

VILLAGE OF WILLIAMSBURG
309 VEATER /PO BOX 150
WILLIAMSBURG, NEW MEXICO 87942

MINUTES OF THE REGULAR MEETING OF AUGUST 12, 2021

Mayor Stubblefield called the meeting to order at 4:00 pm in the Village Hall meeting room,
Clerk Cardona took roll call:

Deb Stubblefield, Mayor	Present
Majorie Powey, Mayor Pro-Tem	Present
Guillermo Hernandez, Trustee	Present
William Frazier, Trustee	Present
Lee Wedgwood, Trustee	Present
Amanda B. Cardona, Clerk of the Board	Present

Mayor Stubblefield declared a quorum, and led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Trustee Hernandez made a motion to approve the agenda as presented. **Mayor Pro-Tem Powey** seconded the motion, with no nays motion carried unanimously.

APPROVAL OF MINUTES:

Trustee Frazier made a motion to approve the minutes of July 8, 2021 Regular Meeting as presented. **Trustee Wedgwood** seconded the motion, with no nays motion carried unanimously.

RECOGNITION OF VISITORS:

Mayor Stubblefield thanked everyone for attending the meeting.

PUBLIC COMMENT: (Three Minute Rule):

Trustee Wedgwood informed the public present, that he attended the DWI Night Out at the Albert Lyon Event Center, and managed a booth on behalf of the New Mexico Veterans Center.

DISCUSSION: (POSSIBLE ACTION):

- 1. ORDINANCE No. 128 - An Ordinance Establishing Zoning and Other Regulations For Cannabis:**

Clerk Cardona presented the Trustee's with a draft Ordinance for their review, and to determine if there is additional information to be included. A public Hearing is scheduled for September 9th at 3:30 for public input. The Regular Trustee meeting following the Public Hearing will include Ordinance No. 128 as an action item.

See Attached

2. Paul Tooley – Fire Department Report:

No Report

3. FY 2023-2027 ICIP – Input and Discussion:

Clerk Cardona stated the purpose of this discussion is to receive public input of current projects for inclusion into the 2023-2027 Infrastructure Capital Improvement Plan.

Clerk Cardona gave a brief update regarding approved funding from the Colonias program including current applications for funding opportunities such as LGRF, TPF, and CDBG all of which will help complete Village projects.

After a lengthy discussion the proposed top 4 projects for the Village were ranked according to the severity of the conditions and availability of funding.

1. Mona Ave. Roadway, Drainage, and Utility Reconstruction
2. Doris Ave. Roadway, Drainage, and Utility Reconstruction
3. Village Streets and Drainage
4. Park & Recreation Improvements

FINANCE REPORTS:

Clerk Cardona provided the finance report for the month of July 2021.

See Attached

ACCOUNTS PAYABLE: (ACTION REQUIRED)

Trustee Frazier made a motion to approve accounts payable for the month of July 2021. **Trustee Hernandez** seconded the motion, with no nays the motion carried unanimously.

See Attached

MUNICIPAL COURT REPORT:

Mayor Stubblefield provided the court report for the month of July 2021; the Court collected 3 traffic citations, for a total amount of \$192.00.

POLICE REPORT: Chief Rodriguez reported a total of 13 citations (traffic/misdemeanor) for the month of July 2021. The total traffic related citations year to date is 29. Calls for service for the month of July 2021 is 99. Total calls for service to date is 154.

See Attached

REPORTS:

Mayor Stubblefield: Steering Committee Meeting

Mayor Pro-Tem Powey: Zoomed into SCCOG, SCRTD

Trustee Hernandez: None

Trustee Frazier: None
Trustee Wedgwood: None
Clerk Cardona: Governing Board,

Clerk Cardona reported, the 4th quarter report for FY 2020-2021 and FY 2021-2022 Final Budget has received Local Government Department approval.

See Attached

Clerk Cardona stated the Village was awarded \$100,871.00 (FRF-WILLV-100) from the Local Fiscal Recovery Funds. The funds are to be disbursed in two equal amounts over two fiscal years. The first \$50,435.50 will be deposited in this Fiscal Year (2021), then the other half, (\$50,435.50) will be deposited in the following Fiscal Year. 2021 FRF for the non-entitlement units of local government (NEU's) may only be used to cover costs that invest in water, sewer and broadband infrastructure making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet. The expiration date to expend the funds is December 31, 2026.

UNFINISHED BUSINESS: (ACTION REQUIRED)

1. Discussion / Approval: **None**

NEW BUSINESS: (ACTION REQUIRED)

1. Discussion / Approval **Resolution No. 9 FY 2021-2022 Authorizing The FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP) for Submission:**

Trustee Frazier made a motion to approve **Resolution No. 9 FY 2021-2022 The FY 2023-2027 Infrastructure Capital Improvement Plan (ICIP) for Submission and to include the top project priorities as presented.** **Mayor Pro -Tem Powey** seconded the motion, with no nays the motion carried unanimously.

2. Discussion / Approval **Resolution No. 10 FY 2021-2022 Authorizing Of The Board Of Trustees Of The Village of Williamsburg, Sierra County, New Mexico, Authorizing The Submission Of a New Mexico Community Development Block Grant Program Application To Department Of Finance and Administrations/Local Government Division; And Authorizing The Mayor To Act As The Municipality's Chief Executive Officer And Authorized Representative In All Matters Pertaining To The Municipality's Participation In The Community Development Block Grant Program:**

Trustee Hernandez made a motion to approve **Resolution No. 10 FY 2021-2022 Authorizing Of The Board Of Trustees Of The Village Of Williamsburg, Sierra County, New Mexico, Authorizing The Submission Of A New Mexico Community Development Block Grant Program Application To The Department of Finance And Administration/Local Government Division; And Authorizing The Mayor To Act As the Municipality's Chief Executive Officer and Authorized Representative In All Matters Pertaining To The Municipality's Participation In The Community Development Block Program as presented.** **Trustee Wedgwood** seconded the motion, with no nays the motion carried unanimously.

EXECUTIVE SESSION: None

IN ACCORDANCE WITH SECTION 10-15-1 (H). THE VILLAGE OF WILLIAMSBURG BOARD OF TRUSTEES WILL VOTE TO CLOSE THE MEETING FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS:

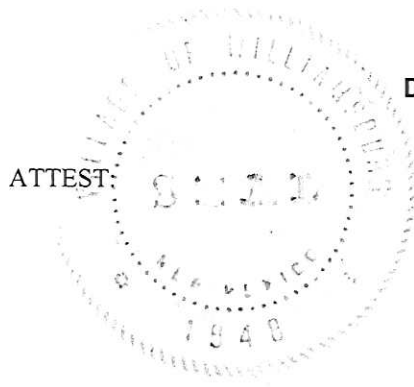
NEXT REGULAR MEETING: (September 9, 2021).

Next scheduled Regular Meeting, September 9, 2021 @ 4:00 pm, at the Village Hall meeting room.

ADJOURNMENT: (5:00 pm)

Trustee Hernandez made a motion to adjourn and **Trustee Wedgwood** seconded the motion. Motion carried.

There being no further business to come before the Board, Mayor Stubblefield adjourned the meeting at 5:00pm.



Dated this 9th day of September 2021

ATTEST:


Amanda B. Cardona, Village Clerk


Deborah Stubblefield, Mayor