

## **MEETING MINUTES**

**Name of Foundation:** Education Foundation Charter Board of Trustees  
**Board Meeting:** November 18<sup>th</sup>, 2022 CBOT Workshop

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
November 18, 2022	2:04 pm	3:17 pm	December 16 <sup>th</sup> , 2022	8:00 am	G. Wise
<b>Meeting Location:</b>					
<b>Location:</b> 2310 New Beginnings Road Kissimmee, FL as well as via Zoom as publicized on the Public Notice.					
<b>Attended by:</b>					
<b>Charter Board Members (in person):</b> Mark Grey, Trustee Mike Steigerwald, Chair Catherine White, Trustee <b>Absent:</b> Dave Sklarek, Trustee Celia Thacker Dorn, Trustee		<b>Other Attendees:</b> Kerry Avery, Executive Director, Education Foundation (in person) Maria Suriel, Finance Director, Education Foundation (in person) Kathy Ejinoui, Education Foundation (virtually) Samantha Giel, Education Foundation (in person) Gracie Wise, Education Foundation (in person) Fred Hawkins, President, Education Foundation (virtually) Krista Runtel, Lowndes Law (virtually) Matthew McMurtrey, Lowndes Law (virtually)			

### **I. WELCOME**

#### **Call to Order**

- Pursuant to public notice, the meeting commenced at 2:04 pm with a Call to Order by Chairman Mike Steigerwald. Roll call was taken, and quorum established.

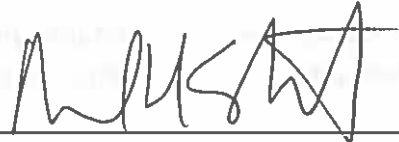
### **II. BOARD UPDATES – REVIEW OF FINAL INVOICE FROM CSUSA FOR PM WELLS – CHAIR MIKE STEIGERWALD AND KERRY AVERY, EDUCATION FOUNDATION**

- Ms. Avery and staff Foundation presented final invoice and backup documents provided by CSUSA for the Trustees to review and discuss with legal counsel. Ms. Avery and staff remained present to assist in answering questions or concerns related to the presentation.

### **III. PUBLIC COMMENT**

### **IV. ADJOURNMENT**

- The meeting was adjourned at 3:17 pm.

A handwritten signature in black ink, appearing to read 'Mike Steigerwald', written over a horizontal line.

Mike Steigerwald, Chair

Date: 12/16/22