

September 20, 2022

A regular meeting of the City Council was held on Tuesday, September 20, 2022, at 6:30 p.m., with Mayor Kerry Symons presiding. Mayor Symons gave the invocation and the Pledge of Allegiance was recited. Mayor Symons welcomed guests.

COUNCIL MEMBERS PRESENT: Mayor Kerry Symons, Councilmembers Greg Good, Marcia Hale, Shae Cunningham, J Aston, and Brad Kile

COUNCIL MEMBERS ABSENT: None

OTHERS PRESENT: Landis, Fowler, Blasingame, Waters, Assistant Police Chief Nick Yara, Sgt. Peter Snyder, and Mary Dudley

COUNCIL ITEMS: None

SUPPLEMENTAL ITEMS: None

CONSIDER APPROVING MINUTES OF THE PREVIOUS MEETING: COUNCILWOMAN MARCIA HALE MADE A MOTION TO APPROVE THE MINUTES OF AUGUST 16, 2022, SECONDED BY COUNCILMAN GREG GOOD. ALL VOTED AYE, MOTION CARRIED.

CONSIDER PAYING BILLS OF THE PREVIOUS MONTH: Landis informed Council that the 3rd set of payables would be sent on Friday, September 30, 2022. Knapp presented 2 two construction estimates. The first was to Bryer's Paving in the amount of \$129,500.00 for Seal Coat Project. **COUNCILMAN GREG GOOD MADE A MOTION TO APPROVE CONSTRUCTION ESTIMATE TO BRYER'S PAVING FOR \$129,500.00, SECONDED BY COUNCILMAN J ASTON. ALL VOTED AYE, MOTION CARRIED.** The second was to High Plains Engineers in the amount of \$12,950.00 for the administration of the Seal Coat Project. **COUNCILMAN J ASTON MADE A MOTION TO APPROVE CONSTRUCTION ESTIMATE TO HIGH PLAINS ENGINEERS FOR \$12,950.00, SECONDED BY COUNCILWOMAN MARCIA HALE. ALL VOTED AYE, MOTION CARRIED.**

PRESENTATION OF PLAT AND PETITION FOR ANNEXATION OF:

a) **A .289 ACRE TRACT OF LAND TO BE KNOWN AS THE SWINGLE CUTTER HILLCREST ADDITION #2.**

b) **A .59 ACRE TRACT OF LAND TO BE KNOWN AS THE EZZELL ADDITION #2.**

Knapp presented both plats for annexation to the Council. No action taken at this time.

CONSIDER APPROVING REPLAT OF BLOCK 2, LAMIRAGE VILLAS OF PERRYTON: Knapp presented a replat of LaMirage Villas to Council and asked for their approval. **COUNCILMAN J ASTON MADE A MOTION TO APPROVE REPLAT OF BLOCK 2, LAMIRAGE VILLAS OF PERRYTON, SECONDED BY COUNCILWOMAN MARCIA HALE. ALL VOTED AYE, MOTION CARRIED.**

CONSIDER ADOPTING ORDINANCE #1078-22, WHICH IS AMENDMENT #2 TO THE FISCAL YEAR 2021-2022

BUDGET: Blasingame asked that Council consider adopting Ordinance #1078-22, amending the Fiscal Year 2021-2022 Budget. **COUNCILWOMAN MARCIA HALE MADE A MOTION TO ADOPT ORDINANCE #1078-22, AMENDMENT #2 TO THE FISCAL YEAR 2021-2022 BUDGET, SECONDED BY COUNCILMAN GREG GOOD. ALL VOTED AYE, MOTION CARRIED.**

**ORDINANCE 1078-22
AMENDMENT NO. 2 to the 2021-2022 BUDGET**

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, FOR THE CITY OF PERRYTON, OCHILTREE COUNTY, TEXAS.

