

VILLAGE OF WILLIAMSBURG
309 VEATER / PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 9, 2021

Note: Adequate precaution was followed in regards to the COVID-19 pandemic.

Mayor Stubblefield called the meeting to order at 4:03 pm in the Village Hall meeting room,
Clerk Cardona took roll call:

Deborah Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-Tem	Present
Guillermo Hernandez, Trustee	Present
William Frazier, Trustee	Present - Tardy
Lee Wedgwood, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Pro-Tem Powey declared a quorum, and Trustee Hernandez led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Hernandez made a motion to approve the agenda as amended. **Mayor Pro-Tem Powey** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Trustee Hernandez made a motion to approve the minutes of August 12, 2021 Regular Meeting, August 12, 2021 CBDG Public Hearing as presented. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

Mayor Pro-Tem Powey made a motion to approve the minutes of August 27, 2021 Special Meeting as presented. **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

RECOGNITION OF VISITORS:

Mayor Stubblefield welcomed **David Armijo** with the **South Central Regional Transit District** and **Chief Rodriguez** with the **T or C Police Department**.

PUBLIC COMMENT: (Three Minute Rule): **None**

DISCUSSION: (DISCUSSION/ACTION):

1. **David Armijo (Executive Director South Central Regional Transit District)** gave a power point presentation regarding the transit program. Mr. Armijo explained the 10-year plan that was approved and has been in place. He explained in detail the four regional transit districts in the state, and described the 3-county map which includes Sierra, Otero and Dona Ana County. Due to the amount of funding in the southern part of New Mexico the program has focused primarily in Dona Ana County for the past 3 years. The goal is to make services available in Sierra County where residents desire for long distance transportation, currently Sierra County is one of the only counties without transit.

See Attached

REPORTS:

1. FINANCE REPORTS:

Clerk Cardona provided the finance report for the month of September 2021.

See Attached

2. ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Hernandez made a motion to approve accounts payable for the month of September 2021. **Trustee Frazier** seconded the motion, with no nays the motion carried unanimously.

See Attached

3. MUNICIPAL COURT REPORT:

Mayor Stubblefield gave the court report for the month of August 2021; the Court collected 7 traffic citations in the amount of \$308.00.

POLICE REPORT: Chief Rodriguez reported a total of 13 citations (traffic/misdemeanor) for the month of August 2021. The total traffic related citations year to date is 42. Calls for service for the month of August 2021 is 100. Total calls for service to date is 254.

4. DEPARTMENT REPORTS:

Mayor Stubblefield: Recognized Will and Shauna Frazier for all their hard work in preparation of 9/11; also reported, was the theft of the Village's John Deere tractor and equipment on 9/1/2021. The incident was reported to the T. or C. police department.

Mayor Pro-Tem Powey: SCRTD (virtual); SCCOG (Virtual); RCND (Virtual)

Trustee Hernandez: None

Trustee Frazier: None

Trustee Wedgwood: None

Clerk Cardona: Hospital Governing Board

Clerk Cardona informed the Trustee's that the New Mexico Department of Transportation awarded the Village \$1,121,714.33 for the construction of Mona Ave. roadway; drainage improvements including culvert replacement and outfall erosion stabilization project. The match requirement of \$56,085.72 is the amount requested for the hardship waiver, in addition, a special meeting is needed for approval of a resolution to confirm the Village's participation and request for a match waiver; the deadline for submission is September 30, 2021.

The Trustee's of the Governing Board of the Village of Williamsburg concurred, a special meeting is needed for approval and submission of a resolution for the funds awarded from NMDOT 's FY22 TPF program, and proposed, on September 20, 2021 at 11:30 am, at the Village Hall meeting room a Special meeting shall be scheduled.

Clerk Cardona stated Dan Austin (Village Auditor) has begun with the Village's annual audit and hopes to complete it well before the deadline of December 15th.

UNFINISHED BUSINESS: (ACTION REQUIRED)

1. **Approve/Adopt Ordinance No. 128. An Ordinance Establishing Zoning and Other Regulations for Cannabis:**

Trustee Hernandez made a motion to adopt Ordinance No. 128. An Ordinance Establishing Zoning and Other Regulations for Cannabis as presented. Trustee Wedgwood seconded the motion, with no nays the motion carried unanimously.

ROLL CALL VOTE:

Mayor Pro-Tem Powey – Yes	Trustee Hernandez – Yes
Trustee Frazier – Yes	Trustee Wedgwood – Yes

NEW BUSINESS: (ACTION REQUIRED)

1. **Approve Agreement to provide GIS Addressing Service for the Village of Williamsburg:**

Trustee Hernandez made a motion to approve the Agreement to provide GIS Addressing Service for the Village of Williamsburg Between the County of Sierra and The Village of Williamsburg. Trustee Wedgwood seconded the motion, with no nays the motion carried unanimously.

2. **Approve Resolution No. 12 FY 2021-2022 Adopting Authorizing The Execution and Delivery of A Local Government Planning Grant Agreement By and Between The New Mexico Finance Authority (“The Finance Authority”) , And Village Of Williamsburg , Sierra County, New Mexico (The Grantee”), In The Amount Of \$37,179.71 Evidencing An Obligation Of The Grantee To Utilize The Grant Amount And The Local Match Amount, If Applicable Solely For The Purpose Of Financing The Costs Of Preliminary Engineering Report, And Solely in The Manner Described In The Grant Agreement; Certifying That The Grant Amount , Together With The Local Match, If Applicable, And Other Funds Available To The Grantee, Is Sufficient To Complete The Project; Approving The Form Of And Other Details Concerning The Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Actions Inconsistent With The Execution And Delivery Of The Grant Agreement:**

Trustee Hernandez made a motion to Approve Resolution No. 12 FY 2021-2022 Adopting Authorizing The Execution and Delivery of A Local Government Planning Grant Agreement By and Between The New Mexico Finance Authority (“The Finance Authority”) , And Village Of Williamsburg , Sierra County, New Mexico (The Grantee”), In The Amount Of \$37,179.71 Evidencing An Obligation Of The Grantee To Utilize The Grant Amount And The Local Match Amount, If Applicable Solely For The Purpose Of Financing The Costs Of Preliminary Engineering Report, And Solely in The Manner Described In The Grant Agreement; Certifying That The Grant Amount , Together With The Local Match, If Applicable, And Other Funds Available To The Grantee, Is Sufficient To Complete The Project; Approving The Form Of And Other Details Concerning The Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Actions Inconsistent With The Execution And Delivery Of The Grant Agreement as presented. Trustee Wedgwood seconded the motion, with no nays the motion carried unanimously.

ROLL CALL VOTE:

Mayor Pro-Tem Powey – Yes	Trustee Hernandez – Yes
Trustee Frazier – Yes	Trustee Wedgwood – Yes

EXECUTIVE SESSION:

IN ACCORDANCE WITH SECTION 10-5-1 (H), THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOT TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS

1. None.

**RETURN TO OPEN SESSION:
ROLL CALL VOTE:**

NEXT SPECIAL MEETING: (September 20, 2021)

Next scheduled Special Meeting, September 20, 2021 @ 11:30 am, at the Village Hall meeting room.

NEXT REGULAR MEETING: (October 14, 2021)

Next scheduled Regular Meeting, October 14, 2021 @ 4:00 pm, at the Village Hall meeting room.

ADJOURNMENT: (5:01 pm)

Mayor Pro-Tem Powey made a motion to adjourn and **Trustee Wedgwood** seconded the motion.
Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 5:01 pm.



Dated this 14th day of October 2021


Amanda B. Cardona, Village Clerk


Deborah Stubblefield, Mayor