

From: [REDACTED]
Sent: Wednesday, 13 October 2021 17:14
To: [REDACTED]
Cc: [REDACTED]
Subject: Lessons Learned meeting format

Dear [REDACTED]

As communicated earlier, please find below the suggested plan for our upcoming ASEANSAL Lessons Learned meeting (virtual). If the ASEANSAL Secretariat agrees with this suggestion, you can send it out to participating SAls. We need to check with SAI Lao if they will be able to complete the assessment by end of October, lest we are not able to invite them to the lessons learned meeting for IINA. We appreciate if you could check with them before sending this email.

Event	Proposed date	Proposed time	Expected participating SAls	Invitees	Duration of the meeting	Meeting format	Expected output of the meeting			
IDI-ASEANSAL FA-ISSAI Implementation Needs Assessment (FA IINA) – Lessons Learned	14 December (Tuesday)	08:00 – 10:00 Hours Oslo	4 SAls	Heads of SAls or delegated representatives (4 participants)	120 minutes	- Opening remarks by IDI and ASEANSAL	Documented lessons learned			
				Needs Assessment Teams 4 SAls*4 persons each = 16 participants		- Lessons learned presentation by 4 participating SAls of 10 minutes each followed by discussions.				
				Secretary General of ASEANSAL Secretariat or a delegated representatives and 2 Secretariat		Suggested format for SAI presentation: <table><tr><td>Lessons learned</td><td>IINA Education</td><td>IINA by the SAI and support by IDI</td><td>IINA report</td></tr><tr><td>What worked well? Why?</td><td></td><td></td><td></td></tr></table>		Lessons learned	IINA Education	IINA by the SAI and support by IDI
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IDI ASEANSAI Cooperative Financial Audit – Lessons Learned	15 December (Wednesday)	08:00- 10:30 Hours Oslo	All 8 SAls	Heads of SAls or delegated representative (8 participants)	150 minutes	<div><div><div>- Opening remarks by IDI and ASEANSAI</div><div>- Lessons learned presentation by 8 participating SAls of 10 minutes each followed by discussions.</div></div><div>Suggested format for SAI presentation:</div><table><thead><tr><th>Lessons learned</th><th>Team training</th><th>Pilot Audit</th><th>Audit Reporting</th><th>QA</th></tr></thead><tbody><tr><td>What worked well? Why?</td><td></td><td></td><td></td><td></td></tr><tr><td>What could be done better? (Both by IDI and by the SAI)</td><td></td><td></td><td></td><td></td></tr><tr><td>What follow up actions has the SAI taken/ plans to take? Is the SAI interested in developing an FAI action plan?</td><td></td><td></td><td></td><td></td></tr><tr><td>What positive change did the initiative</td><td></td><td></td><td></td><td></td></tr></tbody></table></div>	Lessons learned	Team training	Pilot Audit	Audit Reporting	QA	What worked well? Why?					What could be done better? (Both by IDI and by the SAI)					What follow up actions has the SAI taken/ plans to take? Is the SAI interested in developing an FAI action plan?					What positive change did the initiative					Documented lessons learned IDI and ASEANSAI Secretariat to document the lessons learned in a structured format (to be agreed before the meeting)
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- Brief closing remarks and way forward – IDI

Please let us know if you have any questions.

Best regards,

[Redacted signature]



[Redacted]
[Redacted]
[Redacted]
INTOSAI Development Initiative (IDI)
Stenersgata 1 | N-0184 Oslo, Norway
[Redacted]
[Redacted]
[Redacted]

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Kepada [REDACTED]
Cc: [REDACTED]
Subjek: FW: Lessons Learned meeting format

Dear [REDACTED]

Please note that we had overlooked to include the resource persons in the invitees list that we sent you. Please include them in your communication to SAs of the resource persons.
I have also corrected the invitees table suitably.

Thanks.

Regards
[REDACTED]

RPs for IINA:

1. [REDACTED]
2. [REDACTED]

RPs for FA Cooperative Audit:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]

From: [REDACTED]
Sent: Wednesday, October 13, 2021 5:14 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Lessons Learned meeting format

Dear [REDACTED]

As communicated earlier, please find below the suggested plan for our upcoming ASEANSAI Lessons Learned meeting (virtual). If the ASEANSAI Secretariat agrees with this suggestion, you can send it out to participating SAls. We need to check with SAI Lao if they will be able to complete the assessment by end of October, lest we are not able to invite them to the lessons learned meeting for IINA. We appreciate if you could check with them before sending this email.