WHEREAS, the City Council of the City of Perryton, Texas, on the 17th day of August, 2021 adopted the Fiscal Budget of the City for the period beginning October 1, 2021, all such proceedings being in accordance with Vernon's Texas Local Government Code, Sections 102.001 through 102.011 and

WHEREAS, Section 102.009 provides that amendments may be made to the adopted budget in cases of public necessity to meet unusual and unforeseen conditions which could not, by reasonable, diligent thought, have been included in the original budget, the City Council hereby finds it necessary to further amend the original budget for both anticipated revenues and expenditures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PERRYTON, TEXAS:

- (1) That the herein listed revenues and expenditures are hereby amended in the 2021-2022 Fiscal Budget - General Fund
- (2) That the herein listed revenues and expenditures are hereby amended in the 2021-2022 Fiscal Budget - Capital Projects Fund
- (3) That the herein listed revenues and expenditures are hereby amended in the 2021-2022 Fiscal Budget - Hotel/Motel Fund
- (4) That the herein listed revenues and expenses are hereby amended in the 2021-2022 Fiscal Budget - Utility Fund
- (5) That the herein listed revenues and expenses are hereby amended in the 2021-2022 Fiscal Budget - Utility Projects Fund
- (6) That the herein listed revenues and expenses are hereby amended in the 2021-2022 Fiscal Budget - Bond Projects Fund
- (7) That the herein listed revenues and expenses are hereby amended in the 2021-2022 Fiscal Budget - City Services Fund
- (8) That the herein listed revenues and expenses are hereby amended in the 2021-2022 Fiscal Budget - Capital Replacement Fund
- (9) That the herein listed revenues and expenditures are hereby amended in the 2021-2022 Fiscal Budget - Community Development Fund

GENERAL FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 7,827,240		
	Tax Revenues	\$ 4,677,050	\$1,079,500	\$ 5,756,550
	Fines & Forfeitures	61,050	-12,650	48,400
	Recreation Fees	249,380	17,350	266,730
	Other Revenue Sources	1,929,120	-849,160	1,929,120
	Total adjustments to revenues		\$ 235,040	
Revenues as Amended				\$ 8,062,280
Expenditures as Originally Filed		\$ 7,827,240		
403	Personnel Expense	\$ 521,710	\$ 25,600	\$ 547,310
403	Miscellaneous Expense	86,730	4,000	90,730
405	Operating Supplies	2,800	-1,000	1,800
405	Maintenance Items & Supplies	6,200	-4,000	2,200
407	Personnel Expense	844,210	-37,420	806,790
407	Maintenance Items & Supplies	6,850	3,200	10,050
407	Mobile Equipment Operations	47,280	10,430	57,710
407	Property/Liability Insurance	13,520	410	13,930
407	Capital Outlay – Equipment	25,000	-8,050	16,950
409	Personnel Expense	1,846,590	-88,830	1,757,760
409	Operating Supplies	21,950	1,680	23,630
409	Maintenance Items & Supplies	950	2,150	3,100
409	Minor Equipment & Maintenance	3,700	-2,500	1,200
409	Mobile Equipment Operations	69,600	2,770	72,370
409	Miscellaneous	92,040	9,130	101,170
409	Property/Liability Insurance	0	10,000	10,000
409	Capital Outlay – Equipment	9,980	42,550	52,530
411	Salaries & Wages	180,450	4,800	185,250
415	Maintenance Items & Supplies	31,840	80	31,920
415	Mobile Equipment Operations	6,430	4,050	10,480
415	Capital Outlay – General	2,400	4,210	6,610
416	Personnel Expenses	308,430	-4,750	303,680
416	Office Supplies	1,050	1,320	2,370
416	Operating Supplies	26,450	2,180	28,630
416	Maintenance Items	23,850	7,470	31,320
416	Minor Equipment Maintenance	3,300	780	4,080
416	Mobile Equipment Operations	27,610	4,820	32,430
416	Miscellaneous	6,660	11,860	18,520
416	Capital Outlay – Equipment	0	8,850	8,850
419	Personnel Expenses	408,610	2,160	410,770
419	Operating Supplies	13,080	2,210	15,290
419	Maintenance Items and Supplies	273,000	14,730	287,730
419	Mobile Equipment Operations	112,350	-4,110	108,240
419	Property/Liability Insurance	15,580	9,070	24,650
425	Other Expenses	998,280	195,190	1,189,270
	Total adjustments to expenditures		\$ 235,040	
Expenditures as Amended				\$ 8,062,280

CAPITAL PROJECTS GENERAL FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 15,650		
	Interest Income	\$ 15,650	\$ 8,300	\$ 23,950
	Total adjustments to revenues		\$ 8,300	
Revenues as Amended				\$ 23,950
Expenses as Originally Filed		\$ 15,650		
405	Contingency	\$ 15,650	\$ 8,300	\$ 23,950
	Total adjustments to expenses		\$ 8,300	
Expenses as Amended				\$ 23,950

