

MINUTES OF A PARISH COUNCIL MEETING FOR SOUTH KILWORTH

Held on Tuesday, 12th March 2024, 7.15p.m.

Minutes Ref: 838/0324

1.0 Confirm Members Present

Cllr P Alcock (PA) - Chairman
Cllr T Wood (TW)
Cllr G Byrne (GB)
Cllr E Derrick (ED)
Parish Clerk – Mrs K Brown (KB)

2.0 To Receive Any Apologies

Cllr K Coyne - Accepted

3.0 Disclosure of any Member's Interests

None

4.0 To Confirm Other Attendees

Three attendees

5.0 To Confirm Minutes of Previous Meeting of Council, held on 13th Feb '24

These minutes were confirmed to be a true record of matters discussed, and decisions reached by the Parish Council, and duly signed.

6.0 Public Participation / Correspondence

6.1 The current editors of the bi-monthly South Kilworth News publication were in attendance and presented each councillor with a copy of their Editorial Policy Guideline report, dated March'24, along with a general report to include background, objectives, and a finance update.

They reminded the PC that, as they no longer are resident in SK, they are endeavouring to find a replacement editor however, they are happy to continue for as long as possible, until a new editor is found.

The editors expressed the hope to be able to have all historical hard copies of archived publications scanned online, for permanent retention.

They summarised the finance section of the report, highlighting that the publication printing costs are funded by advertising income however, the projection shows a small deficit in the annual income and expenditure. They requested that the PC consider covering the shortfall.

The PC thanked both editors for their presentation and said that they would be able to discuss all points once Council was back in session.

The PC also expressed their immense gratitude for the ongoing dedication shown by the editors, to the production of this excellent newsletter, and stressed how much the SKN was seen as being an extremely valuable asset to the community.

The editors then left the meeting.

7.0 Village Communication

- 7.1** The PC discussed the points raised by the SKN editors during the public participation item. The PC agreed that they hoped to be able to support this publication and would consider available options to cover any small deficits that may be incurred in the running of the newsletter.

8.0 Planning Matters

- 8.1** New Applications: None
- 8.2** Planning Decisions/Updates Reported:
Appeal APP/F2415/W/23/3327492 against HDC refusal of planning application 22/01889/FUL – Appeal Dismissed 27th Feb'24

9.0 LRALC Correspondence / Updates received, of particular note.

- 9.1** None received.

10.0 Accounts / Finance Matters

- 10.1** The PC approved the following payments:

Nett	Vat	Total	Details / Comments
15.00	3.00	18.00	Payroll Provision Qtr Jan- Mar'24
303.00	0.00	303.00	SKN Printing - Mar'24 edition
1,197.52	7.50	1,205.02	Clerk's Qrtly payroll Jan-Mar'24 plus exp
285.60	0.00	285.60	PAYE re Clerk's Qrtly payroll Jan-Mar'24

- 10.2** PC approved the cash balances held by the Parish Council at 29/02/24 along with corresponding bank reconciliation and bank statements. All documents duly signed.
- 10.3** The PC discussed the completion of the Insurer's renewal questionnaire. TW recommended increasing the value of the playground equipment from £68.2k to £100k. ED raised the potential requirement to include cover for 'Loss of Revenue' in the event of the PC possibly generating income in the future, deriving from the hire of any assets. KB to contact insurers for advice on Loss of Revenue cover. PA will digest fully the communication received from the insurer to enable further consideration at the next PC meeting.

11.0 Highways and Footpaths

- 11.1** Faulty Streetlight on Welford Road as previously reported: KB reported that HDC were currently unable to confirm a date for repair. Pending
- 11.2** Overgrown Trees on Church Lane: KB reported that HDC had visited to inspect the site however the trees had, by then, already been trimmed. Resolved.

- 11.3** Request for danger signs to be placed on Welford Road, just before the hump backed bridge: KB reported that this request had been passed to LCC Traffic and Signals team for investigation. Awaiting response from LCC.

12.0 General Outdoor Matters and Maintenance

- 12.1** Refurbishment of the Parish Noticeboard: This job has been deferred pending fairer weather conditions.
- 12.2** Village Clean Up: ED reported that a resident has arranged a litter pick for Sat 16th March and intended to circulate posters to raise awareness. Resolved.
- 12.3** Shipping Containers located on PC grounds, near to Village Hall: PC discussed ownership of, and responsibility for, the containers. Action - ED will investigate to determine any possible need for action.

13.0 Children's Play Area

- 13.1** Regular Play Area Safety Inspections: PC reported that no new defects had been detected.
- 13.2** Play Area Risk Assessment: ED reported that she and KC have been working on a draft document. Pending.

14.0 Playing Field

- 14.1** Risk Assessment for the Playing Field: ED reported that she and KC have been working on a draft document and that a tree survey had been arranged to be carried out on 25th March. Pending.
- 14.2** Hedge trimming around the sports field: KB reported that she was still trying for a response from HDC to update on the hedge trimming included in the annual contract. Pending.
- 14.3** Licence for the use of the playing field by outside organisations: ED reported that she is continuing to work on this. Pending.
- 14.4** Displaced inspection hole cover: TW confirmed that the cover has now been retrieved and secured in place. Resolved.

15.0 Summer '24 Sports Club

- 15.1** Summer '24 Sports Club: KB reported that she had submitted an application for funding from the National Lottery and that a decision should be received by 5th June at the latest. The provision of a sports club relies on receiving NL funding. Action – KB to prepare an article for inclusion in the May edition of the SKN to keep the village informed of the possibility of a further sports club being provided this summer.

16.0 S106 and CIC Funding

- 16.1** Community feedback re the spending of these funds: Item pending until the PC have an outcome regarding the MUGA proposal.
- 16.2** The PC discussed the Bowls Club's application for CIC funding of £1k to go towards the replacement of two existing sheds: The PC expressed their concern around the

relatively small number of local residents stated that would benefit from the project and therefore were not able to give their approval at this point. It was agreed that if the Bowls Club were able to demonstrate that there were significant numbers that would benefit, they would be welcome to submit a further application for approval. Resolved.

17.0 Proposed MUGA (Multi Use Games Area)

- 17.1** MUGA Planning Application: PA reported that Sport England had not responded any further and that the application was still pending HDC decision.

18.0 Neighbourhood Plan, Monitoring and Review

- 18.1** The PC discussed the advice received from HDC and agreed to look at carrying out a minor review of the plan at this stage however, once a long-term decision has been made by HDC regarding numbers of new houses to be built in the future, a full review would be required at that time. Action – PA will discuss with the originator of the existing plan.

19.0 Community Resilience Plan

- 19.1** The updating of SK's Community Emergency Plan in June'14: This item to be deferred until the return of KC.

20.0 Environment Grant Scheme

- 20.1** The PC discussed a potential application to this scheme to provide for the upgrade of the solar panels located on the roof of the village hall. Action: PA to discuss with the VH committee.

21.0 Items to be considered for the next meeting

- 21.1** The PC discussed the recent email received from a parishioner requesting an explanation for the 9.9% increase in the PC's precept request for the financial year 2024/25. The PC will discuss a full response at the next meeting and meanwhile, PA will reply to the resident with initial comments.
- 21.2** PC to discuss the arranging of another training session for the use of the village defibrillators.

22.0 To Confirm Date of Next Meeting

Monday 8th April '24, 7.15 p.m.

Meeting ended at 9.05 pm

A copy of these minutes will be published on the South Kilworth Website, no later than thirty days from the date of the meeting.

Signed:

Date:

DRAFT