



**Food Service Advisory Committee  
Meeting Minutes  
Thursday, August 17, 2023  
1:00 P.M. BVSA Conference Room**

**A. Call to Order – Time: \_\_\_\_\_**

*Committee members and members attending Advisory Committee meetings or any sub-committee meetings are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras). (Board Policy Resolution No.3.18-19)*

**Roll Call**

**Committee:** Hillary Gilmartin, Tom Gilmartin, Bob Reynolds, Jeff Gadzia, Guy Munday

**Staff:** Don Ciota, Ashley Brown, Jacqi Edwards, Gina Silva

**B. Approval of Agenda**

**Motion by JG**

**2<sup>nd</sup> by BR**

**Motion Approved VOTE 5-0**

**C. Approval of Minutes**

**Motion by TG**

**2<sup>nd</sup> by BR**

**Motion Approved VOTE 5-0**

**D. Member Comments, if applicable**

**E. Manager Reports:**

1. General Manager – Don reported to the FSAC his Food and Beverage background.
2. Food and Beverage– Ashley Brown
  - a. Review Financial Reports – Ashley discussed employment challenges. Fully staffed at this time.
  - b. Update on Toast – Implementation is going smoothly. Toast is being received well by the staff and members.
3. Saloon – Christy is the new lead in the saloon. She came over from Big Papa's.
4. The Oaks Restaurant – New menu is being well received. Large party one-check service charge has been implemented.
5. Mulligan Room – No update.

**F. Board Liaison:** No report.

**G. Old Business:**

1. 4<sup>th</sup> of July - Wins and Losses – It was decided to have the OTCC run a Beer and wine booth next year at Cub Lake.

**H. New Business:**

1. Halloween – OBS is having a costume party.
2. Thanksgiving – Buffet is in the works.
3. New Year's Eve – Undecided NYE party but specials in restaurant will be implemented.
4. Oak Branch Saloon Entertainment – Drink prices will be increased during entertainment.
5. Large Parties in Restaurant and Bar – Discussion occurred.
6. Bear Tracks and eBuzz Advertising – Pending discussion.

**Recommendations to the Board:**

**Next Meeting date and time: September 21, 2023 at 1:00 pm**

**Adjourn time: @ 2:00 pm**