

Ultimate CQC Checklist

3 Reasons Providers Fail CQC Inspections



- 1** “No system to ensure all staff have full pre-employment checks completed”
- 2** “Failure to deploy adequate numbers of suitably qualified staff”
- 3** “No system in place to review and communicate role-specific training or policies to staff”

Are you CQC ready?

	Yes	No
Do you think there is there a link between staffing and the ability to deliver safe, effective services?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any digital tools, such as online staff management, that can help get the right people on duty at the right time?	<input type="checkbox"/>	<input type="checkbox"/>
Can you automate key aspects of employee onboarding to ensure the right mix of skills is available within your teams?	<input type="checkbox"/>	<input type="checkbox"/>
Can you evidence documents, DBS checks, right to work checks, certifications, training records, policies and reporting for CQC inspectors?	<input type="checkbox"/>	<input type="checkbox"/>
Is all your documentation regularly kept up to date?	<input type="checkbox"/>	<input type="checkbox"/>
Do your staff understand their responsibilities and how well can they link their work back to current guidelines and best practices?	<input type="checkbox"/>	<input type="checkbox"/>
Can you evidence that policies are communicated to staff and they are read and understood?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a digital document management system in place to ‘send and sign’ new or amended policies or documents to staff?	<input type="checkbox"/>	<input type="checkbox"/>
Do you record staff training and development that you can show CQC inspectors?	<input type="checkbox"/>	<input type="checkbox"/>
Can you provide clear evidence of how you are developing and improving your services?	<input type="checkbox"/>	<input type="checkbox"/>

What are your next steps? Find out below

Take Action

More than 5 no's?



If you answered 'no' to any of the questions then you need onboarding and credentialing software to help you get CQC compliant.

[Click here to read how](#)

Between 3-5 no's?



If you answered a mix of 'yes' and 'no' then you need to improve compliance in time for your CQC inspection.

[How to improve compliance](#)

Less than 2 no's?



It sounds like you've got a grip on things, but did you know you can automate compliance and credentialing to further improve processes and impress CQC?

[How to impress CQC](#)