

WEST BLETCHLEY COUNCIL PUBLICATION SCHEME

This document sets out what information about West Bletchley Council is available to residents of West Bletchley and how they can go about accessing that information.

Who we are and what we do.

Details of the Committees, Councillors and Staff of West Bletchley Council can be found on the website (<https://www.westbletchleycouncil.gov.uk/about-the-council/about-us>) If you are unable to access the relevant pages, you can obtain paper copies by calling the office on 01908 648257. The Council's Business Plan 2016/20 is also accessible via the website, or by paper copy from the office.

What we spend and how we spend it.

Information concerning the Council's finances, including copies of annual accounts, budgets, grants given etc. are available on the website (<https://www.westbletchleycouncil.gov.uk/about-the-council/about-us>) or in paper form from the office.

What our priorities are and how we are doing.

The Council's Business Plan 2016/20 is available on the website (<https://www.westbletchleycouncil.gov.uk/about-the-council/policies>) West Bletchley Council has a policy of regular consultation with residents, to find out whether we are doing what they would want us to do. Copies of results of resident surveys undertaken are available from the Council's office.

If you would like more information about the Council's activities, please contact the Council on 01908 648257.

How we make decisions.

Details of the following are available on the website:

- The Council's Standing Orders – the rules under which it operates.
- Schedule of forthcoming meetings.
- Agendas for each Committee meeting, once they are published.
- Minutes of each Committee meeting held.

If you require further details about decisions made, or how they were made, please contact the Council office on 01908 648257.

Policies and procedures.

Many Council policies are available on the website, including the Code of Conduct, Health and safety Policy etc. All policy documents are available as paper copies, from the Council office.

Lists and Registers.

The register of Members and Member's interests is available on the Council's website (<https://www.westbletchleycouncil.gov.uk/about-the-council/councillors>) Copies of the Council's asset register are available on request from the Council office.

The services we offer.

Details of the services offered by West Bletchley Council are available on the website. If you are unable to access the relevant pages, further information on services can be obtained from the Council office.

NB. There is likely to be a nominal charge for paper copies of 10p per sheet plus postage.

(Reviewed April 2023)