

**VILLAGE OF WILLIAMSBURG**  
309 VEATER / PO BOX 150  
WILLIAMSBURG, NEW MEXICO 87942

**MINUTES OF THE REGULAR MEETING OF OCTOBER 14, 2021**

Note: Adequate precaution was followed in regards to the COVID-19 pandemic.

**Mayor Stubblefield** called the meeting to order at 4:02 pm in the Village Hall meeting room,  
**Clerk Cardona** took roll call:

<b>Deborah Stubblefield, Mayor</b>	<b>Present</b>
<b>Majorie Powey, Mayor Pro-Tem</b>	<b>Present</b>
<b>Guillermo Hernandez, Trustee</b>	<b>Present - Absent</b>
<b>William Frazier, Trustee</b>	<b>Present</b>
<b>Lee Wedgwood, Trustee</b>	<b>Present</b>
<b>Amanda B. Cardona, Clerk of the Board</b>	<b>Present</b>

**Mayor Stubblefield** declared a quorum, and **Mayor Pro-Tem Powey** led the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Mayor Stubblefield** requested Item IV, section 1. Donation – Advanced Building Solutions, LLC be removed from the agenda, and to postpone Item IX, section 1. Resolution No 14 FY 2021-2022 Adopting Authorizing PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM AND REQUEST FOR CHANGE IN PROJECT LOCATION AND TERMINI AS ADMINISTERED BY DEPARTMENT OF TRANSPORTATION.

**Mayor Pro-Tem Powey** made a motion to approve the agenda as amended. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

**APPROVAL OF MINUTES:**

**Trustee Wedgwood** made a motion to approve the minutes of

September 9, 2021 Public Meeting,  
September 9, 2021 Regular Meeting,  
September 20, 2021 Special Meeting,

as presented. **Mayor Pro-Tem Powey** seconded the motion, with no nays the motion carried unanimously.

**RECOGNITION OF VISITORS:**

**Mayor Stubblefield** welcomed everyone for attending the meeting.

**PUBLIC COMMENT:** (Three Minute Rule): **None**

**DISCUSSION: (DISCUSSION/ACTION):**

**1. Donation – Advanced Building Solutions, LLC:**

Removed

**2. Approval of Correspondence and Approval of Negotiations for Renewal of Utility Franchises:**

**Trustee Wedgwood** made a motion to approve correspondence and negotiations for renewal of utility franchises moving forward. Mayor Pro-Tem Powey seconded the motion, with no nays the motion carried unanimously.

**REPORTS:**

**1. FINANCE REPORTS:**

**Clerk Cardona** provided the finance report for the month of September 2021.

**See Attached**

**2. ACCOUNTS PAYABLE: (ACTION REQUIRED)**

**Mayor Pro-Tem Powey** made a motion to approve accounts payable for the month of September 2021. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

**See Attached**

**3. MUNICIPAL COURT REPORT:**

**Mayor Stubblefield** gave the court report for the month of September 2021; the Court collected 13 traffic citations in the amount of \$592.00.

**POLICE REPORT: Chief Rodriguez** reported for the month of September 2021 a total of 7 citations (traffic/misdemeanor). The total traffic related citations year to date is 49. Calls for service is 76; total calls for service to date is 330.

**4. DEPARTMENT REPORTS:**

**Mayor Stubblefield:** Informed the trustee's she will attend the JPC meeting on the 28<sup>th</sup> and the SCRDA next week.

**Mayor Pro-Tem Powey:** SCRTD (virtual); SCCOG (Virtual); RCND (Virtual)

**Trustee Hernandez:** None

**Trustee Frazier:** None

**Trustee Wedgwood:** None

**Clerk Cardona:** Hospital Governing Board

**Clerk Cardona** reported, the trees at the park are in need of trimming the best time for pruning would be when the trees are in dormancy. There are three (3) trees that have died at the Village Hall property and need to be removed. Soil Conservation will spray the 600-channel and the 800-channel leading up to Mud Dam. This plan is to foresee and control the over growth vegetation. The Village will seek estimates for these projects.

