

FILED
MAY 12 2023

ORDINANCE No. 051023-A

**AN ORDINANCE MAKING A COMBINED ANNUAL
BUDGET AND APPROPRIATION OF FUNDS
FOR THE ROSELLE PARK DISTRICT, DUPAGE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 ENDING APRIL 30, 2024**

Jean Kaczmarek
DuPage County Clerk

WHEREAS, the Board of Park Commissioners of the Roselle Park District, DuPage, Illinois caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available for public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 10th day of May, 2023 and notice of said hearing was given at least one week prior thereto as required by law and all other legal requirements have been complied with.

NOW, THEREFORE BE IT ORDAINED by the Board of Park Commissioners of the Roselle Park District, DuPage County, Illinois, as follows:

SECTION ONE: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Roselle Park District, DuPage County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year.

SECTION TWO: The amount budgeted and appropriated for each object or purpose is as follows:

Section Two

I. General Corporate Fund

The amount budgeted and appropriated for FY 23-24 corporate purposes:

	Budgeted	Appropriated
Wages	\$ 615,148	\$ 676,663
Benefits	\$ 158,730	\$ 174,603
Employee operational expenses	\$ 29,895	\$ 32,884
Materials and supplies	\$ 287,923	\$ 316,715
Contractual/Professional Services	\$ 353,150	\$ 388,465
Utilities	\$ 126,333	\$ 138,966
Total amount budgeted and appropriated for FY 23-24 Corporate Fund:	\$ 1,571,178	\$ 1,728,296

II. Recreation Fund

The amount budgeted and appropriated for FY 23-24 recreation purposes:

	Budgeted	Appropriated
Wages	\$ 935,096	\$ 1,028,606
Benefits	\$ -	\$ -
Employee operational expenses	\$ 9,239	\$ 10,163
Materials and supplies	\$ 319,668	\$ 351,635
Contractual/Professional Services	\$ 95,167	\$ 104,684
Utilities	\$ 35,628	\$ 39,191
Total amount budgeted and appropriated for FY 23-24 Recreation Fund:	\$ 1,394,798	\$ 1,534,278

III. Joint Recreation for the Handicapped Fund

The amount budgeted and appropriated for FY 23-24 joint recreation for handicapped purposes:

	Budgeted	Appropriated
WDSRA cooperative membership share of participation expenses	\$ 115,000	\$ 126,500
Wages	\$ 10,369	\$ 11,406
Special Recreation Services	\$ 40,000	\$ 44,000
Total amount budgeted and appropriated for FY 23-24 Joint Recreation for the Handicapped Fund:	\$ 165,369	\$ 181,906

IV. Capital Improvement Fund

The amount budgeted and appropriated for FY 23-24 capital improvement fund:

	Budgeted	Appropriated
Capital Improvement Projects	\$ 2,599,577	\$ 2,859,535
Capital Purchases	\$ 84,920	\$ 93,412
Total amount budgeted and appropriated for FY 23-24 Capital Improvement Fund:	\$ 2,684,497	\$ 2,952,947

V. Audit Fund

The amount budgeted and appropriated for FY 23-24 annual audit purposes:

	Budgeted	Appropriated
Total audit expense	\$ 21,850	\$ 24,035
Total amount budgeted and appropriated for FY 23-24 Annual Audit Fund:	\$ 21,850	\$ 24,035

VI. Liability Insurance Fund

The amount budgeted and appropriated for FY 23-24 liability insurance costs pursuant to section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:

	Budgeted	Appropriated
Total liability insurance expense	\$ 63,372	\$ 69,709
Total amount budgeted and appropriated for FY 23-24 Liability Insurance Fund:	\$ 63,372	\$ 69,709

VII. Illinois Municipal Retirement Fund

The amount budgeted and appropriated for FY 23-24 Illinois Municipal Retirement Fund expenses:

	Budgeted	Appropriated
Total Illinois Municipal Retirement Fund expense	\$ 67,363	\$ 74,099
Total amount budgeted and appropriated for FY 23-24 Illinois Municipal Retirement Fund:	\$ 67,363	\$ 74,099

VIII. Social Security Fund

The amount budgeted and appropriated for FY 23-24 Social Security Fund:

	Budgeted	Appropriated
Total Social Security Fund expense	\$ 118,957	\$ 130,852
Total amount budgeted and appropriated for FY 23-24 Social Security Fund:	\$ 118,957	\$ 130,852

SUMMARY OF FY 23-24 FUNDS BUDGETED AND APPROPRIATED

	BUDGETED	APPROPRIATED
Total amount budgeted and appropriated for General Corporate Fund:	1,571,178	1,728,296
Total amount budgeted and appropriated for Recreation Fund:	1,394,798	1,534,278
Total amount budgeted and appropriated for Joint Recreation for the Handicapped Fund:	165,369	181,906
Total amount budgeted and appropriated for Capital Improvement Fund:	2,684,497	2,952,947
Total amount budgeted and appropriated for Audit Fund:	21,850	24,035
Total amount budgeted and appropriated for Liability Insurance Fund:	63,372	69,709
Total amount budgeted and appropriated for Illinois Municipal Retirement Fund:	67,363	74,099
Total Amount budgeted and appropriated for Social Security Fund:	118,957	130,852
TOTAL AMOUNT BUDGETED AND APPROPRIATED FOR 2023-2024:	6,087,385	6,696,123

Each of the foregoing sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Roselle Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May, 2023 and ending the 30th day of April, 2024 for the respective purposes set forth.

