Episcopal Diocese of West Texas
Job Description

Regional Campus Missioner - Rio Grande Valley (Part-Time)

Effective Date: April 2024

Regional Campus Missioner (Part-Time) is a part-time role responsible for supporting and implementing the vision for College & Young Adult Ministry to their designated diocesan region as organized by the Director of College & Young Adult Ministries at the request of the Diocesan Bishop while working with the College Missions Council to carry out the vision. This position is responsible to the Director of College & Young Adult Ministries for making connections and staying in communication with college students and churches in their region and with college students and campus ministries outside of the diocese.

Job Responsibilities
- Support and implement the vision for College & Young Adult Ministries as organized by the Director of College & Young Adult Ministries
- Help ensure database of current college-aged students/young adults in the diocese stays updated for use in communication and engagement with students
- Assist the Director of College & Young Adult Ministries and the College Missions Council in the development of a resource describing active campus ministries in all locations where current students from the diocese attend school
- Share progress and challenges regularly with the Director of College & Young Adult Ministries
- Assist in the formation of student leaders for campus ministry, maintain regular communication with them, and meet with them in person at least once per month during the school year
- Work with the Director of College & Young Adult Ministries, clergy, and lay leadership in university and college communities to establish support for college students and campus ministry in the designated diocesan region
- Assist in the planning and implementation of at least one retreat-style gathering for college students annually
- Set goals with the Director of College & Young Adult Ministries and track the impact of the work
- Support College Missions Council in an ex-officio role

Requirements
- Baptized and Confirmed/Received member of The Episcopal Church
- Active participant in local Episcopal worshiping community
- Understand The Episcopal Church, diocesan structure and governance

Skills Required
- Organization
- Time-management
- Effective written and verbal communication
- Good Interpersonal skills
- Collaborator
- System and database management
- Proficient use of technology - including, but not limited to social media platforms and zoom

Work Environment
- Remote work environment with office space provided as needed
- In-person meetings at Diocesan office in San Antonio 2x per semester
- Computer and phone use for extended periods
- Sitting for extended periods
- Physical lifting of 30 pounds or less
- Travel and occasional overnight stays
- Weekly average 15 hours (fluctuates by week and work needed)
Part-Time Salary and Holidays

Annual Salary: TBD

Diocesan Paid Holidays 11 days planned*

- New Year’s Day, MLK, Good Friday, Fiesta Friday, Memorial Day, 4th of July, Labor Day,
  Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas Day

(*May be adjusted at the bishop’s discretion.)