



# ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave  
Roselle, IL 60172  
630-894-4200  
[rparks.org](http://rparks.org)

**Roselle Park District  
Regular Meeting  
December 13, 2023 6:30 PM  
10 N. Roselle Rd Roselle, IL 60172**

## MINUTES

- I. **Call to Order:** President Ellison called the meeting to order at 6:31 PM.
- II. **Roll Call:** Present were Commissioners John Brady, Bob Furlin, Jeff Peto, Katie Kilbridge and President Ellison. Also, present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Wold, Parks and Facilities Supervisor Nick Leone.
- III. **Pledge of Allegiance**
- IV. **Public Input – no public present**
- V. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Meeting Minutes of 11/08/23 and 11/29/23 tabled to 1/10/24 meeting) Cash Investments Report as of 11/30/2023; Disbursements in the amount of \$425,933.54 as of 11/30/2023; and Budget to Actual Report through 11/30/2023. Commissioner Kilbridge moved, seconded by Commissioner Furlin. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge, Brady and President Ellison voting Aye. Motion carried.
- VI. **Annual Bond Issue Ordinance # 12-13-2023-A–** Deputy Director Orlandino presented an overview of the proposal received and answered questions from the Board. Commissioner Peto moved, seconded by Commissioner Kilbridge to approve Ordinance #12-13-2023-A providing for the issue of \$590,635 General Obligation Limited Tax Park Bonds, Series 2023, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Itasca Bank & Trust Co., Itasca, Illinois. A roll call vote was taken with Commissioners Kilbridge, Furlin, Peto and President Ellison voting Aye. Commissioner Brady voting Nay. Motion carried.
- VII. **Election Resolution # 12-13-2023-A Referendum - RESOLUTION** providing for and requiring the submission of the proposition to issue \$7,000,000 general obligation park bonds to the voters of the Roselle Park District, DuPage County, Illinois at the general primary election to be held on the 19<sup>th</sup> day of March 2024. Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve Resolution # 12-13-2023-A providing for and requiring the submission of the proposition to issue \$7,000,000 general obligation park bonds to the voters of the Roselle Park District, DuPage County, Illinois at the general primary election to be held on the 19<sup>th</sup> day of March 2024. A roll call vote was taken with Commissioners Kilbridge, Furlin, Peto and President Ellison voting Aye. Commissioner Brady voting Nay. Motion carried.
- VIII. **New Business – Items for discussion**
  - A. **Turner Park Bathrooms** – The district was not awarded the PARC grant for Turner. Staff would like to keep the Turner building for programming and rentals. To get bathrooms on the site staff has researched the possibility of installing “prefab” restrooms. Director McAteer presented a proposal to perform certain landscape architectural services for the Park District in connection with the Park District’s Turner Park Prefabricated Restroom Project as detailed in Upland Design LTD Turner Park Prefabricated Restroom Project proposal dated December 8, in the amount of \$9,900.

- B. 2024 IAPD/IPRA Conference Travel Expenditures** - Director McAteer presented IAPD/IPRA travel expenses for 5 employees/commissioners traveling to Chicago for conference. In accordance with the Illinois Travel Act Policy, formal Board approval is required.
- C. 2024 Board Meeting Calendar** – The proposed Board Meeting Calendar for 2024 was presented for review and approval.
- D. Financial Updates – IMRF 2024 Rates, PDRMA 2024 Property and Casualty Rates**  
Deputy Director Orlandino presented the 2024 IMRF and PDRMA rates, with a comparison to the 2023 rates, for Board review.

**IX. Action Items**

- A. Turner Park Bathrooms** – Commissioner Brady moved, seconded by Commissioner Peto to approve the agreement with Upland Design for development of construction documents for the Turner Park bathrooms in the amount of \$9,900. A roll call vote was taken with Commissioners Brady, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.
- B. 2024 IPRA Conference Travel Expenditures** – Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve the IPRA Conference travel expenses as presented, for Lynn McAteer, Nicolette Orlandino, Mike Wold, Nick Leone and Bianca Hervig, totaling \$2,634. A roll call vote was taken with Commissioners Brady, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.
- C. 2024 Board Meeting Calendar** – Commissioner Kilbridge moved, seconded by Commissioner Peto, to approve the 2024 annual board meeting calendar as presented. A roll call vote was taken with Commissioners Brady, Furlin, Kilbridge, Peto and President Ellison voting Aye. Motion carried.

**X. Reports**

- A. Director's Report:** Executive Director McAteer presented report and answered questions from the Board. Staff gave the board an update on current Turner Park construction/improvements. Superintendent Wold updated the board on recreation department programming. Deputy Director Orlandino stated that Bianca Hervig submitted applications for the agency showcase at the conference.
- B. WDSRA** – “March 2 is the “Bash”, Commissioners need to let Director McAteer know if they are going. The Roselle Park District is hosting the WDSRA board meeting this month.
- C. Reports from Commissioners** – none

**XI. Other** - none

- XII. Adjournment** - Commissioner Furlin motioned to adjourn the meeting, seconded by Commissioner Brady, a voice vote was taken with Commissioners Brady, Furlin, Peto, Kilbridge and President Ellison voting Aye. Motion Carried. Adjournment was at 7:13 PM.

  
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President

Attest:   
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Secretary

Approved 1/10/2024