HOTEL/MOTEL FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 173,000		
	Hotel/Motel Tax Fund	\$ 173,000	\$ 49,000	\$ 222,000
	Total adjustments to revenues		\$ 49,000	
Revenues as Amended				\$ 222,000
Expenses as Originally Filed		\$ 173,000		
460	Hotel/Motel Tax	\$ 173,000	\$ 49,000	\$ 222,000
	Total adjustments to expenses		\$ 49,000	
Expenses as Amended				\$ 222,000

UTILITY FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 6,302,140		
	Utility Revenues	\$ 5,624,450	\$ 5,200	\$ 5,629,650
	Tapping Fees	16,000	-6,040	9,960
	Miscellaneous Revenues	173,250	7,990	181,240
	Other Revenue Sources	488,440	-399,900	88,540
	Total adjustments to revenues		\$ -392,750	
Revenues as Amended				\$ 5,909,390
Expenses as Originally Filed		\$ 6,302,140		
431	Office Supplies	\$ 22,300	-3,690	18,610
432	Operating Supplies	8,800	-6,660	2,140
432	Maintenance Items & Supplies	16,980	-7,380	9,600
432	Mobile Equipment Operations	132,590	1,740	134,330
432	Miscellaneous Expenses	161,410	10,300	171,710
432	Property/Liability Insurance	22,060	10,750	32,810
432	Capital Outlay – Equipment	73,010	7,620	80,630
433	Personnel Expenses	228,140	-13,800	214,340
433	Operating Supplies	12,240	7,000	19,240
433	Maintenance Items & Supplies	128,420	3,780	132,200
433	Miscellaneous	29,500	-4,900	24,600
433	Energy	236,500	30,000	266,500
433	Property/Liability Insurance	25,080	520	25,600
433	Capital Outlay - Equipment	449,750	-449,750	0
433	Capital Outlay – General	0	310	310
433	Capital Outlay – Special Projects	100,000	29,140	129,140
435	Personnel Expenses	208,070	- 17,100	190,970
435	Maintenance Items & Supplies	34,700	-4,900	29,800
437	Personnel Expenses	234,690	-1,720	232,970
437	Operating Supplies	19,010	1,410	20,420
437	Maintenance Items & Supplies	75,600	-17,450	58,150
437	Miscellaneous	18,030	-3,960	14,070
437	Energy	34,000	4,100	38,100
437	Capital Outlay – Equipment	80,000	-11,550	68,450
439	Other Expenses	1,288,570	43,440	1,332,010
	Total adjustments to expenses		\$ -392,750	
Expenses as Amended				\$ 5,909,390

UTILITY PROJECTS FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 8,160		
	Miscellaneous Revenues	\$ 8,160	\$ 2,100	\$ 10,260
	Total adjustments to revenues		\$ 2,100	
Revenues as Amended				\$ 10,260
Expenses as Originally Filed		\$ 8,160		
496	Other Expenses	5,010	\$ 2,100	\$ 7,110
	Total adjustments to expenses		\$ 2,100	
Expenses as Amended				\$ 10,260

BOND PROJECT FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 931,280		
	Other Revenue Sources	\$ 931,280	\$ -845,090	\$ 86,190
	Total adjustments to Revenues		\$ -845,090	
Revenues as Amended				\$ 86,190
Expenses as Originally Filed		\$ 931,280		
497	Capital Outlay – Special	\$ 931,280	\$ -845,090	\$ 86,190
	Total adjustments to Expenses		\$ -845,090	
Expenses as Amended				\$ 86,190

CITY SERVICE FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Expenses as Originally Filed		\$ 394,230		
443	Miscellaneous Expenses	\$ 95,300	\$ -6,720	\$ 88,580
443	Energy	10,000	4,720	14,000
443	Capital Outlay – Equipment	8,500	2,000	10,500
	Total adjustments to Expenses		\$ 0	
Expenses as Amended				\$ 394,230

CITY SERVICE – CAPITAL REPLACEMENT FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 1,030,570		
	Miscellaneous Revenues	\$ 61,650	\$ 16,550	\$ 78,200
	Total adjustment to Revenues		\$ 16,550	
Revenues as Amended				\$ 1,047,120
Expenses as Originally Filed		\$ 1,030,570		
445	Other Expenses	548,970	16,550	565,520
	Total adjustments to Expenses		\$ 16,550	
Expenses as Amended				\$ 1,047,120