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				Needs Assessment Teams			IDI and ASEANSAI Secretariat to draw common trends and document the lessons learned in a structured format (to be agreed before the meeting)
				4 SAls *4 persons each = 16 participants			
				Secretary General of ASEANSAI Secretariat or a delegated representatives and 2 Secretariat staff = 3 participants			
				Resource persons = 2			
				Total participants = 25			

IDI ASEANSAI Cooperative Financial Audit – Lessons Learned	15 December (Wednesday)	08:00-10:30 Hours Oslo	All 8 SAls	Heads of SAls or delegated representative (8 participants)	150 minutes	<div><ul style="list-style-type: none">Opening remarks by IDI and ASEANSAILessons learned presentation by 8 participating SAls of 10 minutes each followed by discussions.</div> <div>Suggested format for SAI presentation:</div> <table><thead><tr><th>Lessons learned</th><th>Team training</th><th>Pilot Audit</th><th>Audit Reporting</th><th>QA</th></tr></thead><tbody><tr><td>What worked well? Why?</td><td></td><td></td><td></td><td></td></tr><tr><td>What could be done better? (Both by IDI and by the SAI)</td><td></td><td></td><td></td><td></td></tr><tr><td>What follow up actions has the SAI taken/ plans to take? Is the SAI interested in developing an FAI action plan?</td><td></td><td></td><td></td><td></td></tr><tr><td>What positive change did the initiative</td><td></td><td></td><td></td><td></td></tr></tbody></table>	Lessons learned	Team training	Pilot Audit	Audit Reporting	QA	What worked well? Why?					What could be done better? (Both by IDI and by the SAI)					What follow up actions has the SAI taken/ plans to take? Is the SAI interested in developing an FAI action plan?					What positive change did the initiative					Documented lessons learned IDI and ASEANSAI Secretariat to document the lessons learned in a structured format (to be agreed before the meeting)
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- Speak about an initiative on Facilitating Audit Impact
- Brief closing remarks and way forward – IDI



[REDACTED]



[REDACTED]

From: [REDACTED]
Sent: Thursday, 21 October 2021 04:53
To: [REDACTED]
Cc: [REDACTED]
Subject: [REDACTED]
Bis: Lessons Learned meeting format

Hi [REDACTED]

Thank you for your response.

As currently our team has been occupied with the preparation of the ASEANSAI Summit and other series of meetings, we will manage the invitation letter after the Summit. The Summit itself will be held on 2 November 2021. We believe we still have sometime to manage the invitation letter.

Anyway, with regard to the SAI Lao team on IINA, we have talked to them and they will try to finish their report by end of October. Hope they can manage it will so all team will have opportunity to attend the lesson learned meeting,

Thank you for your kind understanding.

Regards,
[REDACTED]

[REDACTED]
[REDACTED]
The Audit Board of the Republic of Indonesia

Dan [REDACTED]
Dikirim: [REDACTED]

Kepada: [REDACTED]
Cc: [REDACTED]
Subjek: RE: Lessons Learned meeting format

Dear [REDACTED]

Thank you for your kind assistance.

Yes, we would appreciate if you could manage sending out the formal invitation letter.

Regards
[REDACTED]



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From: [REDACTED]
Sent: Tuesday, October 19, 2021 4:24 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Bls: Lessons Learned meeting format

Noted [REDACTED]

Thank you for the e-mail.

We have communicated with [REDACTED] but he is on studying now until February. We will contact the contact person he recommends to. For the communication with RP, well noted. We will follow it up accordingly.

As you may already aware, we have sent the save the date. For the formal invitation, usually we provide a co signed letter (by head of secretariat and IDI) to the targeted SAI to attend the event. Can we manage this? Please advise

Regards,
[REDACTED]

[REDACTED]
Bureau of Public Relation and International Cooperation
The Audit Board of the Republic of Indonesia
Ph: +62 21 25549000 ext 1208

Dari [REDACTED]
Dikirim: 18 Oktober 2021 17:16

Kepada: [REDACTED]

Subjek: FW: Lessons Learned meeting format

Dear [REDACTED]

Please note that we had overlooked to include the resource persons in the invitees list that we sent you. Please include them in your communication to SAs of the resource persons.
I have also corrected the invitees table suitably.

Thanks.

Regards

RPs for IINA:

1. [REDACTED]
2. [REDACTED]

RPs for FA Cooperative Audit:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]

From: Karma Tenzin

Sent: Wednesday, October 13, 2021 5:14 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: Lessons Learned meeting format

Dear [REDACTED]

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Best regards,

[Redacted signature]



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[Redacted]
[Redacted]
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Stenersgata 1 | N-0184 Oslo, Norway
[Redacted]
[Redacted]
[Redacted]

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From:

Sent:

To:

Cc:

Subject:

Friday, 19 November 2021 14:16

RE: Lessons Learned meeting format

Dear [REDACTED]

As discussed with your Secretary General yesterday, please inform the SAls that we have postponed these two meetings to 2022. You can inform that the new dates for the events will be communicated well in advance of the meetings in 2022.

Best regards,

[REDACTED]



[REDACTED]

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From:

Sent: Wednesday, October 13, 2021 5:14 PM

To:

[REDACTED]

Cc: [REDACTED]

Subject: Lessons Learned meeting format

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