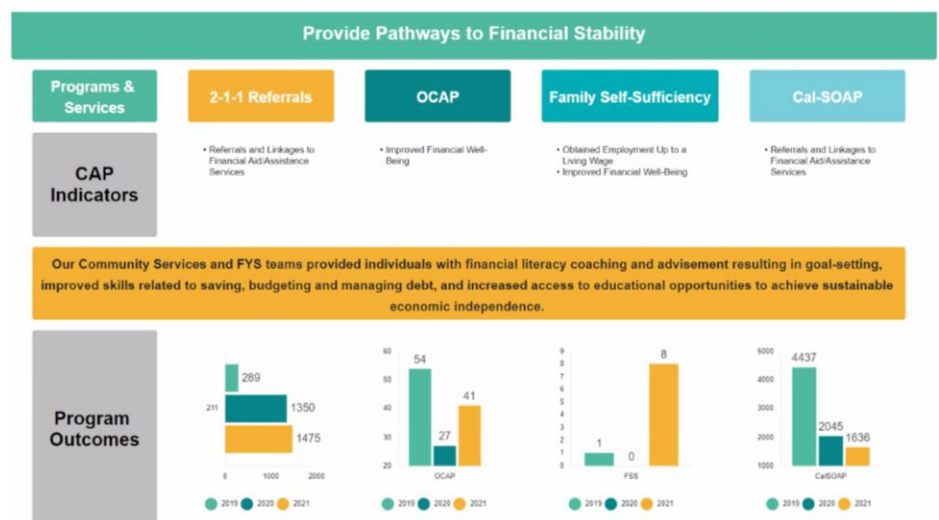
Provide education to support Mental Health and Wellness CAP Indicators and program outcomes were shared:



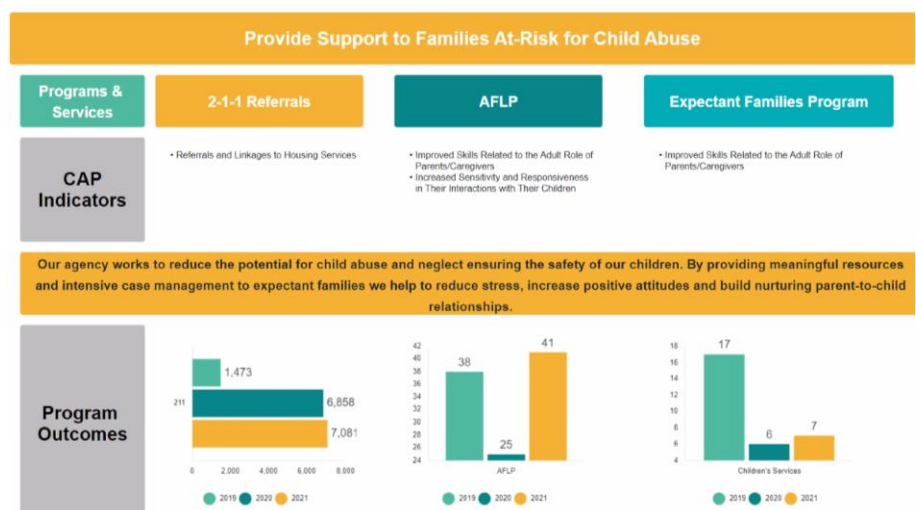
CAP Indicators for our Family and Youth Services team provided 2,578 youth with health and prevention education as well as mentoring and direct services to promote mental well-being to prevent negative outcomes:



Pathways to Financial Stability:



Provide support to families at-risk for child abuse:



Questions at the end of David Jimenez' presentation:

Alex Saunders: do we need more clients, services, or funding? Pat answered that we need all three, our county is vying right now for first place in poverty, LA county and YOLO county have the first two spots for poverty.

Our agency is developing Logic Models with Key Performance Indicators such as how many of the Family Self-Sufficiency clients were able to find a job with benefits or a living wage. Looking at what is happening to that client's life for outcome reporting. Process of educating staff and now refining the logic models and tracking the right outcomes and the specific impact in the client's life.

Marina Owen: have we defined our target? What do we want to achieve? In what way does success look like? Pat answered that this specific question will be a performance target and something that will need to be addressed in the next six months.

