

2023 DISBURSEMENT FORM



2310 New Beginnings Road, Suite 118
Kissimmee, FL 34744
Phone: 407-870-4855

Last Name	First Name	MI	Student College ID#
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Street Address	City	State	Zip
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Phone Number	Email Address
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Name of College/University/Technical School you will be attending

Address of Financial Office of College/University/Technical School
(include street address, city, state, zip)

Date you plan to start school	Phone number of Financial Office
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A copy of your class schedule or proof of enrollment must be attached. Without proof of enrollment and this form, the Education Foundation cannot send any funds to the college/university/technical school.

For internal use only

Thank you note: _____

SS: _____

JE/QB: _____

Letter: _____



Dear Scholarship Recipient,

Congratulations on your scholarship award!

Prior to the release of any scholarship funds, we must receive the following:

1. Thank you note written to your scholarship donor
2. Completed Disbursement Form
3. Class schedule or proof of enrollment
4. You can submit these documents via:
 - ✓ Mail
 - ✓ Drop off at our office
Mon-Thurs 8:00 am – 4:30 pm
Address listed on the reverse side

You must submit your required documentation for scholarship funds between May 1, 2023 and April 30, 2024. Failure to complete and return the above documentation, will delay the allocation of scholarship funds.

Once you submit the required documentation, it can take up to 4-6 weeks for the scholarship funds to appear in your account. These funds will appear in your account as “Foundation Scholarship”.

If you have any questions, please contact:

Leigh Anne Albertini
Scholarship Manager
LeighAnne.Albertini@osceolaschools.net
407-518-2925