

MediActionsUA Professional Exchange Programme: FAQ

What will happen if a travel ban or other restrictions are put in place when the MediActionsUA Programme is set to start?

We are currently accepting applications for May-June 2022. However, if it is not safe to travel at the time a MediActionsUA exchange is set to start, we will suggest it be moved to a later date.

Can I apply if I am not a citizen of one of the eligible countries?

No. Only applications from eligible countries will be considered.

How many people can apply from one organisation?

There is no limit. However, if multiple applicants from one organisation apply, they will be competing against each other, and it is likely we will choose just one.

Can the host organisation be located outside Ukraine?

No. Such applications will not be considered.

Can I arrange a professional exchange in my home country?

No. The programme is aimed at developing cross-border cooperation, so you are required to spend the exchange in a country other than your own. This time the exchanges will all take place in Ukraine.

What if I'm not interested in any of the host organisations offered in the list? Can the Prague Civil Society Centre help me find an organisation that better suits me?

If none of the organisations on the list suit your needs, you are welcome to have an exchange with another organisation in Ukraine, but you will need to arrange it on your own. This means you will have to find and contact the organisation on your own, persuade them to accept you for a professional exchange, and agree on the exact design of the proposed exchange. By doing this you demonstrate to us that you are serious in your intentions.

Tip: If you do not know where to find a host organisation, consider contacting colleagues you have met at seminars and other professional meetings. This is how many previous participants found hosts for their exchange.

I sent an email to the organisation where I want to have a professional exchange, but no one replied. Can the Prague Civil Society Centre help me?

In such a case we recommend that you find another channel/person inside the host organisation. Sending emails is almost never enough. Particularly, sending an email to a general "info" email address of the organisation is usually not very effective. You can try to find people who work in that organisation on social media, and if you have common friends, ask them to help in contacting the right person.

How many MediActionsUA participants can a host organisation accept?

It depends on the host organisation. Usually, it is just one participant per time slot. However, we had cases when two participants from two different countries did their exchanges in one host organisation within one time slot.

If I am not satisfied with my host organisation after the exchange has already started, can I switch to a different one?

It is important to discuss your goals and proposed activities with the host organisation before you begin in order to avoid such disappointment. It is not possible to change your host organisation after your exchange has begun. However, we encourage you to tell us about any issues you are having with your host so that we can mediate and try to find a solution that is acceptable for everyone.

Can an MediActionsUA professional exchange last less than one month or more than 45 days if the host organisation agrees?

The exchange should last between 30 to 45 days. In exceptional cases, we will consider applications for a shorter period as well. If you agree with the host on staying longer than 45 days at your own expenses, we will not object.

Can I change the time or duration of my exchange after I have already been selected for the programme?

We encourage you to plan carefully to avoid such a situation. It is not possible to change the time or duration of your exchange after the contract is signed and funds are allocated, other than in very exceptional cases. All participants in the programme need to arrive at the same time for some group activities in the beginning of the programme. You must discuss any changes with the Prague Civil Society Centre and get approval

Do I need to buy medical insurance?

You must have medical insurance for the duration of your stay in the host country. We ask you not to buy insurances by yourself as our partner organisation will arrange it.

What kind of accommodation will I get?

The funding provided by the Prague Civil Society Centre is large enough to rent housing with everything needed, but nothing luxurious. Programme participants will be housed in private modern accommodation (apartment), which will include all the household items necessary for a long-term stay (washing machine, iron, etc.). You also have an opportunity to book an apartment by yourself,

in which case the Prague Civil Society Centre will cover this expense as well. If the amount exceeds the pre-assigned amount by PCSC you will have to cover the additional amount by yourself.

Do I need a visa to come to Ukraine? And if so, can the Prague Civil Society Centre arrange a visa for me? Can I ask the host organisation to provide me with an official invitation for my visa?

Applicants from the eligible countries (except for Turkmenistan) do not need a visa to stay in Ukraine. Their stay in Ukraine is regulated by the visa-free regime for up to 90 days.

Applicants from Turkmenistan will need a visa for Ukraine, but the Centre is not able to help you obtain it. We can, however, provide you with a letter confirming you have been selected for the MediActionsUA Programme and proof of financial means. The rest you will have to arrange yourself. You can also ask your host organisation to prepare an official invitation for you. We will cover the visa-related costs. While planning your trip, do not forget to consider the time needed for obtaining a visa.

Still have some questions? Contact us at mediactions.ua@gmail.com