Marina stated that there is a wealth of knowledge in this Board of Directors.

Guy Walker: Is Los Compadres Program our program or are they a partner agency? Seth answered the question and replied that CAC was one of the first agencies to provide that model and because of loss of funding we had to cut back. Right now, CommUnify is partnering with the Santa Barbara Probation Department and pursuing other federal opportunities and looking to ensure that the program is produced to fidelity. Guy stated that this is an opportunity for partnering with other agencies such as WIA. Guy also suggested that we have a conversation with the Lompoc Teen Center, Pat replied that CommUnify presented them with a proposal last year.

7. **FINANCE COMMITTEE UPDATE:**

The Finance Committee update was presented by Grant Carmichael, Chief Financial Officer:



Finance Committee

- Cash & Investments
- Balance Sheet
- Accounts Receivable Aging
- Deferred Revenue Analysis
- Income Statement: Budget vs Actual
- CEO Report - Budget vs Forecast
- Head Start / Early Head Start
- MB&T Credit Cards – March
- Fiscal Department Update

Cash & Investments sheet:



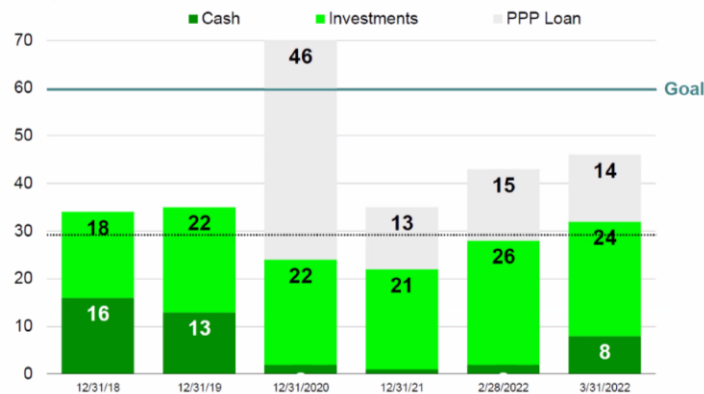
Cash & Investments

| | rate | 3/31/22 | 12/31/21 | 12/31/20 | Comment |
|-------------------------------------|------|------------------|------------------|------------------|-----------------|
| MB&T Operating | | 751,638 | 332,979 | (3,676) | |
| MB&T Payroll | | 11,190 | 9,890 | 12,641 | |
| Mechanics - Operating | | 20,615 | 19,184 | 21,744 | |
| Mechanics - Payroll | | 0 | 0 | 0 | Request closing |
| Wells Fargo - Café/Donations | | 0 | 0 | 0 | Request closing |
| Community West - MMKT | 0.65 | 0 | 0 | 0 | Request closing |
| Mechanics - Money Market | 0.36 | 0 | 0 | 0 | Request closing |
| MB&T - MMKT | 0.25 | 492,672 | 392,429 | 3,159,505 | |
| Pacific Premier - MMKT | 0.35 | 26,692 | 26,697 | 26,694 | |
| Community Bank of SM - MMKT | 0.25 | 27,550 | 27,547 | 27,520 | |
| American Riviera - MMKT | 0.35 | 60,777 | 60,777 | 60,709 | |
| Union Bank - MMKT | 0.18 | 0 | 0 | 0 | Request closing |
| Mechanics - CD | 1.80 | 0 | 0 | 0 | Request closing |
| Miscellaneous - Petty Cash | | 995 | 995 | 995 | |
| Total Cash | | 1,392,129 | 870,496 | 3,306,132 | |
| SB Foundation - Short-Term | | 0 | 0 | 0 | |
| SB Foundation - Long-Term | | 0 | 0 | 393,039 | |
| MB&T Investments | | 1,558,274 | 1,672,844 | 1,147,609 | |
| Total Investments | | 1,558,274 | 1,672,844 | 1,540,648 | |
| Total Cash & Investments | | 2,950,402 | 2,543,340 | 4,846,780 | |
| Total Cash & Investments | | 2,950,402 | 2,543,340 | 4,846,780 | |
| Less: Mechanics Operating | | 20,615 | 19,184 | 21,744 | |
| Less: MB&T Operating | | 751,638 | 332,979 | (3,676) | |
| Less: MB&T Payroll | | 11,190 | 9,890 | 12,641 | |
| Less: Mechanics Payroll | | 0 | 0 | 0 | |
| Cash Reserve | | 2,166,960 | 2,181,288 | 4,816,071 | |
| Days Cash & Invest On-Hand | | 46 | 36 | 70 | |

