

# NOTICE OF MEETING MARSHALL COUNTY REGIONAL SEWER DISTRICT

The Marshall County Regional Sewer District (the “District”) will hold a regular meeting at 6:00 P.M. on Wednesday, December 13, 2023. The meeting will be held at the Marshall County Building located at 112 W. Jefferson Street, Room 203 (2<sup>nd</sup> Floor), Plymouth, IN 46563.

There will be an opportunity for questions and comments from the public during this meeting. Your participation is welcomed.

## **Agenda:**

1. **Roll Call**
2. **Public Comment**
3. **Meeting Minutes**
  - a.) October 17, 2023 – Board Meeting
  - b.) November 14, 2023 – Insurance Meeting
4. **Claim Approval**
5. **Insurance Committee Report**
6. **Legal Counsel Update:**
  - a.) Changed By-Laws (attached)
  - b.) Committee Assignments
    1. Engineering Committee – 3 board members
    2. Finance Committee – 3 board members
2. **Engineering Update**
  - a.) Develop target timeline for startup.
  - b.) Consideration of Initial Expenses
    1. Aerial Photography

2. Aerial Mapping
3. Website, Mailing, Phone, Office space, Miscellaneous - update

**3. Pre-Design Activities:**

- a.) Pre-Application Materials for Funding
- b.) Preliminary Engineering Report Update (including cost estimates)
- c.) Conduct All Required Environmental Reviews – double check/approved.
  1. Stantec Proposal
  2. SWCA Proposal
  3. JPR Memo of Comparison and Recommendation
- d.) Finalize Interlocal Agreement with City of Plymouth - update.
- e.) Submit PER for Agency Review- submit by end of March 2024
- f.) Asset Management Plan – submittal/timeline – Engineering and Financial
- g.) Conduct Public Hearing – dates beginning of March 2024
- h.) Receive PER Approval/Letter of Obligation
- i.) Notice to Customers by District

**4. Financial Consultant Update:**

- a.) Baker Tilly – Funding Sources
  1. Bond Anticipation Note (Subsequent to Funding Obligation)
  2. Proposal - Business Aspects – Bookkeeping/accounting – January meeting.
  3. Proposal – BAN process – January meeting

**5. Any Other Business Brought Before the Board**

- a.) Monthly Meetings – 2<sup>nd</sup> Wednesday month