COMMUNITY DEVELOPMENT CORPORATION FUND

Account	Description	Current Budget	Proposed Changes	Amended Budget
Revenues as Originally Filed		\$ 1,108,330		
	Miscellaneous Receipts	\$ 552,870	242,110	794,980
	Interest Revenue	\$ 70,460	\$ 23,150	\$ 87,010
	Total adjustments to revenue		\$ 265,260	
Revenues as Amended				\$ 1,373,590
Expenditures as Originally Filed		\$ 1,108,330		
402	Personnel Expense	\$ 159,540	\$ -10,000	\$ 149,540
402	Miscellaneous	150,100	-16,750	133,350
402	Capital Outlay – Special Projects	720,850	-33,550	687,300
402	Other Expenses	33,370	325,560	184,850
	Total adjustments to expenditures		\$ 265,260	
Expenditures as Amended				\$ 1,373,590

PASSED AND APPROVED this the 20th day of September, 2022

/s/ Kerry Symons /s/
Kerry Symons, Mayor

/s/ Kim Fowler /s/
Attested: Kim Fowler, City Secretary

CONSIDER ADOPTING ORDINANCE #1079-22, CLOSING A STREET RIGHT OF WAY KNOWN AS GARDENIA PLACE: Landis informed Council that Ordinance #1079-22 is not ready to present at this time.

CONSIDER APPROVAL OF A FENCE ENCROACHMENT IN AN UNUSED ALLEY AT 2400 S. GARDENIA PLACE: Landis asked Council to consider approving a fence encroachment and to have owner sign an agreement with the City prepared by the City Attorney. **COUNCILMAN J ASTON MADE A MOTION TO APPROVE THE FENCE ENCROACHMENT AT 2400 S. GARDENIA PLACE WITH AN AGREEMENT SIGNED BY THE OWNER, SECONDED BY COUNCILMAN BRAD KILE. ALL VOTED AYE, MOTION CARRIED.**

EXECUTIVE SESSION – PERSONNEL (AUTH. TX GOV'T CODE SEC 551.074): Mayor Symons asked for a motion to go into Executive Session to discuss Personnel at 6:53 p.m. **COUNCILWOMAN MARCIA HALE MADE A MOTION TO GO INTO EXECUTIVE SESSION, SECONDED BY COUNCILMAN SHAE CUNNINGHAM. ALL VOTED AYE, MOTION CARRIED.** The Executive Session was closed at 7:03 p.m. No action taken.

CONSIDER CONFIRMATION OF CITY MANAGERS APPOINTMENT OF:

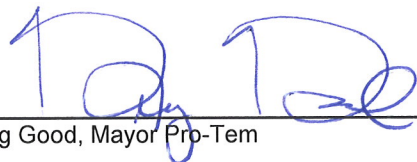
- a) **DIRECTOR OF FINANCE:** Landis asked Council to confirm his appointment of Ellie Blasingame as Director of Finance. **COUNCILMAN BRAD KILE MADE A MOTION TO APPOINT ELLIE BLASINGMAE AS DIRECTOR OF FINANCE, SECONDED BY COUNCILMAN J ASTON. ALL VOTED AYE, MOTION CARRIED.**
- b) **CHIEF OF POLICE:** Landis asked Council to confirm his appointment of Nick Yara as Chief of Police. **COUNCILMAN GREG GOOD MADE A MOTION TO APPOINT NICK YARA AS CHIEF OF POLICE, SECONDED BY COUNCILMAN SHAE CUNNINGHAM. ALL VOTED AYE, MOTION CARRIED.**

CONSIDER APPOINTING DEPUTY CITY SECRETARY: Landis asked Council to consider appointing Ellie Blasingame as Deputy City Secretary. **COUNCILMAN J ASTON MADE A MOTION TO APPOINT ELLIE BLASINGAME AS DEPUTY CITY SECRETARY, SECONDED BY COUNCILWOMAN MARCIA HALE. ALL VOTED AYE, MOTION CARRIED.**

REVIEW FINANCIAL REPORTS FOR THE PREVIOUS MONTH: Blasingame presented the financial reports for the month ending August 31, 2022.

REVIEW GAS OPERATIONS REPORTS FOR THE PREVIOUS MONTH: Knapp gave the water and gas report and stated that all water samples were good for the month of July.

There being no further business, COUNCILMAN J ASTON MADE A MOTION TO ADJOURN AT 7:11 P.M., SECONDED BY COUNCILMAN SHAE CUNNINGHAM. ALL VOTED AYE, MOTION CARRIED.



Greg Good, Mayor Pro-Tem

ATTEST:



Kim Fowler, City Secretary