Days of Cash on Hand:



Cash & Investments



Balance Sheet:



Balance Sheet

Current Month vs Prior Year and Audit (PY)

Balance Sheet

ASSETS

Assets

| | Current Mar 31, 2022 | Prior Year Dec 31, 2021 | Audit Dec 31, 2020 |
|---------------------------|-------------------------|----------------------------|-----------------------|
| Cash and Cash Equivalents | \$1,392,129 | \$870,496 | \$3,306,132 |
| Grants Receivable | \$2,349,186 | \$2,702,826 | \$2,402,352 |
| Prepaid Expenses & Other | \$248,228 | \$259,402 | \$276,822 |
| Investments | \$1,558,274 | \$1,672,844 | \$1,540,648 |
| Fixed Assets | \$270,776 | \$274,742 | \$290,603 |
| Total | \$5,818,594 | \$5,780,309 | \$7,816,556 |

LIABILITIES AND NET ASSETS

LIABILITIES

| | Current Mar 31, 2022 | Prior Year Dec 31, 2021 | Audit Dec 31, 2020 |
|---|-------------------------|----------------------------|-----------------------|
| Accounts Payable and Accrued | \$360,104 | \$349,377 | \$649,734 |
| Accrued Payroll | \$673,287 | \$639,378 | \$641,692 |
| Accrued Vacation | \$734,204 | \$686,101 | \$727,711 |
| Deferred Revenue | \$954,327 | \$613,369 | \$580,970 |
| PPP Loan | \$883,173 | \$953,572 | \$3,168,272 |
| Total Liabilities | \$3,605,094 | \$3,241,797 | \$5,768,379 |
| Total Net Assets | \$2,213,500 | \$2,538,513 | \$2,048,178 |
| Total LIABILITIES AND NET ASSETS | \$5,818,594 | \$5,780,309 | \$7,816,556 |

CEO Report by Project



CEO Report by Project

Mar-22 YTD Actual vs Budget 1 of 2

| Dept. | Description | Actual Rev | Actual Exp | Actual Net | Bud Rev | Bud Exp | Bud Net | Var |
|---------------|---------------------------|------------|------------|------------|-----------|-----------|----------|-----------|
| Admin | CSBG 2022 | 119,665 | 0 | 119,665 | 0 | 0 | 0 | (119,665) |
| ADMIN | Admin Services Other | 0 | 1,048 | (1,048) | 0 | 0 | 0 | 1,048 |
| ADMIN | Hutton Parker Foundation | 0 | 2,882 | (2,882) | 0 | 0 | 0 | 2,882 |
| ADMIN | Santa Barbara Foundation | 0 | 1,667 | (1,667) | 0 | 0 | 0 | 1,667 |
| ADMIN | CAC Resource Development | 28,183 | 98,225 | (70,043) | 125,004 | 134,000 | (8,996) | 61,047 |
| ADMIN | CAC General Fund 2022 | (110,226) | 38,574 | (148,801) | 107,376 | 34,630 | 72,746 | 221,547 |
| ADMIN Totals: | | 37,622 | 142,397 | (104,775) | 232,380 | 168,630 | 63,750 | 168,525 |
| CS | Early Head Start 20 | 41,486 | 41,418 | 68 | 0 | 0 | 0 | (68) |
| CS | Early Head Start 21 | 764,464 | 763,975 | 489 | 837,949 | 837,949 | 0 | (489) |
| CS | Head Start/Blended 20 | 113,359 | 113,255 | 104 | 0 | 0 | 0 | (104) |
| CS | Head Start/Blended 21 | 3,514,971 | 3,507,969 | 7,002 | 3,515,525 | 3,515,525 | 0 | (7,002) |
| CS | American Recovery Plan | 0 | 50,938 | (50,938) | 213,343 | 213,343 | 0 | 50,938 |
| CS Totals: | | 4,434,279 | 4,477,795 | (43,516) | 4,566,817 | 4,566,817 | 0 | 43,516 |
| FYS | Cal-Soap 19 | 1,566 | 1,626 | (60) | 0 | 0 | 0 | 60 |
| FYS | Cal-Soap 20 | 44,430 | 45,740 | (1,310) | 0 | 0 | 0 | 1,310 |
| FYS | Cal-Soap 21 | 85,469 | 86,838 | (1,369) | 155,867 | 158,241 | (2,374) | (1,005) |
| FYS | BW TAY 21 | 53,336 | 120,054 | (66,717) | 113,912 | 134,002 | (20,090) | 46,627 |
| FYS | Probation 21 | 29,450 | 40,089 | (10,639) | 51,046 | 51,562 | (516) | 10,123 |
| FYS | TAPP 21 | 52,925 | 54,315 | (1,390) | 54,222 | 54,770 | (548) | 842 |
| FYS | South Coast Task Force 21 | 0 | 25,873 | (25,873) | 35,835 | 42,962 | (7,127) | 18,746 |
| FYS | Cal Prep 21 | 39,746 | 40,901 | (1,155) | 48,609 | 48,609 | 0 | 1,155 |
| FYS | I & E 21 | 40,164 | 41,095 | (931) | 47,007 | 47,007 | 0 | 931 |
| FYS | FYS Services Other | 26 | 439 | (413) | 0 | 18,382 | (18,382) | (17,969) |
| FYS Totals: | | 347,112 | 456,969 | (109,857) | 506,498 | 555,535 | (49,037) | 60,820 |



