**2020 NCHEP Submission Template (Individual)**

Complete all of the information below and attach this template as a .doc, .docx or .pdf in the 2020 NCHEP Submission Portal (<https://www.conftool.org/nchep-2020/>).

**ALL INFORMATION REQUESTED IS REQUIRED UNLESS OTHERWISE NOTED. NOT PROVIDING ANSWERS TO ALL QUESTIONS WILL REDUCE THE QUALITY AND OUTCOMES OF THE SUBMISSION.**

You can review the Call for Proposals, Submission Guidelines and Reviewer Rubric, here: <https://www.higheredinprison.org/2020-nchep>.

If you are serving as a liaison and submitting on behalf of a currently incarcerated scholar who does not have access to the Internet, please use the 2020 NCHEP Submission Template for Currently Incarcerated Submissions: <https://www.higheredinprison.org/2020-nchep>.

All presentation rooms will be enabled with audio/visual equipment and capable of playing audio, video, audio and video and two-way conferencing (audio and/or video). Presenters are responsible for providing a computer and required connections (if using a Mac). For answers to additional questions, review our FAQ on the 2020 NCHEP website.

**Please note that if your submission is accepted, the information you provide on this form will be used to represent your presentation in the conference booklet. Please ensure that all information is accurate.**

**Finally, in order to preserve the integrity of the review process, please do not include any identifying information for the presenters in this document. All identifying information should be input into the submission portal.**

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**1. Presentation Title (25-word limit)**

**2. How does your proposed presentation contribute to the conference theme (Amplifying Access) and specific conference track? (150-word limit).**

**3. In what ways will you engage the audience during your presentation? (Please list 2-3 strategies as bullet points)**

**4. What do you want the audience to learn after this presentation? Please provide 3 key take-aways for your proposed presentation and briefly explain how you hope to achieve them.**

**5. Narrative Description of Presentation (500-750 words).** Please use the remaining space to insert the Narrative Description