SECTION THREE: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April, 2023, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated as authorized by the Board for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated and unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION FOUR: Pursuant to law, the following determinations have been and are hereby made a part hereof:

Estimated cash on hand at the beginning of the fiscal year: \$4,714,582

Estimated cash expected to be received during the fiscal year from all sources: \$5,305,291

Estimated expenditures contemplated for the fiscal year: \$7,260,340

Estimated cash expected to be on hand at the end of the fiscal year: \$2,759,533

SECTION FIVE: The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION SIX: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby modified or repealed.

SECTION SEVEN: This Ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning May 1, 2023 and ending April 30, 2024, or any other fiscal year.

SECTION EIGHT: This Ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of DuPage County, Illinois, together with the certificate of the Treasurer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 10th day of May, 2023 pursuant to roll call vote.

AYES: Laura Ellison, Jeff Peto, Katie Kilbridge, Bob Fuhin, John Brady

NAYS: Ø

ABSENT: Ø

ATTEST:

Laura Ellison
President, Board of Park Commissioners

Lynn Mucka
Secretary, Board of Park Commissioner

FILED
MAY 12 2023

Jean Kaczmarek
DuPage County Clerk

Certification of Chief Fiscal Officer

I, _____ do hereby certify that I am the Treasurer and as such the Chief Fiscal Officer of the Roselle Park District, DuPage County, Illinois.

I do further certify that the estimated revenue by source anticipated to be received by the Roselle Park District, DuPage County, Illinois, for the fiscal year beginning on the 1st day of May 2023 and ending the 30th day of April, 2024 is as follows:

Source	Amount
1 Taxes	2,961,487
2 Interest	46,200
3 Grants and Donations	400,000
4 Program Fees/Revenues	1,178,163
5 Concession & Rental Revenues	154,441
6 Bond Sale Proceeds	235,000
Total Estimated Revenue	4,975,291

I do further certify that the estimated revenues by source anticipated to be received by the Roselle Park District, DuPage County, Illinois for the fiscal year beginning on the 1st day of May, 2023 and ending on the 30th day of April, 2024 are true and correct.

IN WITNESS WHEREOF, I have signed my name in my capacity as the Treasurer of the Roselle Park District at Roselle, Illinois on the 10th day of May, 2023.


Treasurer, Roselle Park District

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MAY 12 2023


DuPage County Clerk

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE) SS.

SECRETARY'S CERTIFICATE

I, Lynn McAteer, do hereby certify that I am Secretary of the Board of Park Commissioners of the Roselle Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET
AND APPROPRIATION OF FUNDS FOR THE ROSELLE PARK
DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL
YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024.**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Roselle Park District, held at Roselle, Illinois, in said District at 6:30 p.m. on the 10th day of May, A.D. 2023.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that the agenda for said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Roselle Park District at Roselle, Illinois this 10th day of May, 2023.



Secretary, Board of Park Commissioners
Roselle Park District

[SEAL]

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DuPage County Clerk

Roselle Park District
Notice of Public Hearing
The Roselle Park District
hereby provides legal notice
that there will be a Public
Hearing for the Fiscal Year
2023-2024 Budget and
Appropriations Ordinance
#051023-A on Wednesday,
May 10th, 2023, at 6:30 PM
at 10 North Roselle Rd,
Roselle, IL 60172.
s/Lynn McAfeer
Secretary, Board of Park
Commissioners
Published in Daily Herald
May 2, 2023 (4599280)

CERTIFICATE OF PUBLICATION

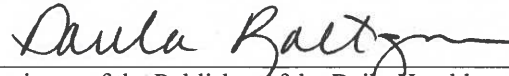
Paddock Publications, Inc.

DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville, DuPage County, State of Illinois, and has been in general circulation daily throughout DuPage County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **DuPage County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/02/2023 in said **DuPage County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY



Designee of the Publisher of the Daily Herald

Control # 4599280



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DuPage County Clerk



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200

rparks.org

**Roselle Park District
Regular Board Meeting Agenda
Wednesday, May 10, 2023, 6:30 pm
10 North Roselle Rd, Roselle, IL 60172**

- I. Call to Order
- II. Roll Call
- III. Public Input
- IV. Public Hearing- FY 23-24 Budget and Appropriation Ordinance #051023-A
- V. Oath of Office - Katie Kilbridge & John Brady
- VI. Appointment of Temporary Chairperson, Lynn McAteer, to Conduct the Election of President of the Board.
- VII. Election of President of the Board
- VIII. Election of Vice-President of the Board
- IX. Appointments by President of Board of Commissioners:
 - A. Treasurer
 - B. Secretary
 - C. Attorney
 - D. Finance Committee
 - E. Recreation Committee
 - F. Personnel Committee
 - G. TIF District
 - H. WDSRA Representative
 - I. IMRF Representative
- X. Consent Action – Request for Board to approve:
 - A. Meeting Minutes
 - 1. Regular Meeting of 4/12/2023, 4/26/2023
 - B. Preliminary Cash Investments Report as of 4/30/2023
 - C. Preliminary Disbursements as of 4/30/2023
 - D. Preliminary Budget to Actual Report through 4/30/2023
- XI. New Business - Items for Discussion
 - A. Budget & Appropriation Ordinance #051023-A
 - B. Open Purchase Requisitions FY 2024
 - C. Upland Design Clauss Park Proposal
 - D. Local Efficiency Act Resolution-051023-A
 - E. DLA Proposal-PARC Grant Application (Turner Building)
 - F. Strategic Plan Update
- XII. Action Items
 - A. Budget & Appropriation Ordinance #051023-A
 - B. Open Purchase Requisitions FY 2024
 - C. Upland Design Clauss Proposal
 - D. Local Efficiency Act Resolution-051023-A
 - E. DLA Proposal-PARC Grant Application (Turner Building)
- XIII. Reports
 - A. Director's Report
 - B. Report from Commissioners
- XIV. Adjournment

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DuPage County Clerk