Mar-22 Head Start

| Head Start | Full Year Budget | Mar - Fiscal YTD | Mar - Fiscal Budget | F / (U) Variance | Mar - PROJ YTD | Mar - PROJ Budget YTD | F / (U) Variance |
|--------------------------|------------------|------------------|---------------------|------------------|----------------|-----------------------|------------------|
| Federal Revenue | 9,294,089 | 2,109,997 | 2,362,474 | (252,477) | 2,701,877 | 3,202,273 | (500,207) |
| Federal Revenue - T & TA | 94,897 | 104,085 | 19,185 | 84,900 | 104,085 | 22,770 | 81,315 |
| USDA Reimbursements | 598,463 | 93,399 | 149,616 | (56,217) | 119,014 | 199,488 | (80,474) |
| State Revenue | 2,898,859 | 916,877 | 724,718 | 192,161 | 1,238,253 | 968,288 | 271,965 |
| Santa Barbara County | 478,545 | 144,914 | 107,256 | 37,658 | 190,823 | 143,008 | 47,815 |
| Parent Fees | 40,630 | - | 6,002 | (6,002) | - | 7,049 | (7,049) |
| Other Revenue | 135,000 | - | 6,159 | (6,159) | - | 7,659 | (7,659) |
| In-kind Revenue | 700,000 | 145,699 | 145,999 | (301) | 191,785 | 196,664 | (4,879) |
| Total Revenue | 14,240,483 | 3,514,970 | 3,521,408 | (6,438) | 4,545,937 | 4,745,200 | (199,263) |
| Total Employee Expenses: | 9,498,800 | 2,290,063 | 2,437,938 | 147,875 | 3,048,092 | 3,300,639 | 252,548 |
| Total Contracts: | 480,000 | 252,744 | 123,575 | (129,169) | 289,705 | 162,842 | (126,862) |
| Total Meal Expense | 660,000 | 65,959 | 152,830 | 86,871 | 77,594 | 204,808 | 127,214 |
| Total Supplies: | 276,500 | 38,260 | 38,715 | 2,455 | 40,869 | 49,828 | 8,959 |
| Total Facility Expenses: | 1,059,250 | 252,981 | 246,259 | (6,722) | 321,948 | 322,646 | 698 |
| Total Misc Expenses: | 260,458 | 96,982 | 52,590 | (44,392) | 111,734 | 71,836 | (39,898) |
| Indirect Costs | 1,305,475 | 371,182 | 323,502 | (47,680) | 464,213 | 435,936 | (28,277) |
| Total Cost W/O In-Kind | 13,540,483 | 3,366,172 | 3,375,409 | 9,237 | 4,354,152 | 4,548,536 | 194,384 |
| In-Kind Expenses | 700,000 | 145,699 | 145,999 | 301 | 191,785 | 196,664 | 4,879 |
| Total Expenses | 14,240,483 | 3,511,871 | 3,521,408 | 9,537 | 4,545,937 | 4,745,200 | 199,263 |
| Net Income | - | 3,099 | - | 3,099 | 0 | - | 0 |

