



ROSELLE PARK DISTRICT

555 W Bryn Mawr Ave
Roselle, IL 60172
630-894-4200

rparks.org

**Roselle Park District
Regular Meeting
July 12, 2023 6:30 PM
10 N. Roselle Rd Roselle, IL 60172**

MINUTES

- I. **Call to Order:** President Ellison called the meeting to order at 6:32 PM.
- II. **Roll Call:** Present were Commissioners Bob Furlin, Jeff Peto, Katie Kilbridge and President Ellison. Commissioner John Brady was absent. Also present were Executive Director Lynn McAteer, Deputy Director Nicolette Orlandino, Superintendent of Recreation Mike Wold.
- III. **Pledge of Allegiance**
- IV. **Public Input** – Jill Sagi and Peggy Ott were present to observe the meeting.
- V. **Consent Action:** President Ellison asked for a motion to approve the following consent action: Regular Meeting Minutes for 6/14/2023; Cash Investments Report as of 06/30/2023; Disbursements in the amount of \$498,443.47 as of 06/30/2023; and Budget to Actual Report through 06/30/2023. Commissioner Kilbridge moved, seconded by Commissioner Peto. A roll call vote was taken with Commissioners Peto, Furlin, Kilbridge and President Ellison voting Aye. Commissioner Brady was absent. Motion carried.
- VI. **New Business – Items for Discussion**
 - A. **FGM Architects, Site Concepts** – Representatives John Dzarnowski and Daniel Atilano from FGM Architects, Inc., were in attendance and made a presentation to the Board regarding the redevelopment/rebuilding and enhancements for Kemmerling Pool. President Ellison thanked Mr. Dzarnowski and Mr. Atilano for attending tonight's meeting.
 - B. **GFOA Award** - Staff had received confirmation from Government Finance Officers Association that the district received our award for Financial Reporting for the FY 2022. Director McAteer thanked the finance team, Nicolette Orlandino and Stefanie Schroeder, for all their hard work and would like the Board to recognize this wonderful achievement. This is the 10th year our staff has received this award.
 - C. **PDRMA Safety Audit** – Staff went through the first third of the annual audit. PDRMA has created a new system for agencies to be reviewed. On June 29th two representatives from PDRMA visited Clauss and Kemmerling for review. Staff is pleased with the results and the recommendations from PDRMA are small and will be addressed in July. Director McAteer would like to thank the team for spending the morning going through the facilities and answering questions. We will be working on finalizing the slips, trips, and falls assessment and updating the portal with smart goals. PDRMA will be out for another visit in the fall to go through the parks in our system.
 - D. **IGA Village of Roselle – Founders Day Fest** – Staff presented to the Board the Intergovernmental Agreement that has been updated and approved by Tressler and the Village of Roselle. The Emergency Response Plan is fluid and can be updated dependent on any variable that may change the safety protocols for the day.
 - E. **Asphalt Proposal** – Staff have solicited quotes from three contractors on asphalt repairs/upgrades. The district will be making the following improvements: Clauss Parking Lot, Kemmerling Path and parking (Front of Roberta Borrino Playground) New Castle

Path, Engel Park Path (North end of Path). Staff recommends moving forward with the proposal from A&A Paving contractors not to exceed \$23,600.

- F. Clauss Gym Bleacher and Wall Pads Proposal** – Staff would like to move forward with the upgrades to the Clauss gym. The upgrades were approved and are in the budget for FY 2023/2024. Larson Equipment Bleachers (North)-\$20,050.00 Bleachers (South)-\$12,400.00 Wall Pads \$12,075.00.
- G. Maple Room Flooring Proposal** – Staff presented a proposal from Diverzify Pro for replacement of the Maple room floor. Staff received a recommendation from Carol Stream Park District regarding this contractor. We had originally budgeted \$23k for the project. The Board approved the project during the budget process. Staff would like to ask the Board for approval of \$21,529. Staff feels they should be able to remove and dispose of the old flooring which will result in cost savings of an additional \$2,600. The project will take place after camp during the last two weeks of August.
- H. Local Government Efficiency Plan** – Staff presented a rough plan for the District's Local Government Efficiency Committee including the following: → Committee purpose → Key dates → Proposed meeting dates and agenda outline → Breakdown of report sections → Example report from IAPD with some suggestions for each section. → Link to IAPD webinar regarding the committee and report requirements. The purpose of this Committee is to study local efficiencies and issue a report to the County Board with recommendations regarding efficiency and increased accountability. (Illinois Public Act #102-1088)

VII. Action Items

- A. IGA Village of Roselle – Founders Day Fest** – Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve the Intergovernmental Agreement with the Village of Roselle for Founders Day Fest. A roll call vote was taken with Commissioners Furlin, Kilbridge, Peto and President Ellison voting Aye. Commissioner Brady was absent. Motion carried.
- B. Asphalt Proposal** – Commissioner Peto moved, seconded by Commissioner Furlin to approve the proposal from A&A Paving, Roselle, Illinois, not to exceed \$23,600. A roll call vote was taken with Commissioners Furlin, Kilbridge, Peto and President Ellison voting Aye. Commissioner Brady was absent. Motion carried.
- C. Clauss Gym Bleacher and Wall Pads Proposal** – Commissioner Kilbridge moved, seconded by Commissioner Peto to approve the purchase of the gym bleachers and wall pads in the amount of \$44,525 from Larson Equipment, Schaumburg, Illinois. A roll call vote was taken with Commissioners Furlin, Kilbridge, Peto and President Ellison voting Aye. Commissioner Brady was absent. Motion carried.
- D. Maple Room Flooring Proposal** – Commissioner Furlin moved, seconded by Commissioner Kilbridge to approve the proposal from Diverzify Pro, Itasca, Illinois, for the Maple Room flooring in the amount of \$21,529, if the staff cannot find other savings. A roll call vote was taken with Commissioners Furlin, Kilbridge, Peto and President Ellison voting Aye. Commissioner Brady was absent. Motion carried.

VIII. Reports

- A. Director's Report:** Director McAteer presented report and answered questions from the Board.
The Board and staff wish to congratulate Parks and Facilities Supervisor Nick Leone on the birth of his baby boy.

Turner Park renovations will be starting in the next week, weather permitting. Walking path will be closed. The indoor path at Clauss and outdoor paths at other parks will be available to displaced Turner patrons.

Superintendent Wold stated Summer Camp is averaging 90 children per week, and registration for Fall programs has begun. Concerts have been very popular this year, Kemmerling pool has been open daily weather permitting.

Deputy Director Orlandino reported on Finance and Marketing. Fall brochure is ready and getting printed and will be on website. Deputy Director Orlandino stated that Bianca Hervig is the staff person to contact if people want to advertise with the park district.

Director McAteer stated she is currently soliciting for a new renter at 10 North building previously rented by Weil Podiatrist.

B. Reports from Commissioners – none

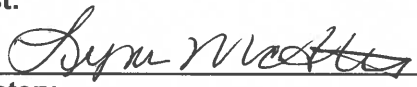
IX. Other - none

- X. Adjournment** President Ellison motioned to adjourn the meeting; a voice vote was taken with Commissioners Furlin, Peto, Kilbridge and President Ellison voting Aye. Commissioner Brady was absent. Motion Carried. Adjournment was at 8:09 PM.



President

Attest:



Secretary

Approved 8/16/2023