

#### Adacel Technologies Limited

ABN 15 079 672 281

000001 000 ADA MR SAM SAMPLE **FLAT 123** 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

### Lodge your vote:



⊠ By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

#### For all enquiries call:

(within Australia) 1300 850 505 (outside Australia) +61 3 9415 4000

# **Proxy Form**



🌣 For your vote to be effective it must be received by 11:00am (Melbourne time) Monday 15 November 2010

#### How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

#### **Appointment of Proxy**

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote as they choose. If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 overleaf.

A proxy need not be a securityholder of the Company.

## Signing Instructions

Individual: Where the holding is in one name, the securityholder must sign.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

#### Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the information tab, "Downloadable Forms".

Comments & Questions: If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.

Turn over to complete the form →





View your securityholder information, 24 hours a day, 7 days a week:

## www.investorcentre.com

Review your securityholding



Update your securityholding

Your secure access information is:

SRN/HIN: 19999999999



PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.

MR SAM SAMPLE FLAT 123
123 SAMPLE STREET
THE SAMPLE HILL
SAMPLE STATE
S

Change of address. If incorrect,
mark this box and make the
correction in the space to the left.
Securityholders sponsored by a
broker (reference number
commences with 'X') should advis
your broker of any changes



SAMF	PLEVILLE VIC 3030	commences with 'X') should advis	ise I S	99999999	9	INE
	Proxy Form	Please	mark 🗴	to indicate	your dir	ections
ST	Appoint a Proxy to Vote on Your	Behalf				XX
	I/We being a member/s of Adacel Technologies Lim	ited hereby appoint				
	the Chairman OR of the meeting		<u>〔</u>	PLEASE NOTE: L you have selected Meeting. Do not in	the Chairma	an of the
	or failing the individual or body corporate named, or if no individual to act generally at the meeting on my/our behalf and to vote in the proxy sees fit) at the Annual General Meeting of Adacel Te William Street Melbourne Victoria 3000 on Wednesday, 17 Nomeeting.	accordance with the following echnologies Limited to be held a	directions (dat the office	or if no directions h s of Blake Dawson	ave been of at Level 2	given, as 6,181
ST		If you mark the <b>Abstain</b> box for an of hands or a poll and your votes w			e required m	ajority.
	Ordinary Business			€ot	Against	Abstain
	2 Adoption of Remuneration Report					
	3 Re-election of Mr Kevin Courtney as a director of the Compar	у				

Signature of Security	` '	section must be comple				
Individual or Securityholder 1	Securityholder 2		Securityholde	Securityholder 3		
Sole Director and Sole Company Secretary	Director		Director/Company Secretary			
		Contact				
Contact		Daytime		, ,		
Name		Telephone		Date//		











## **Notice of Annual General Meeting**

NOTICE is given that the 2010 annual general meeting of Adacel Technologies Limited ACN 079 672 281 ("Company") will be held at the offices of Blake Dawson at Level 26,181 William Street Melbourne Victoria 3000 on Wednesday 17 November 2010 at 11.00 am

#### **Business**

Shareholders are invited to consider the following items of business at the annual general meeting:

## **Ordinary business**

#### 1. Financial and related reports

To lay before the annual general meeting the financial report of the Company and its controlled entities and the related directors' and auditor's reports for the year ended 30 June 2010 for shareholders to receive and consider.

#### 2. Adoption of Remuneration Report (non-binding vote)

That the Remuneration Report of the Company and its controlled entities for the year ended 30 June 2010 be adopted.

The vote on this item is advisory only and does not bind the Directors or the Company.

The Remuneration Report, which forms part of the Directors' report, is set out in the Adacel 2010 Annual Report.

#### 3. Re-election of directors

To consider, and, if thought fit, to pass the following resolution as an ordinary resolution:

**THAT** Mr Kevin Courtney, a director retiring by rotation in accordance with article 76.1 of the Company's Constitution and, being eligible, be re-elected as a director of the Company.

Dated 15 October 2010

By order of the Board of Adacel Technologies Limited

Sophie Karzis Company Secretary



## **Voting information**

### Voting by proxy

- (a) A shareholder entitled to attend and vote at the annual general meeting may appoint one proxy or, if the shareholder is entitled to cast 2 or more votes at the meeting, 2 proxies, to attend and vote instead of the shareholder.
- (b) Where 2 proxies are appointed to attend and vote at the meeting, each proxy may be appointed to represent a specified proportion or number of the shareholder's voting rights at the meeting.
- (c) A proxy need not be a shareholder of the Company.
- (d) A proxy may be an individual or a body corporate. If a body corporate is appointed, the proxy form must indicate the full name of the body corporate and the full name or title of the individual representative of the body corporate for the meeting.
- (e) A proxy form accompanies this notice. If a shareholder wishes to appoint more than 1 proxy, they may make a copy of the proxy form attached to this notice. For the proxy form to be valid it must be received together with the power of attorney or other authority (if any) under which the form is signed, or a (notarially) certified copy of that power or authority by 11.00 am (Melbourne time) on 15 November 2010 at the share registry, being the office of Computershare Investor Services Pty Limited:
  - by post at GPO Box 242, Melbourne, Victoria 3001; or
  - by personal delivery at Yarra Falls, 452 Johnston Street, Abbotsford, Victoria, 3067; or
  - by facsimile: Australia 1800 783 447, overseas +61 3 9473 2555; or
  - Custodian voting for Intermediary Online subscribers only (custodians) please visit www.intermediaryonline.com to submit your voting intentions.

#### Voting and other entitlements at the annual general meeting

A determination has been made by the board of the Company under regulation 7.11.37 of the *Corporations Regulations* 2001 that shares in the Company which are on issue at 7.00 pm (Melbourne time) on 15 November 2010 will be taken to be held by the persons who held them at that time for the purposes of the annual general meeting (including determining voting entitlements at the meeting).





## Explanatory notes to notice of annual general meeting

### 1. Financial and related reports

The 2010 annual report, which accompanies this notice of meeting, contains the directors' reports, the financial reports and the Remuneration Report.

## 2. Adoption of Remuneration Report

Shareholders are asked to adopt the Company's Remuneration Report. The Remuneration Report is set out in the 2010 annual report and is also available from the Company's website (www.adacel.com.).

The Remuneration Report:

- describes the policies behind, and the structure of, the remuneration arrangements of the Company and the link between the remuneration of executives and the Company's performance;
- sets out the remuneration arrangements in place for each director and for certain members of the senior management team; and
- explains the differences between the bases for remunerating non-executive directors and senior executives, including the Chief Executive Officer.

The vote on this item is advisory only and does not bind the directors. The Company's Remuneration Committee will take into account the discussion on this item and the outcome of the vote when considering the future remuneration policies and practices of the Company.

#### 3. Re-election of directors

Mr Kevin Courtney, retiring by rotation and being eligible, offers himself for re-election as a director of the Company. Please refer to the 2010 annual report accompanying this notice of meeting for information about Kevin Courtney.

The Board, with Kevin Courtney abstaining, recommends that shareholders vote in favour of Kevin Courtney's re-election.