Early Head Start:



Mar-22 Early Head Start

| Early Head Start | Full Year Budget | Mar - Fiscal YTD | Mar - Fiscal Budget | F / (U) Variance | Mar - PROJ YTD | Mar - PROJ Budget YTD | F / (U) Variance |
|--------------------------|------------------|------------------|---------------------|------------------|----------------|-----------------------|------------------|
| Federal Revenue | 2,681,251 | 585,171 | 661,945 | (76,773) | 749,946 | 887,903 | (137,957) |
| Federal Revenue - T & TA | 59,792 | 23,370 | 4,786 | 18,585 | 23,370 | 6,269 | 17,101 |
| USDA Reimbursements | 64,038 | 12,267 | 16,011 | (3,744) | 21,642 | 21,348 | 294 |
| State Revenue | 506,146 | 132,992 | 128,940 | 4,052 | 188,420 | 170,241 | 18,179 |
| Parent Fees | 3,195 | - | 1,098 | (1,098) | - | 1,348 | (1,348) |
| Other Revenue | 5,000 | - | 1,142 | (1,142) | - | 1,642 | (1,642) |
| In-kind Revenue | 70,000 | 10,664 | 15,845 | (5,181) | 14,775 | 22,013 | (7,238) |
| Total Revenue | 3,389,422 | 764,464 | 829,766 | (65,302) | 998,153 | 1,110,765 | (112,612) |
| Total Employee Expenses: | 2,476,321 | 552,168 | 581,933 | 29,765 | 740,626 | 786,790 | 46,164 |
| Total Contracts: | 138,000 | 40,436 | 51,378 | 10,942 | 43,513 | 69,552 | 26,039 |
| Total Meal Expense | 64,000 | 11,071 | 15,999 | 4,928 | 14,103 | 21,332 | 7,229 |
| Total Supplies: | 101,500 | 8,576 | 35,242 | 26,666 | 9,775 | 38,609 | 28,833 |
| Total Facility Expenses: | 178,350 | 49,275 | 41,538 | (7,738) | 62,326 | 54,948 | (7,378) |
| Total Misc Expenses: | 41,216 | 11,065 | 9,836 | (1,229) | 11,254 | 13,175 | 1,921 |
| Indirect Costs | 320,035 | 80,819 | 78,007 | (2,812) | 101,782 | 104,347 | 2,565 |
| Total Cost W/O In-Kind | 3,319,422 | 753,409 | 813,921 | 60,512 | 983,378 | 1,088,752 | 105,374 |
| In-Kind Expenses | 70,000 | 10,664 | 15,845 | 5,181 | 14,775 | 22,013 | 7,238 |
| Total Expenses | 3,389,422 | 764,073 | 829,766 | 65,693 | 998,153 | 1,110,765 | 112,612 |
| Net Income | - | 391 | - | 391 | 0 | - | 0 |

Grant explained that there is a delay in audit because Blackbaud setup revealed major gaps that need to be addressed. He also explained that the 20-22 budget will be loaded in soon, team efforts and focused on recovery and then address the larger structure issues.



- ## Fiscal Road Map:



How Do We Recover our System and Internal Controls



Liz Snyder asked how is the staff doing? Grant replied that the staff is resilient and engaged. Liz also asked if there are any open positions? Grant stated that yes, but feels confident that they will find the right staff that will fit right in.

CommUnify 55th Anniversary Celebration: 5/5/22 @ 11:30am (Los Niños Campus)

Team CommUnify All-Staff Meeting: 5/5/22 @ 3pm

Finance Committee Meeting – TBD

Executive Committee Meeting: 6/1/22 @ 12pm

Planning Committee Meeting: 6/3/22 @ 8:00am

Champions Dinner: 6/9/22 @ 6pm (Location: Alisal Ranch)

Board Meeting: 7/6/22 @ 6pm

9. MEETING ADJOURNED AT 8:08PM