The Village submitted a CDBG application and is scheduled for review on the 27<sup>th</sup> of October. The ICIP plan of projects will come before the Legislators on October 29<sup>th</sup>, and is available for all who are interested to attend the virtual zoom meeting.

**UNFINISHED BUSINESS: (ACTION REQUIRED)**



1. None

**ROLL CALL VOTE:**

**NEW BUSINESS: (ACTION REQUIRED)**

1. **Approve Resolution No. 14 FY 2021-2022 Adopting Authorizing PARTICIATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM AND REQUEST FOR CHANGE IN PROJECT LOCATION AND TERMINI AS ADMINISTERED BY DEPARTMENT OF TRANSPORTATION:**

**Mayor Pro-Tem Powey** made a motion to postponed Resolution 14 FY 2021-2022 until the next regular scheduled Trustee meeting. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

2. **Approve Resolution No. 15 FY 2021-2022 Adopting Authorizing The Execution and Delivery of A Local Government Planning Grant Agreement By and Between The New Mexico Finance Authority ("The Finance Authority" ) , And Village Of Williamsburg , Sierra County, New Mexico ( The Grantee), In The Amount Of \$46,924.78 Evidencing An Obligation Of The Grantee To Utilize The Grant Amount And The Local Match Amount, If Applicable Solely For The Purpose Of Financing The Costs Of Preliminary Engineering Report, And Solely in The Manner Described In The Grant Agreement; Certifying That The Grant Amount , Together With The Local Match, If Applicable, And Other Funds Available To The Grantee, Is Sufficient To Complete The Project; Approving The Form Of And Other Details Concerning The Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Actions Inconsistent With The Execution And Delivery Of The Grant Agreement:**

**Trustee Wedgwood** made a motion to Approve Resolution No. 15 FY 2021-2022 Adopting Authorizing The Execution and Delivery of A Local Government Planning Grant Agreement By and Between The New Mexico Finance Authority ("The Finance Authority" ) , And Village Of Williamsburg , Sierra County, New Mexico ( The Grantee), In The Amount Of \$46,924.78 Evidencing An Obligation Of The Grantee To Utilize The Grant Amount And The Local Match Amount, If Applicable Solely For The Purpose Of Financing The Costs Of Preliminary Engineering Report, And Solely in The Manner Described In The Grant Agreement; Certifying That The Grant Amount , Together With The Local Match, If Applicable, And Other Funds Available To The Grantee, Is Sufficient To Complete The Project; Approving The Form Of And Other Details Concerning The Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Actions Inconsistent With The Execution And Delivery Of The Grant Agreement as presented. **Mayor Pro-Tem Powey** seconded the motion, with no nays the motion carried unanimously.

**ROLL CALL VOTE:**

<b>Mayor Pro-Tem Powey – Yes</b>	<b>Trustee Hernandez – Absent</b>
<b>Trustee Frazier – Yes</b>	<b>Trustee Wedgwood – Yes</b>

**EXECUTIVE SESSION:**

**IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOT TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS**

1. None.

**RETURN TO OPEN SESSION:  
ROLL CALL VOTE:**

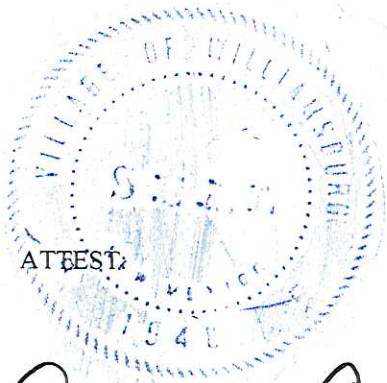
**NEXT REGULAR MEETING: (November 18, 2021)**

Next scheduled Regular Meeting, November 18, 2021 @ 4:00 pm, at the Village Hall meeting room.

**ADJOURNMENT: (4:35 pm)**

**Mayor Pro-Tem Powey** made a motion to adjourn and **Trustee Wedgwood** seconded the motion.  
Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 4:35 pm.



**Dated this 18th day of November 2021**

*Amanda B. Cardona*  
Amanda B. Cardona, Village Clerk

*Deborah Stubblefield*  
Deborah Stubblefield, Mayor